

THE COMPANIES ACT 1961MEMORANDUM OF ASSOCIATIONTHE ALBANIAN-AUSTRALIAN ISLAMIC SOCIETY

1. The name of the company is "THE ALBANIAN-AUSTRALIAN ISLAMIC SOCIETY" (hereinafter called "the Society").
2. The objects for which the Society is established are:
 - a) To bring together adherents of Islam who are residents in the Commonwealth of Australia in general but more particularly those residents in and about Melbourne in the State of Victoria who are Albanians by origin or descent on a non-political basis for the better propagation observance and performance of the religious tenets teaching rites and ceremonies of Islam and to provide facilities in and about the City of Melbourne in the first instance and later elsewhere in Australia for worship and for religious instruction in and ceremonies of Islam and to establish and facilitate and encourage the establishment as on a non-political basis of such religious educational and charitable institutions as may conduce to the attainments of the objects of the Society and at the same time be of service to the Commonwealth of Australia and the citizens of such Commonwealth.
 - b) For the foregoing purposes to acquire and/or provide premises equipment and other amenities for the members of the Society and in particular to provide and/or establish a mosque in and about the said City of Melbourne whereat members of the Society may worship and whereat religious rites and ceremonies of Islam may be performed.
 - c) To promote safeguard and protect the education and vocational training of children of members and of members themselves.
 - d) To enter into such agreements for the purpose of carrying the objects of the Society into effect as may be necessary or proper.
 - e) To purchase hire lease or otherwise acquire for the purposes of the Society any real or personal property and from time to time to sell demise let sub-let mortgage encumber or dispose of the same.
 - f) To erect maintain improve alter or demolish any buildings for the purposes of the Society.
 - g) To borrow or raise money on overdraft or in any other manner the Society may determine and in particular by the issue of or upon debentures bonds bills of exchange promissory notes or other obligations or securities of the Society or by mortgage or charge of all or any part of the property of the Society.

- h) To co-operate with any other corporation society or community having objects similar to those of this Society in any co-operative action having as its object the welfare of people entitled to become members of the Society.
- i) To collect and/or receive gifts of money of articles by voluntary contribution subscriptions donations legacies and payments by any persons companies associations and/or public bodies or from any other source for the purposes of the Society.
- j) To organize conduct control and manage or assist in the organization conduct control and management of any entertainment concert display or other means of raising or producing money or articles by voluntary contributions collections donations or payments and to expend apply and distribute such money or articles upon the objects and/or for purposes of the Society.
- k) To indemnify any member in respect of any liability incurred in any act or omission for the benefit or at the request of the Society.
- l) To invest or deal with the moneys of the Society not immediately required upon fixed deposit in any savings bank or trading bank in Australia or in any other securities and in such manner as the Society may from time to time determine.
- m) To provide financial assistance to poor members and to support financially and morally any young people for scientific or technical education provided they fulfill the requirements of the General Committee and are approved by the members in the General Meeting.
- n) To acquire on such terms and conditions as it may think fit the assets of any unincorporated body or association having amongst its objects any similar to those as are expressed in the proceeding sub-paragraphs (a) and (b) hereof.
- o) To do all such things as are identical or conducive to the attainment of objects of the Society or any of them.

The provisions of the third schedule to the Companies Act 1961 shall not apply to the Society and the foregoing provisions of this paragraph shall be read and construed without reference to the provisions of that schedule.

Provided that the Society shall not support with its funds or endeavor to impose on or procure to be observed by its members of others any regulation or restriction which if an object of the Society would make it a trade union within the meaning of the Trade Union Act 1958.

- 3. The income and property of the Society whensoever derived shall be applied solely towards the promotions of the objects of the Society and no portion thereof shall be paid or transferred directly or indirectly by way of dividend bonus or otherwise howsoever by way of profit to the members of the Society PROVIDED ALWAYS that nothing herein contained shall prevent payment in good faith or remuneration of and or for the

maintenance of any Iman or the payment in good faith of remuneration to any officers or servants of the Society or to any member of the Society in return for any services actually rendered to the Society nor for goods supplied in the ordinary and usual way of business nor prevent the payment in good faith of money to any member in needy or impoverished circumstances for the relief of his or her condition nor prevent the payment of interest at a rate not exceeding seven per centum per annum on money borrowed from any member of the Society on or reasonable and proper rent for premises demised or let by any member to the Society but so that no member of the general committee or either the council of management or governing body of the Society shall be appointed to any salaried office of the Society or any office of the Society paid by fees so that no remuneration or other benefit in money or moneys worth shall be paid or given by the Society to any member of such general committee council or governing body except repayment of out-of-pocket expenses and interest at the rate aforesaid on money lent or reasonable and proper rent for premises demised or let to the Society.

4. No addition alteration or amendment shall be made to the objects of the Society as set out in paragraph 2 or to or in the regulations contained in the Articles of Association for the time being in force unless the same shall have been previously submitted to and approved by the Attorney-General of the State of Victoria.
5. The third fourth and ninth paragraphs of this Memorandum of Association contain conditions upon which a licence is granted by the Attorney-General of Victoria to the Society in pursuance of the provisions of Section 24 of the Companies Act 1961 of the said State. For the purpose of preventing any evasion of the provisions of the said paragraphs the Attorney-General may from time to time on the application of any member of Society and on giving notice to the Society of intention so to do and after affording the Society an opportunity of being heard in opposition thereto within such time as may be specified in such notice impose further conditions which shall be duly observed by the Society.
6. The liability of the members of the Society is limited.
7. Every member of the Society undertakes to contribute to the assets of the Society in the event of the same being wound up during the time that he or she is a member or within one year afterwards for payments of the debts and liabilities of the Society contracted before the time at which he or she ceases to be a member and the cost charges and expenses of winding up and for the adjustment of the rights of the contributories amongst themselves such amount as may be required not exceeding Ten Pounds.
8. If upon the winding up or dissolution of the Society there remains after satisfactions of all its debts and liabilities any property whatsoever the same shall not be paid to or distributed amongst the members of the Society but shall be given or transferred to some institution or institutions having objects similar or in part similar to the objects of the Society or other charitable objects and purposes and which shall prohibit the distribution of its or their income and property amongst its or their member to an extent at least as great as is imposed on the Society under or by virtue of the third paragraph hereof such institution or institutions to be determined by the members of the Society at or before the

time of dissolution and in default thereof by such Judge of the Supreme Court of Victoria as may have or acquire jurisdiction in the matter.

9. True accounts shall be kept of the sums of money received and expended by the Society and the manner in respect of which such receipts or expenditure takes place and of the property, credits and liabilities of the Society and subject to any reasonable restrictions as to time and manner of inspecting the same that may be imposed in accordance with the regulations of the Society for the time being shall be open to the inspection of members. Such accounts shall upon the written request of the Attorney General be made available for inspection by him or by anyone authorized in writing by him for the purpose. Once at least in every year the accounts of the Society shall be examined by one or more properly qualified auditor or auditors.

The several persons whose names and addresses as subscribed are desirous of being formed into a Company in pursuance of this Memorandum of Association.

NAMES ADDRESSES AND DESCRIPTIONS OF SUBSCRIBERS HERETO

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Dated this fifth day of October 1963.

Solicitor

Witness to all the above signatures.

THE COMPANIES ACT 1961
ARTICLES OF ASSOCIATION OF THE
ALBANIAN AUSTRALIAN ISLAMIC SOCIETY

1. The ALBANIAN-AUSTRALIAN ISLAMIC SOCIETY is hereinafter referred to throughout these articles as "the Society".
2. The regulations contained in Table "A" of the Fourth Schedule of the Companies Act shall not apply to the Society but these Articles of Association be the regulations of the Society.
3. For the purpose of registration the members of the Society is declared to be limited to one thousand five hundred but the Committee of the Society (hereinafter called "the Committee") may whenever it thinks fit register an increase in the maximum number of its members.
4. The signatories to the Memorandum of Association of the Society and to these Articles and the persons referred to in Article 5 hereof shall be entitled to membership of the Society.
5. MEMBERSHIP of the Society shall be confined to such persons of the age of eighteen years or over bona fide resident in the Commonwealth of Australia who are Albanians or having been Albanians have become naturalized Australians or who are persons born of Australian parents or having an Albanian mother or father or who are the descendents of any such person. Other persons who are adherents of the Islamic faith shall be entitled to take part in any religious rites and ceremonies at any mosque established by the Society but only persons who are members of the Society shall, subject to the provisions hereinafter contained, be entitled to hold office vote at meeting or otherwise take part in the management and control of the affairs of the Society.
6. Any person falling within the description to which membership of the Society is confined by Article 5 may forward to the secretary an application for membership in writing in such form and containing such particulars as the Committee may determine.

The secretary shall place each such application before the Committee at the first meeting to be held after the receipt of such application. The Committee shall determine whether such persons shall be admitted as a member of the Society and upon the committee determining that such person is to be so admitted the secretary shall enroll such person accordingly upon and subject to payment by him or her as the case may be for the then current financial year of the Society, of the annual subscription.

7. Every member shall pay a regular annual subscription of not less than one pound payable (except as concerns the first subscription of any newly enrolled member) always in

advance on or before the first day of August for the then current year of the Society.
Each financial year of the Society shall end on the 30th June in each year.

8. Any member in arrear with his regular annual subscription for a period of six months and who has been notified that he is so in arrear by notice in writing from the secretary may unless payment is made within one month of such notification be struck off the roll of members by order of the Committee and thereupon such member shall cease to be a member of the Society. Any member so struck off the roll of members may be reinstated by order of the Committee upon payment of all arrears due by him.
9. Any member may resign his membership of the Society by notice in writing in that behalf addressed to the secretary.
10. No member shall be entitled to vote at meetings or elections or otherwise take part in the management and control of the affairs of the Society unless and until such member has paid his subscription for the then current financial year of the Society.
11.
 - a. The Committee may expel or suspend for such period as it may in its discretion determine from membership of the Society any member (after first affording such member an opportunity of being heard by the Committee):
 - i. who disobeys any provision of the Memorandum or Articles of Association of the Society or any by-law made thereunder or any resolution of the General Meetings or the Committee duly passed thereunder;
 - ii. who is convicted of any felony or found to have committed any fraud by any court of competent jurisdiction or
 - iii. whose conduct is in the opinion of the Committee injurious to the welfare dignity and interests of the Society.
 - b. Any member so expelled or suspended may be giving notice in writing to the Committee within fifteen day after being notified of the decision of the Committee to expel or suspend him appeal to the next General Meeting of the Society PROVIDED THAT if at the time of giving such notice of appeal, notice of the calling of a General Meeting has already been giving such appeal shall be dealt with at the next succeeding General Meeting.
 - c. At the General Meeting at which such appeal is dealt with a majority of members present and voting at such meeting may confirm vary or set aside the decision of the Committee.
12. The general management of the affairs of the Society shall be voted in a general committee (hereinbefore and hereinafter referred to as "the Committee") which shall be elected by the members of the Society bi-annually at an Annual General Meeting of the

Society save an except as concerns the first Committee hereinafter referred to. The Committee shall at all times be subject to the control and the directions of the Society in General Meeting and shall comply with and/or carry into effect all such resolutions as may be adopted from time to time by the Society in General Meetings.

13. The Committee shall consist of thirteen members including as office-bearers a President, a Vice President, a Secretary, a Treasurer and two Assistant Treasurers of the Society.
14.
 - a. Save and except as concerns the first Committee the Committee (as from August 1981) shall be elected for a term of two successive financial years of the Society, and at the conclusion of such a term the election shall take place not later than the 31st day of August of each financial year PROVIDED ALWAYS that the first of such elections shall take place after the 30th June 1964 but before the 31st August 1964 unless the Society in General Meetings resolve upon any earlier or other day for such first election.
 - b. The Committee whether it be the first Committee of the Society or any subsequent elected Committee and the office-bearers forming member thereof shall continue in office until the election of a Committee inclusive of office-bearers in succession thereto.
15. As from the 1981 Annual General Meeting at each second successive Annual General Meeting nomination of candidates for the Committee and the office-bearers shall be received. Each candidate shall be proposed by at least two members present at such Annual Meeting. Retiring members of the Committee whether office-bearers not shall be eligible for nomination as an office-bearers or otherwise. No member shall be eligible for any such nomination who is not financial or who has not been enrolled as a member for a period of at least twelve months prior to the date of the nomination. If the number of nominations received do not exceed the office bearers and/or the number of members of the Committee to be elected as the case may be then those members nominated shall be declared fully elected as office bearers and/or members of the Committee respectively as the case may be and shall take office forthwith.
16. As the Annual General Meeting at which nominations for the Committee are received if the number of nominations as for any office or for ordinary membership of the Committee as the case may be exceed the number to be elected an Election Committee shall be appointed. The said Election Committee shall consist of seven members who are qualified for nomination to but are not candidates nominated for any office or for membership of the Committee. Each candidate shall be proposed by at least two members and accepted as a candidate for Election Committee by a majority of the members present and voting at such meeting. In the event of more than seven members being nominated and accepted by a majority of the members present and voting as aforesaid a ballot shall be thereupon held by such method as the meeting shall determine for the election of such Committee and the seven candidates securing the largest number of votes shall constitute the Election Committee.

17. The Election Committee shall make all necessary preparations for the election of the Committee. The election shall be conducted between the hours of 10am and 9pm on each date before the 31st August in any election year as at such place as may be fixed by the Election Committee and notified to members by a notice posted in such time as to be received by members not less than seven days prior to the date fixed for the election in due course of post.
18. The Election Committee shall cause appropriate ballot papers to be printed containing in alphabetical order all the names of the candidates as for any office or ordinary membership of the Committee as the case may be and a square shall be printed opposite each name. Each voter shall place a cross in each of the squares opposite the names of candidates for whom he wishes to vote but shall not vote for any more candidates than are required upon election to fill the relevant position or positions.
19. Upon the date appointed for the election the Election Committee shall supervise the conduct of the election and issue the ballot papers to members qualified to vote. At the close of the poll the Election Committee shall open the ballot boxes and count the votes rejecting such ballot papers as the Election Committee may declare to be informal. Persons elected as office bearers shall ipso facto be and be deemed elected as members of the Committee. The ballots in respect of office-bearers shall be finalized before the counting of votes as for ordinary membership of the Committee. Any candidate as an office bearer who is elected to office if also a candidate for ordinary membership of the Committee shall be deemed to be no longer such a candidate as lastly mentioned when counting of votes for ordinary membership of the Committee take place. The seven candidates for ordinary membership of the Committee who receive the largest number of votes shall be declared as to elected by the election committee. Prior to such a lastly mentioned declaration the Election Committee shall declare as duly elected those persons winning the respective ballots for any office. A proper record of the results showing the names of the candidates and the number of votes polled by each of them and the number of informal votes in respect of each shall be kept in the records of the Society. In the event of any tie between candidates for the winning of any ballot the Election Committee shall have power to resolve such tie and decide upon the winner as a meeting held forthwith by the Election Committee and upon a vote of its members with its Chairman having if necessary a casting vote as well as a deliberative vote.
20. Not more than fourteen days after each election the Election Committee shall convene a meeting of the newly elected Committee at such time and place as it deems fit and cause written notice thereof to be sent to the members of the new Committee not less than four days before the time fixed therefore. As from the date fixed for such meeting the former Committee shall cease to function and the newly elected Committee shall be deemed to be duly installed.
21. The first General Committee and office bearers shall consist of the following:
 - a. President:
 - b. Vice President:

- c. Secretary:
- d. Treasurer:
- e. Assistant Treasurer:
- f. Assistant Treasurer:
- g. Committee Members:

22. The Committee shall meet regularly once at least in every month on a day to be appointed by each Committee from time to time. Eight members shall constitute a quorum. Special meetings may be convened by the President whenever he shall deem it necessary and such shall be so convened upon a requisition in writing from not less than four (4) members of the Committee. The Secretary shall at least seven days before any special meeting of the Committee give to each member of the Committee notice in writing of the time and place of such meeting.
23. In the event of any member of the Committee absenting himself from three consecutive meetings of the Committee without leave of such Committee, the Committee may by resolution declare his position vacant and thereupon he shall cease to be a member of the Committee. Any member of the Committee may at any time retire therefrom by giving the Secretary notice in writing in that behalf.
24. Vacancies arising by reason of the death or resignation of any member of the Committee or by reason of a resolution pursuant to Clause 23 hereof or arising from any other reason shall be filled by the Committee in office from time to time from among the candidates at its election who were not elected as or have been subsequently appointed member of the Committee. The unselected candidates who secured the largest number of votes at the said election among such of the said candidates as are willing to fill such vacancy shall be appointed. In the event of there being no such qualified candidates willing to fill the vacancy the Committee shall have power to appoint any member of the Society who is qualified for nomination to the Committee and who consents thereto to fill the vacancy. Any member who shall become a member of the Committee pursuant to the provisions of this Clause shall hold office for the remainder of the term of the then existing Committee. This Clause shall always be subject to this proviso that if any such casual vacancy shall

occur in respect by one of the other office bearers or member of the Committee as may be willing to sit and so be appointed by the Committee.

25. Any office-bearer or any other member of the Committee upon violation of any Article of this Constitution shall automatically cease to hold such office and/or to be a member of the Committee but he shall have the right to appeal however at an Extraordinary Meeting of the Committee which shall uphold or dismiss the appeal.
26. No persons receiving any salary from the Society shall be eligible to become a member of the Committee until six months after receipt and /or payment of such a salary has fully ceased.
27. Any person receiving a salary from the Society may be appointed or dismissed by the Committee as on simple majority voting except in the case of an Iman who may be appointed or discharged from his office and duties in respect of the activities of the Society only upon a vote in such behalf supported by nine members of the Committee.
28. The President shall if present reside at all meetings of the Society and the Committee and shall be an ex-officio member of all sub-committees and entitled to preside at meetings thereof. In the absence of the President the Vice President shall preside at all meeting of the Society and the Committee and as representing the President be entitled to attend and preside at meetings of any sub-committee. In the absence of both President and Vice President the senior member of the Committee present shall preside. The member for the time being presiding at any meeting of the Society or the Committee shall vote on any matter brought before the meeting and when the meeting is equally divided he shall have a casting vote.
29. The Secretary shall attend at the meetings of the Society and the Committee and take minutes of the proceedings thereat and enter the same in a minute book to be kept for that purpose. He shall also keep the roll of members of the Society and under the direction of the Committee attend to all correspondence and generally perform such other duties in relation to this Society as the Committee may from time to time direct.
30. The Treasurer shall receive the annual subscription of members and all other moneys, which may from time to time form part of or paid or contributed to the funds of the Society and shall sign receipts therefore. All money so received by the Treasurer shall be paid by him into any then existing bank account or bank accounts of the Society. Withdrawals from any such accounts shall only be made by authority of a resolution of the Committee of the Society and all cheques for such purpose shall be signed by the President, the Secretary and the Treasurer.
31. The Assistant Treasurers shall assist the Treasurer in the collection of all annual subscriptions and all other moneys sought as contributions to the funds of the Society and shall also carry such other duties as may be assigned to them from time to time by the Committee.
32. The Committee may from time to time for any purpose it may think expedient appoint such sub-committees composed of members of the Committee and/or of the Society as it

may think fit and delegate to them such powers and duties as the Committee may determine. The decisions of any sub-committee shall at all times be subject to vote by the Committee.

33. An Annual General Meeting of the Society shall be held before the 31st August in each financial year at such time and place as may be fixed by the Committee for the following purposes:
 - a. To receive from the Committee a report, balance sheet and statement of receipts and expenditure for the previous financial year.
 - b. To nominate candidates as for office-bearers and for members of the Committee and if necessary to elect an election Committee.
 - c. To elect three auditors for the current financial year.
 - d. To decide upon any proposal or matter and transact any other business which shall be duly submitted to the meeting by the Committee or by any member in accordance with the constitute.
34. Notice of the Annual General Meeting and of any Special General Meeting and of the business to be transacted thereat shall either be sent to each member or advertised in two daily newspapers circulating in Melbourne in the case of the Annual General Meeting not less than fourteen days and in the case of a Special General Meeting not less than seven days before the date holding the same. In the event of such notice being sent to members the accidental omission to send any such notice to any member shall not invalidate any solution passed at any such meeting.
35. At an Annual General Meeting any member may bring before the meeting any subject or proposal which relates to the affairs of the Society provided that not less than five days before the meeting he shall have given the Secretary notice thereof in writing.
36. The Committee may at any time for any special purpose call a Special General Meeting of the Society and it shall do so forthwith on the requisition in writing of not less than one-tenth of the members of the Society stating the purpose for which the meeting is required. The business to be transacted at such meeting shall be confined to the purpose names in the notice.
37. At all Annual or Special Meeting one-eighth of the members on the roll shall constitute a quorum. In the event of a quorum not being present at any such meeting within thirty minutes of the time fixed for the commencement thereof the meeting shall be adjourned to such time (not being less than fourteen days thereafter) and place as the members present shall there and then decide. Notice of the time and place at which such adjourned meeting is to be held shall be posted by the Secretary within seven days and any number of members present at such adjourned meeting shall constitute a quorum.
38. The financial year of the Society shall end on the 30th day of June in each year to which date the accounts of the Society shall be balanced.

39. At each Annual General Meeting three members shall be appointed auditors for the then current year for the purpose of auditing the accounts of the Society. The auditors shall after the 30th day of June in each year forthwith examine the statement of receipts and expenditures and the balance sheet prepared by the Treasurer and verify the same with the accounts and vouchers relating thereto and shall either sign the same as found by them to be correct duly vouched and in accordance with law or shall specially report to the then next Annual General Meeting of the Society in what respect they find it incorrect unvouched or not in accordance with law.
40. An annual report of the condition and general progress of the Society shall be prepared by or under the direction of the Committee and presented to the Annual General Meeting together with the duly audited statement of receipts and expenditure.
41. The funds of the Society shall comprise:
- a. The annual subscriptions paid by members.
 - b. All other voluntary contributions and endowments made to and/or for the purposes of the Society.
 - c. The net rents and profits and any other moneys arising from any of the property or activities of the Society.
42. The funds of the Society shall be applied in payment of:
- a. All such debts and liabilities as may be incurred with the sanction of the Committee in ensuring maintaining and properly preserving the property of the Society and in the general management of the Society.
 - b. The salary of any Iman appointed by the Society or the Committee and of any other person employed in any capacity by the Society or the Committee.
 - c. Such other debts and liabilities as may be incurred with the sanction of the members of the Society in General Meetings assembled.
43. No property or assets of the Society whether realty or personalty shall be sold transferred mortgaged or otherwise dealt with save upon a vote in such behalf supported by nine in number of the Committee or alternatively pursuant to a resolution in such behalf supported by not less than two-thirds of the members present and entitled to vote at any General Meeting of the Society.
44. No liability shall be incurred by the General Committee as acting on behalf of the Society nor shall any realty be bought as on behalf of the Society except upon a vote in such behalf supported by eight members of the Committee or alternatively pursuant to a resolution in such behalf by two-thirds of the members of the Society present and entitled to vote at any General Meeting of the Society.

45. In respect of any Mosque and/or for the purpose of any Islamic religious rites ceremonies and duties the Committee shall have the sole responsibility of appointing and /or employing any Iman to officiate thereat PROVIDED ALWAYS that so far as is possible any such Iman shall be an Albanian or of Albanian descent and able to speak Albanian and also English.
46. No member of the Society and no person employed by the Society in any capacity shall interfere with criticise or express any opinion in favor of or against any political party in the Commonwealth of Australia in any State or Territory of such Commonwealth or as concerns any political matters of the Commonwealth of Australia or of any State or Territory thereof as in the capacity of such membership or as on behalf of the Society and any contravention of this provision shall ipso facto constitute grounds for expulsion from the Society. PROVIDED ALWAYS that any such member or any such person shall in his individual capacity nevertheless be at full liberty to take part in the affairs and politics of the Commonwealth of Australia or of any State or Territory thereof if so desirous.
47. The Committee is empowered to arrange for and/or contribute towards the expense of the funeral of any needy or impoverished member and also to provide financial assistance to poor members of the Society and to support financially and morally any young people to enable them to undertake scientific or technical education provided they fulfill any requirement of the Committee and provided that not less than eight in number of the Committee vote to support of any resolution in relation thereto. Assistance shall not be rendered to any person who is not a member of the Society or is not of Albanian descent or is not of the Islamic faith unless by vote supported by ten of the Committee.
48. The provisions of these Articles of Association (save and except Clause 3 and 4 which shall be unalterable) may be altered added to or repealed by resolution at any Special General Meeting carried by a majority of not less than three-fourths of the members present and voting at such meeting.
49. Every member shall from time to time communicate to the Secretary his address which shall be entered in the roll of members and all notices sent by post to the address so entered in the roll shall be deemed to have been duly delivered on the day following the date of posting.
50. The following rules shall be observed at all meetings of the Society:
- a. Any member desiring to propose a motion or amendment or to discuss any matter under consideration shall rise and address the Chairman. The right to speak on any subject shall belong to the member who in the opinion of the Chairman first rises to address him. No member shall speak more than once upon any motion or amendment without the consent of the meeting save for the purpose of replying pursuant to sub-clause (d) hereof.
 - b. Any motion or amendment not seconded shall not be discussed and shall lapse.

- c. Not more than two members shall speak in succession either for or against any question, and if, at the conclusion of the second speaker's remarks no member rises to speak on the other side the motion or amendment shall be put to the meeting.
- d. The mover of any motion or amendment shall have the right to reply and after he has replied no further discussion shall be allowed.
- e. No member when speaking shall be interrupted unless called to order, when he shall sit down, and the member calling to order shall be heard in support of his point and the Chairman may either hear further discussion on the point or decide to same forthwith. Such point shall be decided before the debate is resumed.
- f. Any amendment may be made which proposes the alteration of a motion by leaving out, substituting or adding words thereto. When all amendments have been put to the vote and lost, the original motion shall be put. When amendment has been carried the amendment shall become the substantive motion. Amendments shall always be put before the substantive motion and only one amendment shall be entertained at one time.
- g. So soon as a debate upon a motion or amendment shall be concluded the Chairman shall put the question to the meeting in a distinct and audible manner. The question shall be voted for or against by a show of hands unless secret ballot is deemed necessary by the Chairman.
- h. When the Chairman rises, during a debate, the member then speaking shall sit down so that the Chairman may be heard without interruption.
- i. Any question previously dealt with may be re-opened or any debate on any motion may be adjourned by a majority of two-thirds of the members present.
- j. No motion or amendment shall be considered unless the mover is present when the motion or amendment is called on.
- k. Any member who right to vote is challenged shall not vote until he satisfies the Chairman that he is entitled to vote.
- l. Voting shall be done by secret ballot whenever a motion to that effect is carried by a majority of two-thirds of the members present or on occasions for which it has been herein especially as provided.

51. The Committee may at all times make by-laws rules and regulations concerning the Society and/or its activities provided that same are supported in their inspection by votes of at least eight in number of the Committee and are not in conflict with the provisions of the Memorandum of Association of the Society or of these Articles.

52. As concerns any mosque established by the Society or for the Society by the Committee the conduct of the affairs of any such mosque in relation to the religious rites and any other ceremonies to be performed thereat and contributors by any persons to the funds of the mosque and/or this Society in consequence shall be at the least such as may be resolved by the Committee from time to time upon a vote supported by a simple majority thereof. The Treasurer and the Assistant Treasurers of the Society shall act in similar capacity as concerns the financial affairs of any such mosque as they act concerning the financial affairs of the Society. Any money received by the Treasurer or Assistant Treasurer in respect of the activities of any such mosque shall have separate books of records but accounts concerning same shall be always included in the account of the Society and any financial regarding same even though such funds be for any time kept in a separate bank account. Any withdrawals from any separate bank account as concerns any mosque shall only be made upon the authority of cheque signed by the President, the Treasurer and the Secretary for the time being in the Society.
53. The Committee shall cause there to be a seal procured for the Society which shall be the common seal for the Society and shall bear the words "The Common seal of The Albanian Australian Islamic Society" The Committee shall provide for the safe custody of the seal which shall only be used upon a vote supported by at least seven I number of the Committee in that behalf and every instrument to which the seal is affixed shall be signed by the President and shall be countersigned by the Secretary and the Treasurer or any other person specifically appointed in such behalf by the Committee PROVIDED ALWAYS that were the matter in respect of which the seal is to be used is one requiring a specific number in voting and/or any specific majority either as concerns the Committee or the Society the seal shall not be used unless upon a vote in favor of such use by such specific number and/or such specific majority.

DATED the fifth day of October 1963.

Names, addresses and descriptions of subscribers

Carpenter

Farmer

Case Dealer

Tool Maker

Labourer

Farmer

Watchman

Manufacturer

Retailer

Retailer

Linesman

Farmer

House Manager

Witness to the above signatories