



Portland Cable Trams Inc.
A0033426A

ANNUAL REPORT
2021 - 2022



Portland Cable Trams Incorporated

Incorporation No. A0033426A

Established 1996
Commenced Operations February 2002
Email: manager@portlandcabletrams.com.au

ABN 34 504 409 468

Administration, Depot and Museum:
2A Bentinck Street, Portland Victoria 3305

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BOARD OF MANAGEMENT

President	Des Hein
Vice President	Dianne Harrison
Secretary	Terry Uniacke
Treasurer	Pam Rietman
Member Representatives	Edna Uniacke Daryl Alexander Arene Moir Ann Dickinson
General Manager	Joy Hocken

OTHER POSITIONS

Fund Raising Committee.	Ben & Pam Rietman, Edna Uniacke, Eunice Brunt, Arene Moir, Dianne Field
Tram Maintenance Supervisor.	Lou McKay
Track Infrastructure Supervisor.	Joy Hocken
Track Personnel.	Lou McKay, Des Hein
Gardening	Daryl Alexander, Lindy Stuchbery
Auditors	Ewen J. Lovell CPA

VISION STATEMENT

To become the best tourism attraction in regional Victoria and provide an enjoyable and engaging outlet to our volunteers.

MISSION STATEMENT

We are a community owned tourism attraction, delivering a unique tourism experience of the highest quality, for the benefit of the community. Portland Cable Trams Inc. aims to preserve the heritage of the Melbourne Cable Tram era of 1885 to 1940, both through the operation of modified Grip Cars and original Saloon Cars on a tourist tramway and through museum exhibits. Our business mission is to develop a sustainable, high profile tourism business, delivering excellence in the tourism experience.

TO ACHIEVE OUR BUSINESS VISION, WE WILL

- Ensure that Volunteers receive sufficient training to enable them to perform their duties in a Safe and Professional manner.
- Encourage and support our volunteers to enable them to maintain the highest standards in tramway operations and safety.
- Being self-funding on a recurrent basis, working with appropriate financial tools.
- Engage in strategically focused marketing and national marketing activities.
- Seek Capital grants to continue restoration and museum development and
- Continue to engage the support and utilise the expertise of the local community.

Treasurer's Report

2021-2022

I would like to present our financial statements for the year ended 30.6.22, showcasing Portland Cable Trams Inc efforts in continuing to maintain such a strong position in the local and regional tourism industry.

The gradual easing of the Covid-19 restrictions has enabled us to operate at near normal capacity, allowing us to maintain and increase our income over the past 12 months.

Our Fundraising committee continue their success, and would like to welcome Dianne Field to their ranks as a very willing and capable member. Thanks to all for their continued effort, hard work and support.

In presenting these financial documents I would like to propose the motion that this AGM adopts the Audited Statement of Income & Expenditure for the year ended 30th June 2022, together with the Statement of Assets and Liabilities as at that date, acknowledges that there are no mortgages, charges or securities of any description affecting the property of the incorporated association as at 30th June 2022 and that there are no trusts affecting the incorporated association for any of the past financial year.

Many thanks

Pam Rietman
Treasurer
Portland Cable Trams Inc

PRESIDENT REPORT 2021 - 2022

This year my major achievement has been the upgrade of automatic traffic lights on Bentinck Street, Cliff Street, Fisherman's Wharf and Lee Breakwater Road. This has been instrumental in the ongoing safety of conductors and drivers. The remote controls are now obsolete and the new system solves all our remote-control issues in the past.

New check-plate has been installed on Lee Breakwater Road crossing which was a big undertaking with the assistance of volunteers. Ideally, if we could replace at least one of the check-plate sections each year, it would keep our track maintenance under control.

I would like to thank our General Manager, Joy for putting in such a tireless effort and keeping everyone happy with our compliance. Joy has kept herself busy by updating audits and overseeing rolling stock maintenance.

During the year we were successful in employing an assistant for Joy. Tina has settled in well and is a great asset to the organisation.

Treasurer, Pam has again done an outstanding job in keeping all our finances under control, and it is pleasing to see another year with such a healthy bottom line with our accounts.

It has been a very quiet year with Board Meetings, however, thank you to our Secretary, Terry Uniacke and all other Board members for attending meetings when called.

Thank you to Ben who has maintained the model rail and special collection side of Portland Cable Trams and makes this such a wonderful value-added section of the organisation.

Thank you to the OIC volunteers, drivers and conductors, who are a major part of the organisation, for being so patient and returning to duties when required.

Thank you to all volunteers who undertake the track maintenance, maintain the rolling stock, mow lawns, grease the track, maintain the gardens. Lou and his crew of willing workers have done an amazing job of refurbishment of Saloon Car 171.

The Glenelg Shire Council must be recognised for the help with permits and general assistance with grants and our public liability insurance. We are still in consultation with the GSC in regard to the RV Park and the Board will discuss this with the members before a final decision can be reached.

A special thanks to the fuel sponsors and all other sponsors and contributors to Portland Cable Trams. So many contribute to the success of this project.

I have enjoyed being your President for the past year. Coming out of Covid, it has been fabulous to see so many tourists getting about now. Keep up the fantastic work.

Des Hein
President
Portland Cable Trams Inc

General Managers Report 2021-2022

It is my great pleasure to be presenting the 2021-2022 Portland Cable Trams Annual Report, this being my 8th report as General Manager. As with the previous year Covid 19 has had an impact upon our business, with 44 days lost due to Government enforced closures.

Even with the 44 days of COVID-19 lockdown, we have seen unprecedented passenger numbers. This is testament to the support and dedication of all the volunteers, sponsors, members and the general public alike. Without this contribution Portland Cable Trams would not reach the high standard and success that it does.

As you will see from the operational figures, a total of 14,859 passengers rode the tram in this financial year, being an all time record for Portland Cable Trams. As outlined below the tram carried its 228,241st passenger in its 20th year of operation. Next year we see the 21st Anniversary of Portland Cable Trams Inc. which will be a major celebration to be enjoyed by all.

Details of our Operational figures for 2021/2022 are as follows:

	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018	2016-2017
Operational Days:	315	222	288*	364	364	364
Trips:	1310	985	1319	1788	1669	1752
Days Lost:	49 <small>(44 Days - COVID-19 Lockdown, 2 days due to GEO water pipes, 1 day replace check plate LBRD & 2 days due to weather conditions)</small>	142 <small>(142 Days due to COVID-19 Lockdowns)</small>	89 <small>(76 Days due to COVID-19 Lockdown & 13 days due to Weather conditions)</small>	10 <small>(Weather Conditions, Great Sth coast bike race & GEO water pipe work)</small>	18 <small>(Weather Conditions & Track Maintenance, GSC Cycle Race & Pipe Work)</small>	6 <small>(Weather Conditions & Track Maintenance, GSC Cycle Race & Pipe Work)</small>
Injuries:	Nil	Nil	Nil	Nil	Nil	Nil
Accidents/Incidents:	Nil	Nil	1 <small>(Derailment)</small>	Nil	Nil	3 <small>(Derailments)</small>
Total of yearly passengers 30/06/2022:	14,859	10,915	10,808	13,818	12,007	12,268
Total passengers to date 30/06/2022:	228,241	213,382	202,467	191,659	177,841	165,834
Groups Carried:	48	20	48	69	47	51
Lunches Catered For:	13 Groups	4 Groups	13 Groups	9 Groups	10 Groups	2 Groups
Volunteer Hours 2021-22:	9,471	9,200	13,750	18,542	17551	15,753
Total volunteer Hours to Date 30/06/2022:	261,389	251,918	242,718	228,968	210,426	192,875

Cruise Ships:

Only one ship berthed in Portland during this financial year. Unfortunately, we as an organisation did not directly benefit from this as all activities were pre-arranged and we were not contacted by the on-ground suppliers. Having said that, we did have a few 'walk ups', who were impressed with our offerings.

Promotion:

We continued our affiliation with ACE radio (3HA/MIXFM) this year. Again, using the medium to advise of lockdown closing and re opening times. Our "Come Ride Our Tram" campaign has been successful with good consumer feedback.

Office of the National Rail Safety Regulator (ONRSR)

We have maintained our compliance with the Office of the National Rail Safety Regulator, and we continue to develop policy and procedure in line with ONRSR as time progresses. The Annual Safety Report was submitted to ONRSR in November 2021.

Audits / Strategy:

No external Audits were undertaken during the period, but internal audits were undertaken on a regular basis in line with our internal auditing policy.

Portland Cable Trams Strategic Business Plan for the next five years was reviewed in August / September 2021 and submitted to VicTrack as part of the T & H Blueprint. Deakin University compiled a report containing all T & H Organisations business plans and this report was submitted to the State Government as part of the process to gain funding for the sector through the Railways and Tramways Heritage Victoria Board.

Fundraising / Grants:

We have received a total of \$47,600.00 in grant monies from the State and Federal Governments due to the Stage 5, 6 and 7 Covid Lockdowns. Our success in monitoring all Grant Programs and applying for the funding in March 2020, enabled us to qualify for the ongoing Grant Funding Programs during the lockdowns. Other T&H Organisations were not so lucky and did not have the same success, hence they did not receive any grant funding monies.

We were successful in gaining the Glenelg Shire Council Community Grants (Round 1) for 2021-2022 for the replacement of floor coverings in the lunchroom and meeting / lunch area in the back of the museum. We were allocated \$2,622.00 which covers half the cost of replacement.

Our thanks to the Glenelg Shire Council for their continued support, and we take this opportunity to express our heartfelt thanks to their CEO, Mr. Greg Burgoyne, for his encouragement, support and willingness to assist Portland Cable Trams and the Shire in promoting all that we have to offer to the tourism industry.

Responsible Officer:

Our supporting Responsible Officer, Melissa Berry, stepped down in June and I continue to fulfil this role.

Incidents:

There were no reportable incidents in this financial year, which is testament to our safety procedures.

Training:

This financial year we welcomed Richard Warriner as a new driver.

Meetings / Forums:

I continue to represent Portland Cable Trams on the Railways & Tramways Heritage Victoria (RTHV) Board as the Tramway Director and I am currently the President of the Portland Tourist Association. I have also attended the supporting meetings and forums held by the Glenelg Shire Council in conjunction with Great Ocean Road Regional Tourism (GORRT) throughout the year.

Track , Rolling Stock and General Maintenance / Inspections:

As per Portland Cable Trams maintenance schedule, regular track inspections are undertaken.

In this Covid environment, a substantial amount of work was undertaken to ensure the track and rolling stock were safe when operations resumed. A big thank you to Des Hein, Lou McKay, Don Tapscott, Peter Barber and Eric Sindel for their work, ensuring the track and rolling stock were fit for operations.

A Sensor loop was installed for the Solar Powered Traffic Signals at the Cliff St/Lee Breakwater Road intersection. This enabled a smoother flow of traffic at this intersection. Further work has now been completed at all traffic light intersections, that has allowed for automation of all signals. Many thanks to Des, Lou, Don and all Volunteers who helped with these installations.

The Check Plate on the Lee Breakwater Road crossing, on the harbor side, has been replaced and concreted in. Thank you once again to Des, Lou, Don and Peter for the work they did in replacing this check plate.

Saloon Car 171 underwent a major refurbishment, returning it to 'as new' condition. Saloon Car 95 is now currently undergoing restoration and will return to service when completed. A big thank you to everyone for all their expertise in achieving this result.

'The Errey' Grip Car continues to be a fundamental part of the rolling stock.

The grounds and gardens continue to be a credit to all involved. Thank you to Daryl Alexander, Lindy Stuchbery and Eric Sindel.

Sponsors:

Portland Cable Trams Inc. would like to acknowledge the ongoing generous support of our sponsors during the past financial year. For without their generous contribution we would not operate as effectively and efficiently as we do.

- Don Errey
- Glenelg Shire Council
- Keppel Prince
- KFC
- Richmond Henty Hotel Motel
- Portland Aluminium

Fuel Sponsors:

- Bakers Delight
- Glenelg Shire Council – Portland Maritime Discovery Centre
- Port of Call Cafe
- Port of Portland
- Portland Lions Club
- Portland RSL Memorial Bowling Club
- Seaview Real Estate
- McDonalds restaurants
- QUEST Apartments
- Heywood Bolts & Bits

Portland Cable Trams were the only Victorian T&H Organisation to resume operations at the end of the Stage 5 lockdown in July 2021, the other T&H Organisations not being able to resume operations until December 2021. It took constant work and effort to comply with the ever changing regulations of the State Government and the Chief Health Officer. All our Volunteers need to be commended for their effort, continued support and being willing and able to help with the eight (8) re-openings we have endured. Volunteers are the backbone of this organisation and without them Portland Cable Trams would not exist.

Tour bus bookings recommenced in 2021, resulting in strong forward bookings through to 2023. Special thanks to the Catering Committee who have done an incredible job in catering to our tour groups, exceeding the previous year's group total.

The RV friendly campsite continues to bring patrons through the door, both riding the tram and looking through the museum. This has been an outstanding initiative and we continue to partner with the Glenelg Shire Council to promote this at every opportunity.

We extend a very warm welcome to Tina Myall who joined our organisation on the 30th May and we look forward to building a strong and successful working relationship with our newest employee.

We regretfully recognise the loss of two of our Life Members, Roger Schultz and Marion Alkemade, both of whom have made significant contributions to the success of our organisation. We also acknowledge the loss of Gavin Carr, who so generously donated the build of the Model Train Room at the beginning of the Portland Cable Trams project.

Portland Cable Trams continues to be an exciting and vibrant business. A business that is generating growth year after year, is sustainable and has remained constant during some very challenging times, and yet still maintains its position as Portland's leading tourist attraction.

In closing my report, I would like to thank each and every one of you for your efforts and support in assisting me over the last twelve months and I look forward to a productive and thriving 2022/2023.

Joy Hocken

General Manager
Portland Cable Trams Inc.