ABN 13 010 856 621

For the Year Ended 31 December 2017

### **Financial Statements**

### For the Year Ended 31 December 2017

CONTENTS	Page
Financial Statements	
Directors' Report	1
Directors' Declaration	4
Income Statement	5
Statement of Financial Position	6
Statement of Changes in Equity	7
Statement of Cash Flows	8
Notes to the Financial Statements	9
Independent Audit Report	15
Auditor's Independence Declaration under section 60-40 of the Australian Charities and	
Not-for-profits Commission Act 2012	17

ABN 13 010 856 621

#### Directors' Report

#### 31 December 2017

Your directors present their report on The Toowoomba Anglican College and Preparatory School Foundation Limited for the financial period ended 31 December 2017.

#### 1. General information

#### Information on directors

The names, qualifications, experience and special responsibilities of each person who has been a director during the year and to the date of this report are:

Mr. James Rawlings	Appointed 2 September 2014, President
Qualifications	Bachelor of Commerce, CPA, Diploma of Financial Services
Experience	Experienced as a Director of private companies and Accountant
Mrs. Pamela Brown	Appointed 6 May 2013
Qualifications	Master of Business, Registered Nurse
Experience	Experienced as a Director of private companies.
Mr. Andrew Kibble	Appointed 30 April 2012
Experience	Experienced as a Director of Private Companies
Mr. Karl Bliss	Appointed 15 March 2016, resigned 21 February 2017
Experience	Director of Private Company
Mr. Ryan Baddock	Appointed 15 March 2016, Treasurer
Qualifications	Bachelor Agriculture
Experience	14 years in Corporate and Commercial Banking and Finance
Mrs. Jennifer Bucknell	Appointed 17 May 2016, resigned 13 October 2017
Qualifications	Diploma Equine Business Management, NCAS Equestrian Coach
Experience	20 years experience in Business Management
Mr. Christopher Neville	Appointed 17 May 2016
Mr. Christopher Neville	Appointed 17 May 2016
Qualifications Experience <b>Mr. Scott Marchant</b> Qualifications Experience	Bachelor of Laws, Bachelor of Commerce, Solicitor of Supreme Court of Qld Director of Private Companies since 2007 and Solicitor since 2001 Appointed 14 June 2016, Resigned 21 February 2017 Company Directors Course (2010) Business Management 1989 to present and Director of private companies since 2007.
<b>Mr. Matthew Sanson</b>	Appointed 21 February 2017
Qualifications	Bachelor of Financial Administration (BFA), Certified Financial Planner (CFP)
Experience	Partner and Principal Advisor

Directors have been in office since the start of the year to the date of this report unless otherwise stated.

#### **Principal activities**

The principal activities of The Toowoomba Anglican College and Preparatory School Foundation Ltd during the financial year were to support the work of Toowoomba Anglican College and Preparatory School (TACAPS) and act as trustees of Trust funds established for the benefit of the school. No significant change in the nature of these activities occurred during the year.

ABN 13 010 856 621

#### **Directors' Report**

#### 31 December 2017

#### Short term objectives

- 1. The company's short term objectives are to raise a positive profile that maintains and engages the School's community;
- 2. To build a financial platform for future financial security by developing a sustainable financial portfolio;
- To engage and track historical and future members and donors, and maintain accurate records of all members and donations;
- To develop a strong culture of giving through bequests and philanthropy;
- To fundraise sufficient funds to support the building needs of the School and;
- 6. To provide bursaries to students including boarders, indigenous and other students.

#### Long term objectives

The company's long term objective is to act as trustee of trusts and funds established for the benefit of the school and to support and assist the School and the Council to encourage and foster the interest and financial support of the School community for the benefit of the School.

#### Strategy for achieving the objectives

To achieve these objectives the company will: (i) extend invitations to past students, parents of students and friends of the School to become members of the Foundation, (ii) encourage the making of gifts to or for the benefit of the School, (iii) invest and deal with the funds held by the Foundation.

#### How principal activities assisted in achieving the objectives

The principal activities assisted the company in achieving its objectives by raising funds towards the programs stated in the short term objectives and by increasing the Foundation membership.

#### Performance measures

The company measures its performance by producing regular financial reports and monitoring its performance against the short and long term objectives.

#### Members guarantee

The Toowoomba Anglican College and Preparatory School Foundation Limited under the *Corporations Act 2001* is a company limited by guarantee. In the event of, and for the purpose of winding up of the company, the amount capable of being called up from each members and any person or association who ceased to be a member in the period prior to the winding up is limited to \$5, subject to the provisions of the company's constitution.

At 31 December 2017 the collective liability of members was \$600.00

ABN 13 010 856 621

**Directors' Report** 

#### 31 December 2017

#### Meetings of directors

During the financial period, 5 meetings of directors (including committees of directors and the Annual General Meeting) were held. Attendances by each director during the period were as follows:

	Directors' Meetings			
	Number eligible to attend	Number attended		
Andrew Kibble	5	5		
Pamela Brown	5	5		
James Rawlings	5	5		
Karl Bliss	1	0		
Ryan Baddock	5	4		
Jennifer Bucknell	4	1		
Christopher Neville	5	3		
Scott Marchant	1	1		
Matthew Sanson	4	4		

#### After balance date events

No matters or circumstances have arisen since the end of the financial year which significantly affected or could significantly affect the operations of the company, the results of those operations or the state of affairs of the company in future financial years.

#### Auditor's independence declaration

The lead auditor's independence declaration in accordance with section 60-40 of the Australian Charities and Not-for-profits Commission Act 2012, for the period ended 31 December 2017 has been received and can be found on page 17 of the financial report.

Signed in accordance with a resolution of the Board of Directors:

Director: ... Director: ..... Mr Ryan Baddock Mr James Rawlings

20 day of ...... MARCH Dated this .....

ABN 13 010 856 621

#### **Directors' Declaration**

The directors have determined that the company is not a reporting entity and that these special purpose financial statements should be prepared in accordance with the accounting policies described in Note 1 of the financial statements.

The directors of the company declare that:

- 1. The financial statements and notes, as set out on pages 5 to 14, are in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* and:
  - (a) comply with Australian Accounting Standards; and
  - (b) give a true and fair view of the financial position as at 31 December 2017 and of the performance for the year ended on that date of is in accordance with the accounting policy described in Note 1 of the financial statements.
- 2. In the directors' opinion, there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.

Director ...... \_\_\_\_\_

Director .....

Mr James Rawlings

Mr Ryan Baddock

ABN 13 010 856 621

#### **Income Statement**

For the Year Ended 31 December 2017

		2017 \$	2016 \$
Revenue	2	215,108	199,056
Marketing expense		(13,191)	(10,515)
Administrative and Fundraising expenses	3	(78,862)	(75,397)
Donations Paid	4	(136,345)	(58,855)
Net Profit / (Loss)	:	(13,290)	54,289

ABN 13 010 856 621

#### **Statement of Financial Position**

For the Year Ended 31 December 2017

		2017	2016
	Note	\$	\$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalent	5	436,322	466,832
Trade and other receivables	6 _	5,679	12,086
TOTAL CURRENT ASSETS		442,001	478,918
NON-CURRENT ASSETS			
Other assets	7	237,644	237,018
TOTAL NON-CURRENT			
ASSETS		237,644	237,018
TOTAL ASSETS		679,645	715,936
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	8	3,963	27,187
TOTAL LIABILITIES		3,963	27,187
NET ASSETS		675,682	688,749
EQUITY			
Equity		675,682	688,749
TOTAL EQUITY		675,682	688,749

ABN 13 010 856 621

Statement of Changes in Equity

#### For the Year Ended 31 December 2017

#### 2016

	Note	Retained Earnings \$	Asset Revaluation Reserve \$	Building Fund Reserve \$	Bursary Funds \$	Total \$
Balance at 1 January 2016		(13,357)	10,509	415,422	222,697	635,271
Profit (Loss)attributable to the entity		54,289	(811)	-	-	53,478
Interest earned / (net donations paid) for Bursary		11,366	-	_	(11,366)	
Balance at 31 December 2016		52,298	9,698	415,422	211,331	688,749

2017

	Note	Retained Earnings \$	Asset Revaluation Reserve \$	Building Fund Reserve \$	Bursary Funds \$	Total \$
Balance at 1 January 2017		52,298	9,698	415,422	211,331	688,749
Profit (Loss)attributable to the entity		(13,290)	223	-	~	(13,067)
Interest earned / (net donations paid) for Bursary		(3,445)	_	_	3,445	-
Balance at 31 December 2017	-	35,563	9,921	415,422	214,776	675,682

Bursary funds		Edna Gray Beale Foundation	Worthington Foundation	Prep Fund Foundation	Total
	Foundation \$	Foundation \$	s	\$	\$
2017					
Balance at 1 January 2017	166,997	25,738	13,498	5,098	211,331
Interest Earned Donations Received	2,722	420	220	83	3,445
Bursaries Paid			-	-	
Balance at 31 December 2017	169,719	26,158	13,718	5,181	214,776

Notes: Refer to Note 1 (e) regarding the accounting treatment of bursaries.

ABN 13 010 856 621

#### Statement of Cash Flow

For the Year Ended 31 December 2017

	Note	2017 \$	2016 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Donations, Events and Sponsorships received Payments to suppliers and		200,722	184,060
employees Donations Paid		(108,871)	(71,580)
Dividends Received		(136,345) 402	(58,855) 375
Interest Received		10,539	10,510
Bursary Interest Received Member Contributions		3,445	4,011 100
Net cash provided by (used in) operating activities	9	(30,108)	68,621
		(	
CASH FLOWS FROM INVESTING ACTIVITIES			
Payment for Investments		(402)	(375)
Proceeds of investment Disposa	- I	<u> </u>	17,888
Net cash provided by (used in) investing activities	_	(402)	17,513
CASH FLOWS FROM FINANCING ACTIVITIES			
OTHER ACTIVITIES			
Net increase (decrease) in cash held		(30,510)	86,134
Cash and cash equivalents at beginning of financial year		466,832	380,698
Cash and cash equivalents at end of financial year	5	436,322	466,832
-			

ABN 13 010 856 621

Notes to the Financial Statements

#### For the Year Ended 31 December 2017

#### **1** Summary of Significant Accounting Policies

The directors have prepared the financial statements on the basis that the company is a non-reporting entity because there are no users dependent on general purpose financial statements. These financial statements are therefore special purpose financial statements that have been prepared in order to meet the requirements of the *Australian Charities and Not-for-profits Commission Act 2012*.

The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the *Australian Charities and Not-for-profits Commission Act 2012* and the significant accounting policies disclosed below which the directors have determined are appropriate to meet the needs of members. Such accounting policies are consistent with the previous period unless otherwise stated.

The financial statements have been prepared on an accruals basis and are based on historical costs unless otherwise stated in notes. The accounting policies that have been adopted in the preparation of this report are as follows:

#### (a) Revenue

Donations, bequests, interest earned and member contributions are recognised as revenue when received.

Dividend revenue is recognised when the right to receive a dividend has been established.

#### (b) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

#### (c) Income Tax

No provision for income tax has been raised as the company is exempt from income tax under Div 50 of the *Income Tax Assessment Act 1997.* 

#### (d) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(a) When the company applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements, a statement of financial position as at the beginning of the earliest comparative period will be disclosed.

ABN 13 010 856 621

Notes to the Financial Statements

For the Year Ended 31 December 2017

#### 1 Summary of Significant Accounting Policies continued

#### Restatement of Comparatives

The comparative figures for 2016 have been restated for a change in presentation of the bursaries. The bursaries were previously reported in a note and not included in the Statement of Financial Position, Income Statement or Statement of Cash Flow. Extracts (being only those line items affected) are disclosed below.

Extract	2016 \$ Reported	\$ Adjustment	2016 \$ Restated
<i>Statement of Financial Position</i> Cash and cash equivalents Equity	255,501 477,418	211,331 211,331	466,832 688,749
Income Statement			
Revenue	195,045	4,011	199,056
Donations Paid	(43,478)	(15,377)	(58,855)
Net Profit / (Loss)	65,655	(11,366)	(54,289)
Statement of Cash Flow			
Bursary Interest Received	-	4,011	4,011
Donation Paid	(43,478)	(15,377)	(58,855)
Net increase (decrease) in cash held	97,500	(11,366)	86,134
Cash and cash equivalents at beginning of year Cash and cash equivalents at end of	158,001	222,697	380,698
financial year	255,501	211,331	466,832

ABN 13 010 856 621

Notes to the Financial Statements

For the Year Ended 31 December 2017

#### (e) Bursaries

Bursaries assets are held in trust by the company to satisfy the payment of bursaries in accordance with the conditions legally laid down for each bursary. Income is accumulated in the Capital Account of each bursary.

#### (f) Shares - Dividends

Dividends received on shares held are currently being re-invested to purchase additional shares.

#### (g) Trade and other Receivables

Donations and other revenues receivable are included in "Trade and other Receivables" and are recorded at the balance due less impairment of trade receivables for the amount estimated to be uncollectable.

#### (h) Trade and other Payables

A liability is recorded for goods and services received prior to balance date, whether invoiced to the Foundation or not. Trade creditors are normally settled within 30 days.

#### (i) Other Assets

Other assets include investments and loans payable to the Foundation. The investments are valued at market value and the loans at the recoverable amount.

ABN 13 010 856 621

#### Notes to the Financial Statements

For the Year Ended 31 December 2017

2 Revenue and Other Income

	2017 \$	2016 \$
Revenue - donations and events	169,556	147,325
Other Income - bank interest received	7,218	7,078
<ul> <li>loan interest received</li> <li>sponsorship licencing</li> </ul>	6,766 31,166	7,443 36,735
-dividend received -member contributions	402	375 100
Total Revenue	215,108	199,056

#### 3 Administration and fundraising expenses

	2017 \$	2016 \$
Bank Charges	2,666	1,288
Advertising & Promotion	313	-
Audit Fees	1,349	6,500
Fundraising Expenses	53,463	40,921
Staffing Expenses	20,000	20,000
Printing & Stationery	260	3,664
Postage	-	773
Sundry Expenses	811	2,251
	78,862	75,397

#### 4 Donations Paid

The donations paid for 2017 were paid to Toowoomba Anglican College and Preparatory School for the 2<sup>nd</sup> Science Lab refurbishment \$136,345. Last year the donations related to the EYLC Carpark \$33,478, Air-conditioning \$10,000 and \$15,377 for bursaries from the Vincent Fairfax Foundation (\$10,377 to support Indigenous Students) and the Hutchinson Foundation (\$5,000 to support a boarding student to attend the School).

ABN 13 010 856 621

6

7

Notes to the Financial Statements

For the Year Ended 31 December 2017

#### 5 Cash and Cash Equivalents

	2017 \$	2016 \$
Cash at bank and in hand	221,546	255,501
Bursary funds held	214,776	211,331
	436,322	466,832
Reconciliation of cash		
	2017	2016
	\$	\$
Cash at the end of the financial year as shown in the statement of cash flows is reconciled to items in the statement of financial position as follows:		
Cash at bank and in hand	221,546	255,501
Bursary funds held	214,776	211,331
	436,322	466,832
Trade and Other Receivables	2017 \$	2016 \$
<b>Current</b> Other Debtors GST Recoverable	3,684 1,995	12,086
Total current trade and other receivables	5,679	12,086
Other Assets	2017 \$	2016 \$
Non-Current Interest Bearing Loan - Toowoomba Prep School Shares	230,000 7,644	230,000 7,018
=	237,644	237,018

ABN 13 010 856 621

Notes to the Financial Statements

For the Year Ended 31 December 2017

8	Trade and Other Payables	2017 \$	2016 \$
	Current		
	Trade payables and accruals	3,963	9,667
	Income received in advance	-	15,341
	GST Payable		2,179
		3,963	27,187

#### 9 Cash Flow Information

#### Reconciliation of Cash Flow from Operations with Profit after Income Tax

	2017	2016
	\$	\$
Profit (Loss) for the year	(13,290)	54,289
Cash flows excluded from profit attributable to operating activities		
Non-cash flows in profit		
Changes in assets and liabilities - (Increase)/decrease in trade and term receivables	6,407	12.565
<ul> <li>Increase/(decrease) in trade payables and accruals</li> </ul>	(23,225)	1,767
	(30,108)	68,621

#### 10 Company Details

The registered office of the company is:

The Toowoomba Anglican College and Preparatory School Foundation Ltd

2 Campbell Street Toowoomba QLD 4350

.



Audit & Assurance

**P** 1300 363 866 | 07 4632 1966

F 07 4638 5787

E audit@mcconachiestedman.com.au

W mcconachiestedman.com.au

619 Ruthven Street, Toowoomba PO Box 3178 Village Fair, Toowoomba Q 4350 Level 5 Toowong Tower 9 Sherwood Road, Toowong Q 4066

Tomorrow's Solutions Today

TOOWOOMBA ANGLICAN FOUNDATION LIMITED

COLLEGE AND PREPARATORY SCHOOL

### Independent Audit Report to the Directors of Toowoomba Anglican College and Preparatory School Foundation Limited

#### Opinion

We have audited the financial report of Toowoomba Anglican College and Preparatory School Foundation Limited, which comprises the statement of financial position as at 31 December 2017, the statement of profit and loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and the Directors' Report.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of Toowoomba Anglican College and Preparatory School Foundation Limited as at 31 December 2017, and its financial performance and its cash flows for the year then ended in accordance with the financial reporting requirements of the Australian Charities and Not-for-profits Commission Act 2012.

#### Basis for Auditor's Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Company in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Emphasis of Matter - Basis of Accounting**

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the Company to meet the requirements of the Australian Charities and Not-for-profits Commission Act 2012. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

#### Other Matter

The financial report of the Foundation for the year ended 31 December 2016 was audited by another auditor who expressed an unmodified opinion on the financial report on 18 April 2017.

#### Directors' Responsibility for the Financial Report

The Directors of Toowoomba Anglican College and Preparatory School Foundation Limited are responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the Australian Charities and Not-for-profits Commission Act 2012 and for such internal control as the Directors determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Directors are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Directors either intends to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

### TOOWOOMBA ANGLICAN COLLEGE AND PREPARATORY SCHOOL FOUNDATION LIMITED

### Independent Audit Report to the Directors of Toowoomba Anglican College and Preparatory School Foundation Limited

#### Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- a) Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- b) Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- c) Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Directors.
- d) Conclude on the appropriateness of the Directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report of the Company.
- e) Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Mr Berjamin Horner Chartered Accountant; Registered Company Auditor Director McConachie Stedman Audit and Assurance Pty Ltd 619 Ruthven Street Toowoomba Qld 4350

18 April 2018

McConachie Stedman

Audit & Assurance

**P** 1300 363 866 | 07 4632 1966

F 07 4638 5787

E audit@mcconachiestedman.com.au

W mcconachiestedman.com.au

Tomorrow's Solutions Today

619 Ruthven Street, Toowoomba PO Box 3178 Village Fair, Toowoomba Q 4350 Level 5 Toowong Tower 9 Sherwood Road, Toowong Q 4066

### TOOWOOMBA ANGLICAN COLLEGE AND PREPARATORY SCHOOL FOUNDATION LIMITED

#### Auditor's Independence Declaration to the Directors of Toowoomba Anglican College and Preparatory School Foundation Limited

In accordance with the requirements of section 60-40 of the *Australian Charities and Not-for-profits Commission Act 2012*, as lead auditor for the audit of Toowoomba Anglican College and Preparatory School Foundation Limited for the year ended 31 December 2017, I declare that, to the best of my knowledge and belief, there have been:

- 1. Not contraventions of the auditor independence requirements of the Australian Charities and Not-for-profits Commission Act 2012 in relation to the audit; and,
- 2. No contraventions of any applicable code of professional conduct in relation to the audit.

Mr Berjamin Horner Chartered Accountant; Registered Company Auditor Director McConachie Stedman Audit and Assurance Pty Ltd 619 Ruthven Street Toowoomba Qld 4350

18 April 2018