

ANNUAL GENERAL REPORT

2016/17

of

The Croatian, Ukrainian & Belarusian Aged Care Association of SA INC



OUR MISSION

The Croatian, Ukrainian and Belarusian Aged Care Association of South Australia Inc., strives to be a leading accredited provider of culturally sensitive and dedicated Aged Care Services primarily for the Croatian, Ukrainian and Belarusian ethnic communities

St. Anna's RCF

Annual General Meeting

Monday 13th November 2017 at 6.00pm

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CORPORATE GOAL
*An Aged Care facility
professionally
managed by
dedicated, multi-
skilled, trained staff*

Board Members 2016/2017



Mr Rob Dempsey

Chairperson
Independent
Representative



Dr John Sniatynskij

Vice Chairperson
Ukrainian Community
Representative



Mrs Natalia Hubczenko

Vice Chairperson
Belarusian
Representative



Mr David Moffatt

Treasurer
Independent
Representative



Mr Kruno Batrac

Croatian Community
Representative



Mrs Delfa Lolic

Secretary
Residents'
Representative



Mr Ted Davis

Co-opted Independent
Representative



Mr Denis Stevanja

Independent
Representative

OUR VISION
"A Place with a
Heart"

Minutes of the Annual General Meeting

Monday, 14th November 2016 at 7.00pm

1. Welcome by Mr Robert Dempsey (Chairman)

Acknowledgements

Acknowledgements were made to Iryna Kvasniuk from Dnister Bank; Bryan Marotti and Soo Bin Moon from Bank SA; Jenny Kurko (wife of the late Mr Peter Kurko); Mr David Fraterman, Contract Accountant; Ms Peta Braendler, Manager Community Services, Aged and Community Services SA & NT (guest speaker)

Apologies (as per sign-in register)

Community/Volunteers:

Mr Gaye Bryan and Mr Liam Tiernan, Dnister Bank; Mrs Renato Despoja, Croatian Community; Mr Bart O'Brien; Ms Sonia Rubacha, Belarusian Community

Resident/Representatives:

Mr Ray Murphy; Mr Vern Murphy; Mrs Larysa Cheary; Mrs Susan Fox

Staff:

Mrs Elizabeth Barwick; Ms Tanya Buck; Mr Levi Collins; Mr Mason Collins; Ms Angela Huxley; Ms Teresa Imatani; Ms Grace Kowcza; Mrs Bronwyn Pollard; Ms Jennifer Rice; Mrs Trudi Amendola

Mr Dempsey acknowledged that the meeting is being held on land traditionally owned by the Kaurna people and that their spiritual relationship with this land is respected

Present (as per sign-in register)

Mrs Linda Aiston; Mrs Sue Armstrong; Ms Tamika Barber; Mr Kruno Batrac; Ms Delaine Belperio; Ms Peta Braendler; Mrs Ekaterina Briffa; Ms Beverley Brine; Mrs Tamara Czernezkyj; Mr Wal Czernezkyj; Mr Ted Davis; Mr Robert Dempsey; Mr Jack Didyk; Mrs Maria Dnistrijanski; Mr Jurek Dnistrijanski; Ms Mary Dunn; Mrs Mimi Duric; Ms Liana Faraone; Mr David Fraterman; Mr Frank Fursenko; Ms Christine Gericke; Mrs Natalia Hubczenko; Mrs Christine Jeffrey; Ms Anna Krivicic; Ms Juliana Krolo; Mrs Jenny Kurko; Ms Iryna Kvasniuk; Mrs Delfa and Mr Edi Lolic; Mr Jock Malinowski; Mr Bryan Marotti; Ms Alana Millard; Ms Taylor Millard; Mrs Alison Mitric; Mrs Licola Mitton; Mr David Moffat; Mr Soo Bin Moon; Mrs Samantha Morgan; Ms Natalia Nicola; Ms Justine Norton; Ms Melissa Oxford; Mrs Sofia Ramanauskas; Mr Ray Ramanauskas; Mrs Irene Rasser; Mr Edward Rasser; Ms Yanty Rudd; Ms Melissa Ryles; Mrs Carolyn Saltmarsh; Mrs Robynne Shortman; Dr John Sniatynskyj; Mr Denis Stevanja; Mrs Elena Volgin; Mrs Doreen Walding; Mrs Lyn Warnock; Mr Robert Warnock; Mr Brian Wilson.

It was at this stage that Rob Dempsey invited Iryna Krasniuk from Dnister Bank to speak to all present. Iryna spoke on behalf of the Directors, Management and Staff of Dnister Bank and congratulated Croatian Ukrainian and Belarusian Association of SA Inc/St Anna's Residential Care Facility for their contribution to the community throughout the year and wished the Croatian Ukrainian and Belarusian Association of SA Inc/St Anna's RCF all the very best for their AGM and the future.



Minutes of the Annual General Meeting 2016 Continued

2. Introduction of Board Members for the past twelve months

Mr Dempsey (Chairperson) introduced the members of the Board and CEO

Dr John Sniatynskij	Ukrainian Community Representative
Mr Ted Davis	Independent Representative
Mrs Lyn Warnock	Chief Executive Officer, St. Anna's Residential Care Facility
Mrs Natalia Hubczenko	Belarusian Representative
Mr David Moffatt	Independent Representative
Mrs Delfa Lolic	Independent Representative
Mr Kruno Batrac	Croatian Community Representative
Mr Denis Stevanja	Independent Representative

3. Minutes from previous AGM 2014/2015

Mr Dempsey asked if all present had been able to review the Minutes of the previous AGM held on Monday 16th November, 2015 and if any amendments were required.

Brian Wilson moved that the Minutes of the 2015 AGM Meeting be accepted; seconded Ekaterina Briffa. All in favour; carried.

4. Chairperson's Report

Mr Dempsey presented an overview of his Report for the year. A full copy of the Chairperson's Report can be viewed in the 2015/2016 AGM Report. Mr Dempsey acknowledged the fact that it is a privilege to be on the Board of the Croatian Ukrainian and Belarusian Association of SA Inc.

Mr Dempsey also acknowledged the 20 year anniversary of Mrs Lyn Warnock being CEO of St Anna's Residential Facility. Flowers were presented to Mrs Warnock.

Jack Didyk moved that the Chairperson's Report be accepted; seconded David Fraterman. All in favour; carried.

5. Treasurer's Report

Mr David Moffatt presented an overview of his Report for the year.

A full copy of the Treasurer's Report can be viewed in the 2015/2016 AGM Report.

Mr Moffatt thanked Mrs Lyn Warnock and the Finance team at St Anna's Residential Care Facility for their great work throughout the 2015/2016 financial year. Bank SA, Dnister Bank and Mr Graeme Rodda of Moore Stephens Auditors were also acknowledged.

Mary Dunn moved that the Report be accepted; seconded Sofia Ramanauskas

All in favour; carried.

Minutes of the Annual General Meeting 2016

Continued

6. Chief Executive Officer's Report

Mrs Lyn Warnock presented an overview of her Report for the year.

A full copy of the Report of the CEO can be viewed in the 2015/2016 AGM Report.

Mrs Warnock acknowledged the Senior Management team, Finance team including Mr David Fraterman (Contract Accountant), Ms Justine Norton (Senior EN) for their hard work throughout the year and Ms Taylor Millard (Clinical Services Assistant) for her contribution to the Continuous Improvement Report. A very special thank you was given to the Board for their support over the past year. It was mentioned that we are all looking forward to an exciting year ahead.

Melissa Oxford moved that the Report be accepted, seconded Samantha Morgan

7. Guest speaker:

Ms Peta Braendler, Manager Community Services, Aged and Community Services SA & NT

Mr Dempsey introduced Ms Peta Braendler, Manager of Community Services within Aged and Community Services SA & NT. Ms Braendler is also an author of numerous publications in relation and response to government legislation and for the assistance of aged care providers.

Ms Braendler gave all in attendance a good overview of the significant CDC changes that have already taken place and the new changes for the future commencing February 2017 in Community Care. It is the opinion of the Government that the system needs to be more consumer focused. The aged care system is very much in transition and the Government is trying to ensure this system is viable and sustainable into the future. Increased consumer choice will be a major change. Consumers will be asked to contribute more towards their aged care and this will mean that there will be increased consumer/family expectation for greater choice and control. The ability is now there for consumers to choose who provides care and support which will create a more competitive and innovative market for aged care providers. Providers will be required to be more flexible with the care needs, preferences and financial circumstances of consumers. Consumers are required to complete a referral through the MyAgedCare website and packages will be allocated under that scheme to aged care providers.

Aged and Community Services SA & NT continues to lobby to the government on behalf of its members to improve the system for both aged care providers and consumers.

Ms Braendler then took questions from the audience.

Minutes of the Annual General Meeting 2016 Continued

8. Launch of “A Little Taste of St Anna’s RCF” Recipe Book

Lyn Warnock launched the St Anna's RCF Recipe Book named “A Little Taste of St Anna's RCF” and advised all present that this Recipe Book is the culmination of over twelve months of collecting recipes from Residents and their families. Lyn acknowledged the work of the Lifestyle team and especially thanked Mrs Trudi Amendola (Administration) for her dedication and absolute passion in getting this book to print. This has been a fantastic outcome for all involved. This Recipe book goes on sale from tonight at a cost of \$15.00 per book. It would make a great Christmas present for family and friends.

9. Acknowledgement of Volunteers 2015/2016

Mr Dempsey gave a special thankyou to the Volunteers of St Anna's Residential Care Facility for their service and asked Caroline Saltmarsh to assist with the presentation of a Certificate of Appreciation and a St Anna's RCF Recipe Book.

Those who attended on the night were:

Delfa Lolic Jock Malinowski Brian Wilson Maria Dnistrjanski

Each Volunteer was applauded for their efforts

Acknowledgements of those who could not attend:

Maria Grdosic Maria Gasiorowski Zelijka Klindzic Cathy Renigers Michael Drew

Caroline Saltmarsh, Lifestyle Co-ordinator, thanked all volunteers who give of their time at St Anna's Residential Care Facility.

10. Introduction of Board Members 2015/2016

Mr Dempsey presented the Board members and Community Representatives for 2016/2017

Mr Kruno Batrac	Croatian Community Representative
Mrs Delfa Lolic	Residents' Representative
Mr David Moffatt	Independent Representative
Ms Natalia Hubczenko	Belarusian Community Representative
Mr Robert Dempsey	Independent Representative
Mr Ted Davis	Independent Representative
Dr John Sniatynskyj	Ukrainian Community Representative
Mr Denis Stevanja	Independent Representative

Minutes of the Annual General Meeting 2016 Continued

11. Open Discussion

Attendees were asked if they would like to raise any matters.

Mrs Mary Dunn asked the Board whether they would be thinking of extending yet again in the future. The Board and Mrs Warnock advised that this would most probably not be happening in the near future.

There were no other issues raised

Mrs Lyn Warnock thanked all staff involved in the preparations for this AGM.

12. Meeting Closed : 7.55pm

Mr. Rob Dempsey (Chairperson) thanked all present for attending the Croatian Ukrainian and Belarusian Aged Care Association Annual General Meeting

Chairperson's Report 2016/2017

Robert Dempsey



On behalf of the Croatian, Ukrainian and Belarusian Aged Care Association it is my great pleasure to present the 2016/17 Annual Report.

Over the past year there have been several reports in the media which have highlighted circumstances where residents in aged care have been ill-treated or inappropriately cared for. The decision to enter an aged care service is never an easy one to make. Families expect their mother, father or family member will be well cared for with dignity and respect. It is an awesome responsibility for any aged care service to provide the best possible care and support to people who are vulnerable and dependant on such care.

The Board and senior management of St. Anna's take this responsibility very seriously. Every Board member takes a personal interest in the welfare of the people St. Anna's cares for and a significant part of each Board meeting is focused on ensuring resident's needs are being met and that resident's overall satisfaction with the care and service being provided remain high.

St. Anna's residential aged care facility and our home care service have maintained continuous accreditation with the Commonwealths' Aged Care Quality Agency which is a testimony of that commitment. The cost of quality certification is enormous, however our responsibility to resident's and home care clients is uncompromising.

In September of last year during one of the many extreme weather events, South Australia suffered an extended loss of electricity. Over the ensuing months, power was lost on several other occasions. This Highlighted the dependency we have on a stable and reliable power supply. Whilst most of us are able to cope without power for a short period of time, extended power

Everything is run on electricity these days, electric beds, lighting, phone and communication systems, air conditioning and resident call systems.

To ensure St. Anna's is able to continue providing a safe environment for our residents and staff during such events in the future, we have taken the extraordinary step of installing an emergency back-up generator capable of powering the whole facility in emergency situations.

Further, to combat spiralling electricity costs, St. Anna's is installing solar panels to reduce our reliance on the electricity grid.

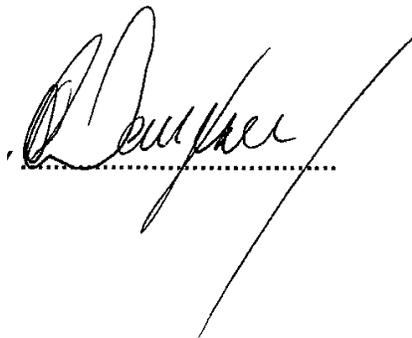
As a non-profit organisation, the Board and senior management of St. Anna's are committed to ensuring that the built environment is well maintained and that any surplus funds are re invested back into the organisation which ultimately benefits our residents.

Chairpersons Report Continued

Whilst these are challenging times, St. Anna's has continued to perform well financially and I extend our sincere thanks to CEO Lyn Warnock and her team for managing St. Anna's effectively and efficiently whilst at the same time achieving exceptional outcomes for our residents and clients.

My sincere appreciation is also extended to our Board members who give up their time freely. Their wealth of knowledge and expertise is invaluable and their ongoing commitment to St. Anna's is commendable.

I would also like to pay tribute to our hard working, loyal and dedicated staff who make St. Anna's 'A Place With A Heart'.

A handwritten signature in black ink, appearing to read 'Robert Dempsey', is written over a horizontal dotted line. A long, thin, sweeping stroke extends from the end of the signature downwards and to the right.

Robert Dempsey
Chairperson

Board Meeting Attendance 2016/2017

2016/17

R. DEMPSEY	J. SNIATYNSKYJ	N. HUBCENKO	D. MOFFATT	D. LOLIC	K. BATRAC	T. DAVIS	D. STEVANJA
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2016

11th July	APOLOGY	√	√	√	√	√	√	√
1st August	√	√	√	√	√	APOLOGY	√	√
5th September	√	√	√	APOLOGY	APOLOGY	√	√	√
10th October	APOLOGY	APOLOGY	APOLOGY	√	√	√	√	√
AGM – 14th November	√	√	√	√	√	√	√	√
12th December	APOLOGY	APOLOGY	√	√	√	√	√	√

2017

No meeting in January

6th February	√	√	√	√	√	APOLOGY	√	√
6th March	√	√	√	√	√	√	√	√
4th April	APOLOGY	√	√	√	√	√	APOLOGY	√
15th May	√	APOLOGY	√	√	√	√	√	√
5th June	√	√	APOLOGY	APOLOGY	√	√	√	√

Treasurer's Report 2016/2017



David Moffatt

I am pleased to announce that the Association achieved a surplus in 2016-17 of \$14,153. The result comes on the back of a surplus of \$322,712 in 2015-16. The primary difference in financial performance between the two financial years is attributable to the increase in staff costs in 2016-17 by \$266,155. Factors for the increase include the introduction of the "buddy" system of having older and more experienced workers assisting new staff in their orientation to the Association, as well as the introduction to weekend receptionists. The "buddy" system will bring long term benefits to the Association in ensuring that new staff are orientated in the "St. Anna's" way. Another factor affecting staff costs was supporting staff who required modified duties.

As at 30 June 2017, the Association held \$6.72 million in cash and cash equivalents which mainly comprised of Residential Accommodation Deposit (RADs) holdings. The amount compares to the \$4.57 million held at 30 June 2016. The vast majority of cash is held in term deposits. The challenge for the Association in recent years has been to earn good interest on this money due to the low interest rate environment. The Association's Board and management have been vigilant in seeing out the optimal investment return for surplus monies. This has resulted in the Association using a higher number of financial institutions during the year in order to seek better investment returns.

St. Anna's had another successful year in 2016-17 in being able to sustain high bed occupancy levels. This result has taken place in an environment where some residential aged care facilities have been struggling to fill beds. St. Anna's now effectively competes with other residential aged care facilities in the market place in order to fill bed vacancies. In 2016-17 St. Anna's was able to hold its "bed prices" in the \$380,000 to \$550,000 range.

The increased facility and associated charges linked to the 1 July 2014 residential aged care funding reforms has increased the level and dollar value of debtors held by the Association. During 2016-17 the Association introduced a system of direct debit payments for residents that pay Daily Accommodation Payments or other residential aged care fees. The introduction of the direct debit system has significantly improved the Association's ability to control debtor payments.

Government funding received by the Association is very sensitive to the care category of each resident and subtle changes to the resident's care category can impact on the Association's revenue streams.

Treasurer's Report Continued

In 2017-18 the Board are looking to increase the Associations' involvement in providing Level 4 Home Care packages as a way to diversify the Association's revenue stream. The Board will continue to monitor the implementation of this new strategy closely.

The Association's auditor, Graeme Rodda from Moore Stephens has audited the annual financial reports and his opinion is that the Annual Report presents fairly the financial position of the Association as at 30 June 2017. I would like to thank Graeme Rodda for his ongoing work with the Association.

The successful management of the Association's business is a team effort from the Board, David Fraterman our financial advisor and the work undertaken by the Association's staff in managing the day to day financial issues that arise. In particular, I would like to thank the Association's Chief Executive Officer, Lyn Warnock for her executive supervision of the finance function.



Mr David Moffatt
BEc (Comm)MBA FCPA GAICD
Board Treasurer

The Croatian, Ukrainian & Belarusian Aged Care Association of SA Incorporated

ABN 40 077 109 029 NAPS ID: 590

Financial Statements

For the Year Ended 30 June 2017

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For the Year Ended 30 June 2017

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Board Report

For the Year Ended 30 June 2017

The board members submit the financial report of the Association for the financial year ended 30 June 2017.

1. General information

Board members

The names of board members throughout the year and at the date of this report are:

Rob Dempsey	Chairperson
Natalia Hubczenko	Vice Chairperson
John Sniatynskj	Vice Chairperson
David Moffatt	Treasurer
Delfa Lolic	
Kruno Batrac	
Ted Davis	
Denis Stevanja	

Principal activities

The principal activity of the Association during the financial year were was providing a residential care facility and home care services.

Significant changes

No significant change in the nature of these activities occurred during the year.

Benefits as a result of contracts

During the financial year, there were no benefits received or entitled to be received as a result of a contract between an officer, firm or body corporate and the Association.

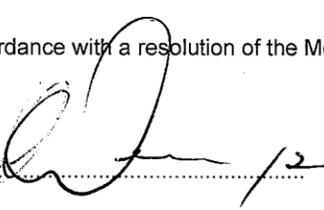
Payments and other benefits

No payments or benefits of a pecuniary value were received by any officers of the Association during the financial year.

2. Operating result for the year

The surplus/(deficit) of the Association for the financial year amounted to \$14,153 [2016: \$261,406].

Signed in accordance with a resolution of the Members of the Board:

Board member: 

Board member: 

Dated this 20th day of OCTOBER 2017

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The Croatian, Ukrainian & Belarusian Aged Care Association of SA Incorporated

ABN 40 077 109 029

Auditors Independence Declaration under Section 60-40 Australian Charities and Not-for-profits Commission Act 2012 to the Board of The Croatian, Ukrainian & Belarusian Aged Care Association of SA Incorporated

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2017, there have been no contraventions of any applicable code of professional conduct in relation to the audit.

MOORE STEPHENS



Graeme Rodda
Director

20 October 2017

Adelaide

The Croatian, Ukrainian & Belarusian Aged Care Association of SA Incorporated

ABN 40 077 109 029 NAPS ID: 590

Statement of Profit or Loss and Other Comprehensive Income

For the Year Ended 30 June 2017

	Note	2017 \$	2016 \$
Revenue	4	5,336,395	5,292,254
Administration expenses		(103,937)	(96,249)
Facility operating expenses		(565,601)	(585,972)
Medical expenses		(329,028)	(275,205)
Regulatory expenses		(5,575)	(10,441)
General operating expenses		(247,025)	(223,033)
Equipment expenses		(305,650)	(326,231)
Motor Vehicle expenses		(5,416)	(10,031)
Contractor expenses		(51,561)	(31,138)
Payroll expenses		(3,643,730)	(3,377,575)
Other staff expenses		(68,488)	(94,973)
Gain on sale of non-current assets		3,769	-
Surplus for the year		14,153	261,406
Other comprehensive income		-	-
Total comprehensive income for the year		14,153	261,406

The accompanying notes form part of these financial statements.

The Croatian, Ukrainian & Belarusian Aged Care Association of SA Incorporated

ABN 40 077 109 029

Statement of Financial Position

As At 30 June 2017

	Note	2017 \$	2016 \$
ASSETS			
Cash and cash equivalents	6	6,716,781	4,572,913
Trade and other receivables	7	450,120	650,905
Current tax receivable	8	10,563	16,872
Other assets	9	33,922	50,216
Intangible assets	11	5,500,000	5,500,000
Property, plant and equipment	10	10,909,037	10,822,784
TOTAL ASSETS		23,620,423	21,613,690
LIABILITIES			
Trade and other payables	12	241,308	242,052
Employee benefits	13	277,132	272,557
Borrowings	14	12,405,306	10,416,557
TOTAL LIABILITIES		12,923,746	10,931,166
NET ASSETS		10,696,677	10,682,524
EQUITY			
Reserves		4,341,144	4,341,144
Accumulated surplus		6,355,533	6,341,380
TOTAL EQUITY		10,696,677	10,682,524

The accompanying notes form part of these financial statements.

The Croatian, Ukrainian & Belarusian Aged Care Association of SA Incorporated

ABN 40 077 109 029

Statement of Changes in Equity

For the Year Ended 30 June 2017

2017

	Accumulated Surplus	Asset Revaluation Reserve	Establishment Grant Reserve	Total
	\$	\$	\$	\$
Balance at 1 July 2016	6,341,380	2,582,744	1,758,400	10,682,524
Surplus attributable to members of the entity	14,153	-	-	14,153
Balance at 30 June 2017	6,355,533	2,582,744	1,758,400	10,696,677

2016

	Accumulated Surplus	Asset Revaluation Reserve	Establishment Grant Reserve	Total
	\$	\$	\$	\$
Balance at 1 July 2015	6,079,974	2,582,744	1,758,400	10,421,118
Surplus attributable to members of the entity	261,406	-	-	261,406
Balance at 30 June 2016	6,341,380	2,582,744	1,758,400	10,682,524

The accompanying notes form part of these financial statements.

The Croatian, Ukrainian & Belarusian Aged Care Association of SA Incorporated

ABN 40 077 109 029

Statement of Cash Flows
For the Year Ended 30 June 2017

	2017	2016
Note	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from residents, clients and government	5,134,944	5,116,912
Payments to suppliers and employees	(5,213,253)	(4,938,243)
Interest received	139,621	134,975
Net cash provided by operating activities	<u>61,312</u>	<u>313,644</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Proceeds from sale of plant and equipment	14,838	-
Purchase of property, plant and equipment	(204,322)	(174,360)
Net cash used by investing activities	<u>(189,484)</u>	<u>(174,360)</u>
CASH FLOWS FROM FINANCING ACTIVITIES:		
Proceeds from borrowings	5,340,000	2,874,499
Repayment of borrowings	(3,067,960)	(2,418,698)
Net cash provided by financing activities	<u>2,272,040</u>	<u>455,801</u>
Net increase in cash and cash equivalents held	2,143,868	595,085
Cash and cash equivalents at beginning of year	4,572,913	3,977,828
Cash and cash equivalents at end of financial year	6 <u>6,716,781</u>	<u>4,572,913</u>

The accompanying notes form part of these financial statements.

Notes to the Financial Statements

For the Year Ended 30 June 2017

The Croatian, Ukrainian & Belarusian Aged Care Association of SA Incorporated is a not-for-profit Association incorporated and domiciled in South Australia under the *Associations Incorporation Act 1985* ('the Act').

The financial statements are presented in Australian dollars.

Comparatives are consistent with prior years, unless otherwise stated.

1 Basis of Preparation

The Croatian, Ukrainian & Belarusian Aged Care Association of SA Incorporated Inc applies Australian Accounting Standards – Reduced Disclosure Requirements as set out in AASB 1053: Application of Tiers of Australian Accounting Standards and AASB 2010-2: Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements and other applicable Australian Accounting Standards – Reduced Disclosure Requirements.

The financial statements are general purpose financial statements that have been prepared in accordance with the Australian Accounting Standards - Reduced Disclosure Requirements of the Australian Accounting Standards Board, the *Associations Incorporation Act 1985* and the *Australian Charities and Not-for-profits Commission Act 2012*.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The statement of financial position has been prepared on a liquidity basis as this presentation provides more reliable and relevant information.

Significant accounting policies adopted in the preparation of these financial statements are presented below and are consistent with prior reporting periods unless otherwise stated.

2 Summary of Significant Accounting Policies

(a) Income Tax

The Association is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

(b) Fair value of assets and liabilities

The association measures some of its assets at fair value on a recurring basis.

Fair value is the price the association would receive to sell an asset or would have to pay to transfer a liability in an orderly (ie unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (ie the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at reporting date (ie the market that maximises the receipts from the sale of the asset or minimises the payment made to transfer the liability, after taking into account transaction costs and transport costs).

Notes to the Financial Statements

For the Year Ended 30 June 2017

2 Summary of Significant Accounting Policies

(b) Fair value of assets and liabilities

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use, or to sell it to another market participant that would use the asset in its highest and best use.

The fair value of liabilities and the entity's own equity instruments (excluding those related to share-based payment arrangements) may be valued, where there is no observable market price in relation to the transfer of such financial instrument, by reference to observable market information where such instruments are held as assets. Where this information is not available, other valuation techniques are adopted and, where significant, are detailed in the respective note to the financial statements.

(c) Property, plant and equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment.

Land and buildings

Land and buildings are measured using the revaluation model. Independent valuations are required at least every three years. In years where an independent valuation is not performed, the board will assess whether the value is appropriate. Buildings are not depreciated where significant expenses are incurred in maintaining their condition

Plant and equipment

Plant and equipment are measured using the cost model and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of plant and equipment is greater than its estimated recoverable amount, the carrying amount is written down immediately to its estimated recoverable amount and impairment losses recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a revalued asset.

The depreciation rates used for each class of depreciable asset are shown below:

Fixed asset class	Depreciation rate
Plant and Equipment	20-30%
Motor Vehicles	25%

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

Notes to the Financial Statements

For the Year Ended 30 June 2017

2 Summary of Significant Accounting Policies

(d) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership that are transferred to entities in the Association, are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments for operating leases, where substantially all of the risks and benefits remain with the lessor, are charged as expenses on a straight-line basis over the life of the lease term.

Lease incentives under operating leases are recognised as a liability and amortised on a straight-line basis over the life of the lease term.

(e) Financial instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions of the instrument. For financial assets, this is the equivalent to the date that the Association commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transactions costs, except where the instrument is classified 'at fair value through profit or loss' in which case transaction costs are expensed to profit or loss immediately.

Classification and subsequent measurement

Financial instruments are subsequently measured at either fair value, amortised cost using the effective interest rate method, or cost. *Fair value* represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties in an arm's length transaction. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as:

- (a) the amount at which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments;
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the *effective interest method*; and
- (d) less any reduction for impairment.

The *effective interest method* is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

Notes to the Financial Statements

For the Year Ended 30 June 2017

2 Summary of Significant Accounting Policies

The classification of financial instruments depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and at the end of each reporting period for held-to-maturity assets.

The Association does not designate any interests in subsidiaries, associates or joint venture entities as being subject to the requirements of accounting standards specifically applicable to financial instruments.

(i) Financial assets at fair value through profit or loss

Financial assets are classified at 'fair value through profit or loss' when they are either held for trading for the purpose of short-term profit taking, derivatives not held for hedging purposes, or when they are designated as such to avoid an accounting mismatch or to enable performance evaluation where a group of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Such assets are subsequently measured at fair value with changes in carrying value being included in profit or loss.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost.

Loans and receivables are included in current assets, except for those which are not expected to mature within 12 months after the end of the reporting year.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the Association's intention to hold these investments to maturity. They are subsequently measured at amortised cost.

Held-to-maturity investments are included in non-current assets, except for those which are expected to be realised within 12 months after the end of the reporting period, which will be classified as current assets.

If during the period the Association sold or reclassified more than an insignificant amount of the held-to-maturity investments before maturity, the entire held-to-maturity investments category would be tainted and reclassified as available-for-sale.

(iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

Available-for-sale financial assets are included in non-current assets, except for those which are expected to be sold within 12 months after the end of the reporting period.

Notes to the Financial Statements

For the Year Ended 30 June 2017

2 Summary of Significant Accounting Policies

(v) *Financial liabilities*

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Fees payable on the establishment of loan facilities are recognised as transaction costs of the loan.

Borrowings are classified as current liabilities unless the Association has an unconditional right to defer settlement of the liability for at least 12 months after the reporting date.

Impairment

A financial asset (or a group of financial assets) is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered to constitute a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified into profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

When the terms of financial assets that would otherwise have been past due or impaired have been renegotiated, the association recognises the impairment for such financial assets by taking into account the original terms as if the terms have not been renegotiated so that the loss events that have occurred are duly considered.

Derecognition

Financial assets are derecognised when the contractual right to receipt of cash flows expires or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised when the related obligations are discharged or cancelled, or have expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

Notes to the Financial Statements

For the Year Ended 30 June 2017

2 Summary of Significant Accounting Policies

(f) Impairment of non-financial assets

At the end of each reporting period the Association determines whether there is an evidence of an impairment indicator for non-financial assets.

Where an indicator exists and regardless for goodwill, indefinite life intangible assets and intangible assets not yet available for use, the recoverable amount of the asset is estimated.

Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in profit or loss.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss, except for goodwill.

(g) Intangible Assets

Bed licences

Bed licences carried at market value based on an independent valuation to be performed at least every three years. The value of licences acquired are initially brought in through income as a contribution. Subsequent revaluations will be recorded directly in equity in a reserve, to the extent that the value is not lower than the initial contribution recognised.

(h) Employee benefits

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows are discounted using market yields on high quality corporate bond rates incorporating bonds rated AAA or AA by credit agencies, with terms to maturity that match the expected timing of cashflows. Changes in the measurement of the liability are recognised in profit or loss.

(i) Cash and cash equivalents

Cash and cash equivalents comprises cash on hand, demand deposits and short-term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

Bank overdrafts also form part of cash equivalents for the purpose of the statement of cash flows and are presented within current liabilities on the statement of financial position.

Notes to the Financial Statements

For the Year Ended 30 June 2017

2 Summary of Significant Accounting Policies

(j) Accounts receivable and other debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from customers for goods sold in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Accounts receivable are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment. Refer to Note 1(f) for further discussion on the determination of impairment losses.

(k) Accommodation bonds

The association enters into Right to Occupy Agreements with residents who pay a bond. This liability is recognised in the statement of financial position as a liability under accommodation bonds. The liabilities are held at face value.

(l) Borrowing costs

Borrowing costs that are directly attributable to the acquisition, construction or production of a qualifying asset are capitalised as part of the cost of that asset.

All other borrowing costs are recognised as an expense in the period in which they are incurred.

(m) Revenue and other income

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the Association and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

All revenue is stated net of the amount of goods and services tax (GST).

Grant revenue

Grant revenue is recognised in the statement of profit or loss and other comprehensive income when the entity obtains control of the grant, it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

Notes to the Financial Statements

For the Year Ended 30 June 2017

2 Summary of Significant Accounting Policies

Rendering of services

Revenue in relation to rendering of services is recognised depending on whether the outcome of the services can be estimated reliably. If the outcome can be estimated reliably then the stage of completion of the services is used to determine the appropriate level of revenue to be recognised in the period.

If the outcome cannot be reliably estimated then revenue is recognised to the extent of expenses recognised that are recoverable.

Gain on disposal of non-current assets

When a non-current asset is disposed, the gain or loss is calculated by comparing proceeds received with its carrying amount and is taken to profit or loss.

Other income

Other income is recognised on an accruals basis when the Association is entitled to it.

Donations

Donations and bequests are recognised as revenue when received.

Interest revenue

Interest is recognised using the effective interest method.

(n) Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payable are stated inclusive of GST.

The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the statement of financial position.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(o) Accounts payable and other payables

Accounts payable and other payables represent the liabilities outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

Notes to the Financial Statements

For the Year Ended 30 June 2017

2 Summary of Significant Accounting Policies

(p) Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(q) Adoption of new and revised accounting standards

The Association has adopted all standards which became effective for the first time at 30 June 2017, the adoption of these standards has not caused any material adjustments to the reported financial position, performance or cash flow of the Association.

3 Critical Accounting Estimates and Judgments

Those charged with governance make estimates and judgements during the preparation of these financial statements regarding assumptions about current and future events affecting transactions and balances.

These estimates and judgements are based on the best information available at the time of preparing the financial statements, however as additional information is known then the actual results may differ from the estimates.

The significant estimates and judgements made have been described below.

Key estimates - impairment of property, plant and equipment

The Association assesses impairment at the end of each reporting period by evaluating conditions specific to the Association that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

Key estimates - property held at fair value

An independent valuation of property (land and buildings) carried at fair value-in-use was obtained on 30 June 2015. Those charged with governance have reviewed this valuation and accepted it as accurate. The valuation is an estimation which would only be realised if the property is sold whilst maintaining the operations and licences of the organisation.

Key estimates - receivables

The receivables at reporting date have been reviewed to determine whether there is any objective evidence that any of the receivables are impaired. An impairment provision is included for any receivable where the entire balance is not considered collectible. The impairment provision is based on the best information at the reporting date.

Notes to the Financial Statements

For the Year Ended 30 June 2017

	2017	2016
	\$	\$
4 Revenue and Other Income		
	Note	
Revenue		
- interest income	139,621	134,975
- facilities and associated charges	1,367,773	1,512,467
- operating grants	3,803,803	3,631,098
- donations	1,031	1,593
- income from staff activities	18,683	3,405
- other income	5,484	8,716
	<u>5,336,395</u>	<u>5,292,254</u>
5 Key Management Personnel Disclosures		
The total remuneration paid to key management personnel of the Association is \$ \$448,950 (2016: \$ \$457,419).		
Other key management personnel transactions		
For details of other transactions with key management personnel, refer to Note 19: Related Party Transactions.		
6 Cash and Cash Equivalents		
Cash at bank and in hand	841,780	322,913
Short-term deposits	5,875,001	4,250,000
	20 <u>6,716,781</u>	<u>4,572,913</u>
7 Trade and Other Receivables		
Trade receivables	131,723	89,685
Bonds receivable	250,000	450,000
Other receivables	68,397	111,220
Total current trade and other receivables	<u>450,120</u>	<u>650,905</u>
Financial assets classified as loans and receivables		
Trade and other receivables		
- total current	450,120	650,905
Financial assets as loans and receivables	20 <u>450,120</u>	<u>650,905</u>
8 Tax		
GST receivable	10,563	16,872
9 Other Assets		
Prepayments	33,922	50,216

Notes to the Financial Statements

For the Year Ended 30 June 2017

	2017	2016
	\$	\$
10 Property, Plant and Equipment		
LAND AND BUILDINGS		
Freehold land		
At fair value	3,560,000	3,560,000
Buildings		
At fair value	6,700,000	6,700,000
At cost	180,641	74,854
Total buildings	<u>6,880,641</u>	<u>6,774,854</u>
Total land and buildings	<u>10,440,641</u>	<u>10,334,854</u>
PLANT AND EQUIPMENT		
Plant and equipment		
At cost	1,434,304	1,378,782
Accumulated depreciation	(1,019,808)	(924,271)
Total plant and equipment	<u>414,496</u>	<u>454,511</u>
Motor vehicles		
At cost	78,455	65,664
Accumulated depreciation	(24,555)	(32,245)
Total motor vehicles	<u>53,900</u>	<u>33,419</u>
Total plant and equipment	<u>468,396</u>	<u>487,930</u>
Total property, plant and equipment	<u>10,909,037</u>	<u>10,822,784</u>

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

	Land	Buildings	Plant and Equipment	Motor Vehicles	Total
	\$	\$	\$	\$	\$
Year ended 30 June 2017					
Balance at the beginning of year	3,560,000	6,774,854	454,511	33,419	10,822,784
Additions	-	105,787	55,521	43,014	204,322
Disposals	-	-	-	(11,069)	(11,069)
Depreciation expense	-	-	(95,536)	(11,464)	(107,000)
Balance at the end of the year	<u>3,560,000</u>	<u>6,880,641</u>	<u>414,496</u>	<u>53,900</u>	<u>10,909,037</u>

Notes to the Financial Statements

For the Year Ended 30 June 2017

	2017	2016
	\$	\$
11 Intangible Assets		
Bed licenses		
At valuation	<u>5,500,000</u>	<u>5,500,000</u>
 Movements in carrying amounts of intangible assets		
		Bed licenses
		\$
Year ended 30 June 2017		
Balance at the beginning of the year		5,500,000
Additions		-
Revaluation decrease		-
Revaluation increase		-
Closing value at 30 June 2017		<u><u>5,500,000</u></u>
 12 Trade and Other Payables		
	Note	
Trade payables		100,114
Sundry payables and accrued expenses		141,938
		<u>241,308</u>
		<u>242,052</u>
 Trade and other payables are unsecured, non-interest bearing and are normally settled within 30 days. The carrying amounts are considered to be a reasonable approximation of fair value.		
 Financial liabilities at amortised cost classified as trade and other payables		
Trade and other payables:		
- total current		<u>241,308</u>
Financial liabilities as trade and other payables	20	<u>242,052</u>
		<u>241,308</u>
 13 Employee Benefits		
Long service leave		177,017
Annual leave		95,540
		<u>179,971</u>
		<u>97,161</u>
		<u><u>277,132</u></u>
<u>277,132</u>		<u>272,557</u>
 14 Borrowings		
Unsecured liabilities:		
Accommodation bonds held		10,246,024
Retentions received in advance		170,533
		<u>12,318,064</u>
		<u>87,242</u>
Total current borrowings		<u><u>12,405,306</u></u>
		<u>10,416,557</u>

Notes to the Financial Statements

For the Year Ended 30 June 2017

15 Operating Segments

Identification of reportable segments

The Association has identified its operating segments based on the internal reports that are reviewed and used by the Board of Directors (chief operating decision makers) in assessing performance and determining the allocation of resources.

The Association is managed primarily on the basis of product category and service offerings as the diversification of the Association's operations inherently have notably different risk profiles and performance assessment criteria. Operating segments are therefore determined on the same basis.

Types of products and services by reportable segment

(i) Residential Aged Care Facility

(ii) Aged Home Care Services

Basis of accounting for purposes of reporting by operating segments

(a) Accounting policies adopted

Unless stated below, all amounts reported to the Board of Directors, being the chief operating decision maker with respect to operating segments, are determined in accordance with accounting policies that are consistent with those adopted in the annual financial statements of the Association.

Income tax expense is calculated based on the segment operating net profit using a notional charge of 30%. The effect of taxable or deductible temporary differences is not included for internal reporting purposes.

(b) Segment assets

Where an asset is used across multiple segments, the asset is allocated to the segment that receives the majority of economic value from the asset. In the majority of instances, segment assets are clearly identifiable on the basis of their nature and physical location.

(c) Segment liabilities

Liabilities are allocated to segments where there is direct nexus between the incurrence of the liability and the operations of the segment. Borrowings and tax liabilities are generally considered to relate to the association as a whole and are not allocated. Segment liabilities include trade and other payables and certain direct borrowings.

The Croatian, Ukrainian & Belarusian Aged Care Association of SA Incorporated

ABN 40 077 109 029 NAPS ID: 590

Notes to the Financial Statements

For the Year Ended 30 June 2017

15 Operating Segments

(d) Segment performance

	Residential Aged Care Facility		Aged Home Care Services		Total	
	2017	2016	2017	2016	2017	2016
	\$	\$	\$	\$	\$	\$
REVENUE						
Operating grants	3,414,296	3,294,534	389,506	336,565	3,803,802	3,631,099
Facilities and associated charges	1,294,411	1,423,136	64,566	57,523	1,358,977	1,480,659
Bond retentions	56,484	77,130	-	-	56,484	77,130
Interest	139,621	134,975	-	-	139,621	134,975
Donations	1,031	1,593	-	-	1,031	1,593
Insurance claims	312	1,678	-	-	312	1,678
Other income	27,937	43,901	-	8,219	27,937	52,120
Total segment revenue	4,934,092	4,976,947	454,072	402,307	5,388,164	5,379,254
Care employee expenses	(3,332,345)	(3,236,691)	(311,384)	(265,780)	(3,643,729)	(3,502,471)
Administration expenses	(99,928)	(91,235)	(4,009)	(12,103)	(103,937)	(103,338)
Facility operating expenses	(555,566)	(581,633)	(10,035)	(4,339)	(565,601)	(585,972)
Medical expenses	(310,436)	(255,257)	(18,592)	(19,948)	(329,028)	(275,205)
General operating expenses	(210,107)	(166,973)	(84,919)	(106,048)	(295,026)	(273,021)
Equipment expenses	(181,528)	(179,140)	(16,944)	(36,417)	(198,472)	(215,557)
Depreciation	(88,642)	(110,674)	(18,535)	-	(107,177)	(110,674)
Other expenses	(126,070)	(45,610)	(4,971)	(6,000)	(131,041)	(51,610)
Total segment expenses	(4,904,622)	(4,667,213)	(469,389)	(450,635)	(5,374,011)	(5,117,848)
Segment operating result	29,470	309,734	(15,317)	(48,328)	14,153	261,406

(e) Segment assets

Cash and cash equivalents	6,700,319	4,549,145	16,462	23,768	6,716,781	4,572,913
Trade and other receivables	432,141	582,174	17,979	68,731	450,120	650,905
Tax receivable	10,563	16,872	-	-	10,563	16,872
Other assets	33,922	50,216	-	-	33,922	50,216
	7,176,945	5,198,407	34,441	92,499	7,211,386	5,290,906
Property, plant & equipment	10,909,037	10,822,783	-	-	10,909,037	10,822,783
Bed licences	5,500,000	5,500,000	-	-	5,500,000	5,500,000
Total segment assets	23,585,982	21,521,190	34,441	92,499	23,620,423	21,613,689

Notes to the Financial Statements

For the Year Ended 30 June 2017

2017
\$

2016
\$

15 Operating Segments

(f) Segment liabilities

	Residential Aged Care Facility		Aged Home Care Services		Total	
	2017	2016	2017	2016	2017	2016
	\$	\$	\$	\$	\$	\$
Trade and other payables	226,352	180,745	14,956	115,774	241,308	296,519
Accommodation bonds held	12,318,064	10,246,024	-	-	12,318,064	10,246,024
Retentions payable	87,242	170,533	-	-	87,242	170,533
Employee benefits	277,132	272,556	-	-	277,132	272,556
Total segment liabilities	12,908,790	10,869,858	14,956	115,774	12,923,746	10,985,632

16 Permitted Uses Statement

(a) Bond money received

Total of accommodation bond monies received between the period 1 July to 30 June

5,340,000 2,874,499

(b) Expenditure on permitted uses

Total on capital expenditure

204,322 174,360

Refunds of bond and entry contribution balances

3,067,960 2,418,698

3,272,282 2,593,058

17 Contingencies

In the opinion of the Board, the Association did not have any contingencies at 30 June 2017 (30 June 2016: None).

18 Events Occurring After the Reporting Date

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Association, the results of those operations or the state of affairs of the Association in future financial years.

Notes to the Financial Statements

For the Year Ended 30 June 2017

2017 2016
\$ \$

19 Related Parties

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

(a) **The Association's main related parties are as follows:**

(i) Key management personnel:

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any director (whether executive or otherwise) of that entity are considered key management personnel.

For details of remuneration disclosures relating to key management personnel, refer to Note 5: Key Management Personnel Disclosures.

Other transactions with Key Management Personnel and their related entities are shown below.

(ii) Other related parties:

Other related parties include close family members of key management personnel and entities that are controlled or significantly influenced by those key management personnel or their close family members.

(b) **Transactions with related parties**

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

The following transactions occurred with related parties:

20 Financial Risk Management

The Association's financial instruments consist mainly of deposits with banks, short-term investments, accounts receivable and payable and bank loans.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

	Note		
Financial Assets			
Cash and cash equivalents	6	6,716,781	4,572,913
Loans and receivables	7	450,120	650,905
Total financial assets		<u>7,166,901</u>	<u>5,223,818</u>
Financial Liabilities			
Financial liabilities at amortised cost			
Trade and other payables	12	241,308	242,052
At amortised cost	14	12,405,306	10,416,557
Total financial liabilities		<u>12,646,614</u>	<u>10,658,609</u>

Notes to the Financial Statements

For the Year Ended 30 June 2017

21 Retrospective restatement

Subsequent to the completion of the 2016 financial report, due to a change in laws pertaining to care package monies, amounts were identified as payable to the government as at 30 June 2016.

The aggregate effect of the adjustment on the annual financial statements for the year ended 30 June 2017 is as follows:

	Previously stated	30 June 2016 Adjustments	Restated
	\$	\$	\$
Statement of Profit or Loss and Other Comprehensive Income			
Revenue	5,353,561	(61,307)	5,292,254
Statement of Financial Position			
Trade and other payables	180,745	61,307	242,052

22 Fair Value Measurement

The Association has the following assets, as set out in the table below, that are measured at fair value on a recurring basis after initial recognition.

The Association does not subsequently measure any liabilities at fair value on a recurring basis, or any assets or liabilities at fair value on a non-recurring basis.

	2017	2016
	\$	\$
Recurring fair value measurements		
Land and buildings	10,440,641	10,334,854
Bed licences	5,500,000	5,500,000
Total	15,940,641	15,834,854

For land & buildings and bed licences, the fair value has been determined as detailed in Note 2(g) and Note 3.

23 Association Details

The registered office of the association is:

The Croatian, Ukrainian & Belarusian Aged Care Association of SA Incorporated
 41 Burley Griffin Boulevard
 Brompton SA 5007

The Croatian, Ukrainian & Belarusian Aged Care Association of SA Incorporated

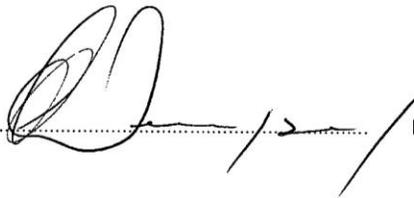
ABN 40 077 109 029 NAPS ID: 590

Statement by the Members of the Board

In the opinion of the board the financial report as set out on pages 3 - 23:

1. Present fairly the results of the operations of The Croatian, Ukrainian & Belarusian Aged Care Association of SA Incorporated as at 30 June 2017 and its state of affairs for the year ended on that date in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) of the Australian Accounting Standards Board.
2. At the date of this statement, there are reasonable grounds to believe that The Croatian, Ukrainian & Belarusian Aged Care Association of SA Incorporated will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the board and is signed for and on behalf of the board by:

Board member  / Board member 

Dated this 20TH day of OCTOBER 2017

MOORE STEPHENS

Moore Stephens Audit (SA & NT) Pty Ltd
269 Pulteney Street
Adelaide SA 5000

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Adelaide SA 5001

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The Croatian, Ukrainian & Belarusian Aged Care Association of SA Incorporated

Independent Audit Report to the members of The Croatian, Ukrainian & Belarusian Aged Care Association of SA Incorporated

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of The Croatian, Ukrainian & Belarusian Aged Care Association of SA Incorporated (the Association), which comprises the statement of financial position as at 30 June 2017, the statement of profit or loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the statement by members of the board.

In our opinion, the accompanying financial report presents fairly, in all material respects, including:

- (i) giving a true and fair view of the Association's financial position as at 30 June 2017 and of its financial performance and its cash flows for the year ended; and
- (ii) complying with Australian Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Association in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance

Management is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012* and for such internal control as management determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

MOORE STEPHENS



Graeme Rodda

Adelaide

23 October 2017

Chief Executive Officer's Report 2016/2017



Lyn Warnock CEO, RN, JP

The organisation has again this year strived to embrace the changing environment of the Aged Care Industry, especially in Home Care. As from February 2017, allocation of Home Care packages are now managed through the My Aged Care website. Thus clients must navigate their own needs through the website to be linked to a provider. This has been quite a challenging process for both clients, families and providers.

The introduction of Consumer Directed Care has brought about greater client expectations and a very competitive market of Home Care providers. Regular feedback (e.g. surveys, care consults) have indicated that Melissa Oxford (Home Care Package Coordinator), and her team are more than meeting the needs of clients.

Our Consumer Directed Care package services have an average of 30-34 clients metropolitan wide. Initially our clients were all classified as Level 2 but now since the changes, we are supporting 3-4 clients on Level 4 (equivalent to Nursing Home Services).

Melissa Oxford visits all clients regularly to ensure they are receiving appropriate services to meet their ever changing needs.

Understanding how to manage Community Services (e.g. Consumer Directed Care) is vital as these same principles will be introduced into Residential Care in the next few years.

As well as Legislative changes to other areas e.g. funding model and Accreditation process, the Organisation must ensure that it maintains a strong focus on the delivery of our core business operations in a very competitive and tight retail market. This is coupled with greater consumer/client/resident expectations so we must offer greater choice and control while identifying the diversity of individuals of many beliefs, cultures, languages and lifestyles.

The Board and Senior Management staff's priority is to continually explore the future direction of Aged Care and research opportunities for the organisation.

Our major challenges are a highly competitive market, rising costs of doing business and increased legislative requirements.

Thank you to all staff who work tirelessly both in residential and community.

I personally wish to acknowledge Sue Armstrong (Senior Manager), Leanne Wallfried (Executive Support), Alana Millard (Administration Coordinator), Danielle Little (Registered Nurse /Clinical Services Coordinator) and Caroline Saltmarsh (Lifestyle Coordinator).

And thank you to the Board for its encouragement and support, who continue to inspire and challenge me.

A handwritten signature in black ink that reads "Lyn Warnock".

Staff Service Acknowledgement 5 years or more as at 30/06/2017



Robynne Shortman
23 years
commencement
10 November 1993



Lyn Warnock
20 years
commencement
12 September 1996



Juliana Krolo
20 years
commencement
17 March 1997



Maria Tkachuk
19 years
Commencement
10 December 1997



Grace Kowcza
11 years
commencement
3 March 2006



Bronwyn Pollard
10 years
commencement
15 March 2007



Vena Penney
7 years
commencement
10 March 2010



Brian Wilson
10 years
commencement
14 May 2007



Sue Armstrong
9 years
commencement
16 July 2007



Jignasha Patel
9 years
commencement
2 November 2007



Linda Aiston
9 years
commencement
24 June 2008



Shitalben Thakar
6 years
commencement
29 April 2011



Chris Jeffrey
7 years
commencement
2 February 2010



Justine Norton
7 years
commencement
14 February 2010



Kerry Yon
7 years
commencement
28 June 2010



Alison Mitric
6 years
commencement
6 October 2010



Caroline Saltmarsh
5 years
commencement
15 February 2012

CORPORATE GOAL
To encourage a
harmonious
relationship between
the ethno-specific
communities and the
wider community

Continuous Improvement Report 2016/2017



Sue Armstrong & Taylor Millard

Here at St Anna's Residential Care Facility we are very proud of our Continuous Improvement processes and Quality Assurance systems.

To ensure ALL residents are receiving the best care possible, all aged care facilities receiving government subsidies need to meet quality standards. These standards are called accreditation standards. They cover areas such as management, staffing, health and personal care, resident lifestyle, living environment, catering, cleaning, continuous improvement, safety and security.

Accreditation assessment teams provide ongoing monitoring, through the Australian Aged Care Quality Agency. They make planned and at least yearly unannounced visits to aged care facilities as part of their monitoring processes and systems.

St Anna's RCF is always actively pursuing ways to improve our current practices in an effort to provide excellent quality of care to all of our residents.

Continuous improvement is systematic, ongoing and sustainable systems and processes aimed to:

- ✓ Take into account the needs and preferences of our residents
- ✓ Complete assessments regularly, communicate and provide information to all stakeholders
- ✓ Provide demonstrated results and positive outcomes for residents and staff

Benefits of Continuous Improvement:

- ✓ Improve care and services for residents
- ✓ Improve or maintain ownership, independence /choice, whilst taking into consideration risk management
- ✓ Identify changes in care and services
- ✓ Enhance systems already in place
- ✓ Demonstrate sustainable results

A significant improvement this year has been the introduction of external Allied Health services (Optical, Hearing and Dental) being offered on site.

This improvement was introduced so that residents were able to maintain their independence by accessing primary health services in the comfort of their own room if appropriate, or at least within the facility. It relieves families of concerns regarding transportation with large mobility aids and the financial burden that may present if residents need to be transported via access cab or require the services of a carer to escort them due to mobility impairments or other medical co-morbidities that make leaving the facility difficult.

It also gives residents who have advanced cognitive impairment access to these services in a comfortable, familiar environment therefore encouraging the resident to be more willing to accept treatment.

Continuous Improvement Report Continued

The implementation of this continuous improvement project was introduced over a time frame of 3-6 months. Research was conducted into finding suitable allied health providers who provide “mobile” and on-site services. Once research and meetings with providers had been conducted, the facility was able to introduce the services of Optical, Hearing and Dental onsite, alongside our already provided Physiotherapy, Occupational Therapy, Dietetics, Speech Pathology, Podiatry, Denture Prosthesis and Hairdressing.

Optical, Hearing and Dental are important because they can have a direct influence on a resident's health status. **Eye care** is particularly important for the elderly. Residents' eye health should be monitored for glaucoma and macular degeneration. Poor eyesight can also impact a resident's mobility status, therefore increasing their risk of falls.

Monitoring residents for **hearing loss** is also important. Hearing loss can significantly impact a residents' quality of life and communication with their friends and family.

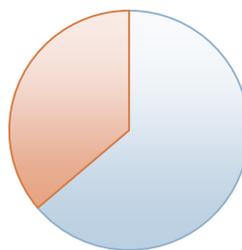
It is important that we promote residents' communication and friendships within the community and onsite by ensuring that residents' can hear to the best of their ability.

Dental health and treatment is vital to ensure residents can remain as pain free as possible and that adequate nutrition and hydration is achieved and not impacted by tooth decay, brittle teeth or other issues that may impact oral health.

Care directives for these areas (optical, hearing, dental / oral care) are now more transparent as the Allied Health service provider is able to directly handover to nursing staff with a line of communication kept constantly open either by email or phone.

At the time of report, a total of **37 out of 58 residents (63.79%)** participated in one or more of the Optical, Hearing or Dental services.

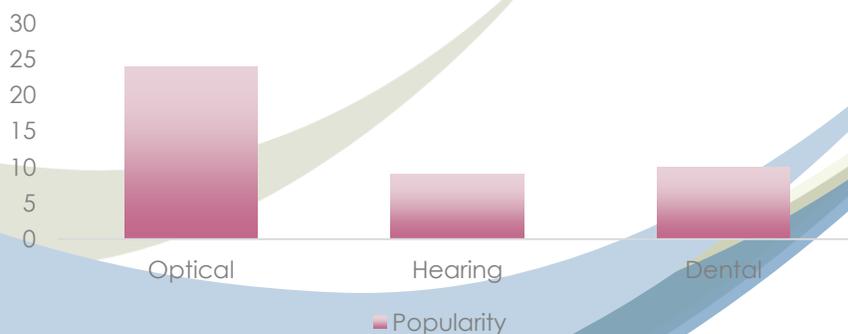
Participation



■ Participated in one or more allied health service ■ Chose not to participate

The most popular allied health service attended was Optical, followed by Dental and then Hearing.

Popularity



Continuous Improvement Report Continued

Optical

As a result of the Optical reviews;

25% of residents had a change in prescription and were recommended an update for glasses

58.33% of residents had a change in vision or other eye condition identified

33.33% of residents were referred to a specialist for further treatment

29.16% of residents were recommended

commencement of Macuvision Oral tablets for macular degeneration

4.16% of residents were identified to have conjunctivitis (which was only visible from the equipment the optometrist used)

*It must be noted that multiple residents may have had various outcomes as a result of the review, therefore not all percentages add up to 100%

Hearing

As a result of the Hearing reviews;

44.44% of residents were assessed for, recommended and received a hearing aid

11.11% of residents required an adjustment to their current pair of hearing aids to optimise their hearing

11.11% of residents were referred to their GP for removal of ear wax from the ear canal

Dental

As a result of Dental reviews;

40% of residents received treatment, nil further issues and follow up required in 6-12 months

50% of residents received treatment and require further treatment

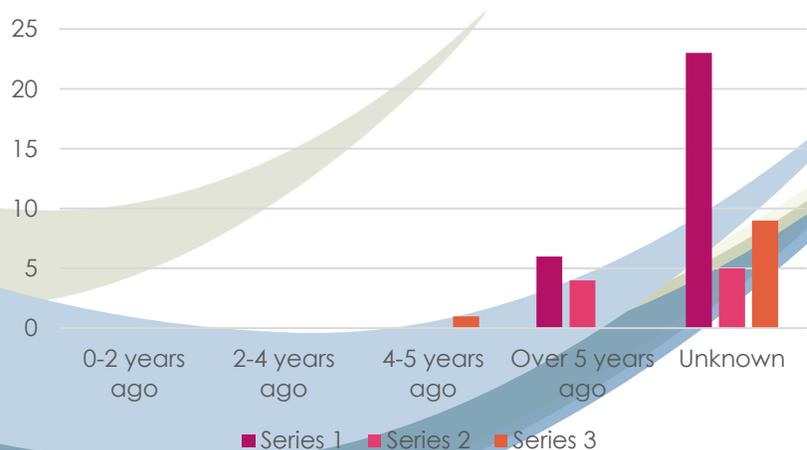
20% of residents require tooth extractions

After implementation of this continuous improvement, residents and / or their family members of residents who attended one or more of these services were surveyed for feedback.

Results of the survey indicated that the implementation of these Allied Health services onsite has been a great improvement which has directly impacted residents' quality of life and quality of care in a positive way.

Residents and their representatives were surveyed and asked;

“When did you last have this service provided, before it was offered to you onsite?”



Continuous Improvement Report Continued

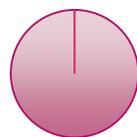
2.08% of residents surveyed responded that they last attended the service of one or more of the allied health services offered on [site 4-5 years ago](#).

20.8% of residents surveyed responded that they last attended the service of one or more of the allied health services offered on [site 5 or more years ago](#).

77.08% of residents surveyed responded that they were [unable to remember](#) when they last attended the service of one or more allied health services.

“Were you satisfied with the service provided to you or your family member on the day?”

Satisfaction with services provided

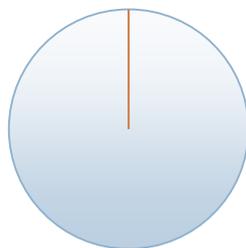


■ Yes ■ No

100% of residents and representatives responded that [they were satisfied](#) with the services provided to them on the day

“Was having this service provided onsite more convenient for you or your family member?”

Convenience



■ Yes ■ No

100% of residents and representatives responded that they found having these services provided on site [was more convenient](#).

Optical, hearing and dental services will continue to be provided to St Anna's residents at the residents' request, as per treatment plan or in 6 month time frames, alongside our already provided physiotherapy, occupational therapy, dietetics, speech pathology, podiatry, denture care and hairdressing.

Collectively, this improvement has given St Anna's permanent residents more choice and independence with their health needs, therefore improving quality of life and optimising quality of care across Accreditation Standard 2 (Clinical Care) and Standard 3 (Care Recipient Lifestyle).

This wonderful initiative was as a result of the 'clinical team's' hard work and commitment to continuous improvement. Information in this report has again been compiled with the assistance of Taylor Millard (Clinical Assistant). My sincere thank you to Taylor for her passion and vision on this project.

I would also like to thank the Board, Lyn Warnock (CEO), Leanne Wallfried (Executive Support), the Coordinators and all staff for making St Anna's truly a 'place with a heart'.

Sue Armstrong
Senior Manager

Taylor Millard
Clinical Assistant

Overview of Residents' Lifestyle 2016/2017



Caroline, Sam, Robynne and Nicole

St Anna's provides a friendly, welcoming environment which offers access to services that promote healthy living and wellbeing.

Our Lifestyle team play an important role in providing a social surrounding that nurtures, supports and is inclusive to all our residents.

We acknowledge the essential role that families, carers and friends play in the care of our residents and we are committed to providing a program that welcomes and encourages participation by everyone.

Residents social needs are catered for from their initial Lifestyle assessment when they arrive at St Anna's to creating their Lifestyle Care Plan. We encourage family members to be involved in this process to enable us to create an individualised activity program that will enhance their life and involvement in their new home or respite stay.



The Lifestyle program provides for our residents from varying cultural backgrounds and interests.

We celebrate cultural and special events throughout the year and we have strong connections with cultural communities that enable residents to maintain this important aspect of their life. Lifestyle staff accompany residents to the Croatian and Ukrainian Clubs. Residents look forward to socialising with friends from the community.

Our volunteers are a valuable resource that not only enhance the work we do but provide friendships and company to our residents. Volunteers take residents on outings, afternoon drives, take social, spiritual and cultural groups and assist with functions and provide meaningful support and companionship. The Lifestyle team acknowledge the dedication and selflessness of our volunteers who give their time so generously.

Overview of Residents' Lifestyle Continued

The monthly lifestyle newsletter informs residents, HCP clients and families of the activity programs and keeps every one up to date on daily life at St Anna's. Our activity program is diverse offering cultural, spiritual and social engagement that support resident's emotional needs. We offer choice and each resident is consulted in what they would like to participate in.



Feeling safe in the environment and joining in with others is important to well-being and impacts on quality of life. Our activity program incorporates enriching choices for our residents. We encourage participation and trying something new that residents may not have been exposed to in their earlier phase of life.



The following is an example of the diverse range of activities Lifestyle offer to our residents;

- ★ Bocce, bowls, rap-ball, quoits, finska
- ★ BBQ breakfasts
- ★ BBQ lunches
- ★ Bingo
- ★ Community Outings (Croatian Club, Ukrainian Club)
- ★ Church/Spiritual Programs
- ★ Daily supervised walks
- ★ Exercise Programs (Mon-Fri)
- ★ 1-1 with residents focused on their individual requests and needs
- ★ Functions and the time setting up for them
- ★ Individual outings
- ★ Shopping trips
- ★ Individual Cultural Programs or groups
- ★ Afternoon drives
- ★ Pamper group
- ★ Resident meetings
- ★ Movie afternoons/Travel the world
- ★ Mental stimulation groups
Scattergories/Magic memories
- ★ Pet Therapy
- ★ Polish group/Ukrainian memories
- ★ Men's group
- ★ Cooking, craft, gardening, knitting group
- ★ Newspaper discussion
- ★ Art/craft group
- ★ Afternoon teas
- ★ Music appreciation

Overview of Residents' Lifestyle Continued

Being involved in activities that support residents to be active and connected to other people gives purpose and meaning to their life.

We believe the healthy ageing ingredients are an integral part of resident's wellbeing.

- ✿ having meaning and purpose in your life
- ✿ regular physical exercise
- ✿ keeping your brain active
- ✿ a positive outlook and having fun
- ✿ connecting with community
- ✿ time with people who are important to you
- ✿ receiving support to adapt to changes in your life
- ✿ connecting with nature
- ✿ maintaining spiritual and cultural needs

Residents opinions are valued and they have an opportunity to discuss any ideas or concerns they may have at our monthly resident meetings.

Once a year an ARAS representative visits St Anna's to speak with residents.



This year the facility purchased a new site car that enables ease of access for residents and allows for more versatility, residents have commented how comfortable it is. The new car has enabled Lifestyle staff and volunteers to broaden our community outings, afternoon drives and shopping trips.

This past year residents have enjoyed a council bus trip along the coastline highlighting our lovely southern beaches and celebrated show week with a visit from the farm nursery animals, a resident bake off and games.

We have held concerts with different entertainers and residents participated in art group with a visiting artist. Residents artwork is hanging proudly on the wall at St Anna's.

The Peter Kurko room is the heart of St Anna's providing a welcoming homely space for our residents to participate in daily activities and enjoy socialising with other residents, family and friends. Money raised from various raffles has enabled us to purchase a second coffee machine to use in Wood area. We are thankful for the support from families and representatives that enable us to purchase items which benefit our residents.

Overview of Residents' Lifestyle Continued

Lifestyle activity hours for the year 2016/2017;

Program	Hours
1:1 social contact/ walks	3,180
Big breakfast/ BBQ lunch	240
Movie afternoons	186
Bingo	162
Spiritual programs	104.5
Emma exercise	82
Functions (setting up times)	66
drives/bus trip	48
Pamper group	47
Pet therapy	46
Polish group	41
Craft, art, gardening	40
Bocce, rap ball, quoits, finska	37
Ukrainian Club/ Croatian Club	35
Cooking,	35
Mens group	31
Shopping trips	27
Art/craft group	27
cultural/special events	26
Scattergories/ Magic memories	24
Newspaper discussion	24
Ukrainian memories	22
Music appreciation/ concerts	22
High tea/happy hour	18
Travel the world	18
Resident meetings/ARAS	12
Singing group	2
Total Lifestyle Hours	4603.5



The Lifestyle team work as part of a multi-disciplinary team which work tirelessly to provide a holistic environment that enhances resident's health and wellbeing.



We are grateful for the ongoing support from Management and the Board that enable us to provide a stimulating activity program for our residents.

(Handwritten signature)

Caroline Saltmarsh
Lifestyle Coordinator



CROATIAN, UKRAINIAN AND BELARUSIAN AGED CARE ASSOCIATION OF SOUTH AUSTRALIA INC

BOARD MEMBERS 2017/2018

Mr Robert Dempsey	Independent Representative
Dr John Sniatytskyj	Ukrainian Community Representative
Mrs Natalia Hubczenko	Belarusian Representative
Mr David Moffatt	Independent Representative
Mrs Delfa Lolic	Residents' Representative
Mr Kruno Batrac	Croatian Community Representative
Mr Ted Davis	Independent Representative
Mr Denis Stevanja	Independent Representative

CORPORATE GOAL

To accept we have a responsibility to ourselves, the Croatian, Ukrainian and Belarusian Communities and the wider community

CORPORATE GOAL

To identify, access and utilise the specific needs, skills, knowledge, cultures, language and resources within the wider community to ensure all services are culturally. Linguistically and spiritually appropriate

CORPORATE GOAL

To advocate on behalf of individuals and groups within the community who are elderly and primarily from non-English speaking backgrounds

CORPORATE BELIEF

The rights of all individuals to maintain, develop, express and share their cultural heritage

CORPORATE BELIEF

The right to privacy, dignity and confidentiality where people have the right to make choices

CORPORATE BELIEF

To provide a safe and caring environment free of harassment and discrimination on the basis of race, ethnicity, religion, language, culture and socio-economic status

CORPORATE BELIEF

Being innovative and changing for the better