

## CONSTITUTION

### **1. NAME**

The name of the Association is **GENESIS COUNSELLING & TRAINING SERVICE INCORPORATED.**

### **2. AIMS**

The aim of the Association is to become a vital and effective witness throughout the world for the Lord Jesus Christ by caring for, counselling, rehabilitating and where necessary referring on, without discrimination, those experiencing poverty, sickness, suffering, destitution, misfortune and distress.

### **3. OBJECTS**

The objects of GENESIS COUNSELLING & TRAINING SERVICE INCORPORATED are:

- a) To provide Biblically based counselling to any member of the community who is experiencing difficulties or crises in his/her life and genuinely seeks to improve the quality of his/her life.
- b) To train men and women to counsel those experiencing difficulties.
- c) To provide a structured programme for Missionaries going out to the Mission field and a Re-entry Programme for those Missionaries returning from the Mission field.
- d) Establishing and liaising with others to establish facilities to care for, educate and improve the quality of life, including the provision of medical facilities, of men, women and children suffering or likely to suffer from the consequences of poverty, sickness, suffering, destitution, misfortune and distress.
- e) To co-ordinate and promote international aid and relief work generally on a national and international scale and to liaise with other organisations similarly engaged.
- f) To encourage the active participation by indigenous persons in the activities of the Association conducted in any location.
- g) To rely on the provision of our Lord and Saviour Jesus Christ, as He moves people, to support the work. It is not our Policy to accept Government funding.

### **4. POWERS**

The GENESIS COUNSELLING & TRAINING SERVICE INCORPORATED has the power to do all such things as are necessary, incidental or conducive to the attainment of the objects listed herein.

## **5. FINANCE**

The income and property of the Association shall be applied solely towards the promotion of the objects of the Association. No portion of the income or property shall be paid, transferred or distributed directly or indirectly to the Members of the Association, provided that nothing shall prevent the payment in good faith of remuneration to any officer or employee of the Association or to any person other than a Member, in return for services rendered to the Association.

## **6. MEMBERSHIP**

i) There shall be six initial Members of the Association and such other persons who are invited from time to time to apply for Membership of the Association who pay such subscription or annual membership fee as may be determined by the Board of Directors from time to time and whose Membership is approved by the Board of Directors of the Association. A person shall cease to be a Member of the Association in any of the following cases:

- a) If he or she tenders his resignation in writing.
- b) Upon the passing of a resolution removing membership by a majority vote of at least three-quarters of the Members of the Association.
- c) Upon failing within 3 months of the same becoming due to pay the prescribed annual financial subscription.
- d) Upon expulsion under the terms of clause 10 hereof.

ii) HONORARY MEMBERSHIP (non voting) – this Membership may be bestowed by the Board of Directors on those men and women who have laboured in a diligent manner in the growth, expansion and establishment of GENESIS COUNSELLING & TRAINING SERVICE INCORPORATED.

iii) LIFE MEMBERSHIP (voting) – this Membership may be presented by the Association to those men and women who have contributed in an outstanding manner to the successful operation of GENESIS COUNSELLING & TRAINING SERVICE INCORPORATED.

## **7. OFFICERS AND COMMITTEES**

The management of the Association shall be vested in the Board of Directors to be elected at the Annual General Meeting. The Board shall consist of not less than six and not more than ten members of the Association, including a Chairman, Secretary, Treasurer – or Secretary/Treasurer, plus four or more Members of the Association who shall be elected at the Annual General Meeting. All Directors shall retire at the Annual General Meeting and be eligible for re-election.

## **8. MEETINGS**

There will be one Annual General Meeting of the Association every year in the month of October. Members of the Association will be

advised by mail of all Annual General Meetings, not less than 14 days prior to the meeting.

Special General Meetings may be held in addition to Annual General Meetings if the Board of Directors arranges for all Members of the Association to be contacted in person or by Mail, not less than five days prior to the Meeting.

The Board of Directors shall convene a Special General Meeting at the request in writing of not less than 10 members of the Association.

The ordinary business of the Annual General Meeting will consist of:

- a) A report tabled by the Chairman detailing the operation and expansion of GENESIS COUNSELLING & TRAINING SERVICE INCORPORATED for the preceding twelve month period.
- b) Election of Officers and Directors of the Board.
- c) Presentation of Honorary and Life Memberships.

### **8.1 QUORUM**

The Quorum for the Annual General Meeting will be three-quarters of the Members of the Association. The Quorum for Special General Meetings will be four members of the Association.

### **9. AUDIT**

The accounts will be submitted to the Annual General Meeting and they will be audited by an Auditor appointed by the Officers of the Association prior to the Annual General Meeting.

### **10. EXPULSION OF MEMBERS**

Expulsion or other disciplinary measures which may be taken in respect of a Member are vested in the Officers of the Association and action will be taken by the Chairman following a Meeting of the Officers of the Association.

Right of Appeal to a Special General Meeting called specifically for that purpose is allowed with a vote being taken in the usual manner with the Chairman casting an additional vote in the event of a tied vote.

### **11. ALTERATION OF CONSTITUTION**

Alterations to the Constitution can only take place at a Special General Meeting convened by the Directors of the Board and must be presented in the revised form to the Annual General Meeting.

## **12. COMMON SEAL**

The common seal of the Association engraved with the name of the Association shall be kept in the care of the Chairman. The seal shall not be used or affixed to any deed or other document except pursuant to a resolution of the Directors of the Board and in the presence of the Chairman and one other Officer of the Association both of whom shall subscribe their names as witnesses.

## **13. DISSOLUTION**

In the event of the organisation being dissolved, the amount that remains after such dissolution and the satisfaction of all debts and liabilities shall be transferred to another organisation with similar purposes and which has rules prohibiting the distribution of its assets and income to its members.

## **14. KEEPING OF MEETING MINUTES**

The Secretary shall keep a proper record of the Minutes of all Annual General Meetings and Special General Meetings of the Association in a Minute Book which shall remain the property of the Association.

## **15. VOTING AT MEETINGS**

Voting at Meetings shall take place by a show of hands with at least three-quarters of the Members of the Association present being required to pass any resolution making any alteration to the Constitution. Otherwise a single majority is to suffice. In the case of a tied vote, the Chairman shall have an additional casting vote to decide the matter.

## **16. SUBSCRIPTIONS**

The amount of fees or subscriptions to GENESIS COUNSELLING & TRAINING SERVICE INCORPORATED to effect Financial Subscription shall be an initial and annual fee of not less than \$10 or such other sum as the Board of Directors shall from time to time determine.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT COPY OF THE CONSTITUTION OF GENESIS COUNSELLING & TRAINING SERVICE INCORPORATED.