

UNIVERSITY OF NEW SOUTH WALES PRESS LIMITED
A.C.N. 000 382 669

(A Company Limited by Guarantee)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 DECEMBER 2014



DIRECTORS' REPORT

Your directors present their report on the company for the financial year ended 31 December 2014.

DIRECTORS

The names of directors in office at any time during or since the end of the year are:

Mr Peter Eichhorn (Chairman)

Ms Kathryn Bail

Professor James Donald

Mr Neil Morris

Mr Julian Manche

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

PRINCIPAL ACTIVITIES

The principal activities of the company during the financial year were:

— the publishing, sale, marketing, distribution and retailing of textbooks, general and scholarly books.

There were no significant changes in the nature of the principal activities during the financial year.

OPERATING RESULTS

The operating gain of the company amounted to \$73,935. As the company is exempt from income tax, no provision has been made thereon.

DIVIDENDS PAID OR RECOMMENDED

In accordance with the company's articles, no dividends are payable from the trading surplus.

AUDITORS INDEPENDENCE DECLARATION

A copy of the Auditor's Independence Declaration as required under section 307C of the Corporations Act 2001 is set out after page 10.

REVIEW OF OPERATIONS 2014

The main activities of University of New South Wales Press Limited (UNSW Press Ltd) are book publishing, the provision of sales, marketing and representation services for Australian and overseas-based publishers, and retail bookselling on and beyond the UNSW campus. Operating since 1962 as a company limited by guarantee, UNSW Press Ltd is a not-for-profit entity whose directors are appointed by the Council of UNSW.

Its mission is to contribute to intellectual and cultural development in a sustainable environment by providing publishing and bookselling services which will promote the advancement and dissemination of knowledge and scholarship and enhance the international reputation of UNSW.

The UNSW Press Ltd constitution requires that its income be applied to furthering the objectives of the company. The company actively supports UNSW's goal to improve research performance by producing publications of high quality.

A history of UNSW Press and its current bibliography is available on unswpress.com and through Apple's iBooks.

In 2014 the company achieved a positive financial result. The total value of sales across all divisions increased by 11.8%.

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The company's NewSouth Books division, which represents a range of Australian and international lists in Australia and New Zealand, increased its revenue by 30% year on year. In 2013 sales through NewSouth Books represented 47% of total revenue; in 2014 this grew to 54%.

Efficient supply to local online, specialist and independent retail outlets, as well as major book retailers, helped to increase sales of local and imported titles, especially in the second half of the year.

The continued high level of activity and addition of new accounts in this division has opened up sales and licensing channels for titles published by the company and assisted the targeted marketing of these books in all formats.

The publishing division, NewSouth Publishing, recorded significant growth in frontlist and backlist sales, as well as e-books. 'Client books' (titles produced in partnership with organisations) also made a positive contribution to the division, with several major titles contracted for publication in the next two years. All new titles were released in standard and customised print and digital formats. Strategic planning and production efficiencies led to a substantial decrease in returns as a percentage of gross sales.

NewSouth Publishing was shortlisted in the Small Publisher of the Year category at the 2014 Australian Book Industry Awards.

In the retail division, UNSW Bookshop was awarded Best Campus Bookshop 2014 at the Australian Campus Booksellers Conference and Tertiary Access Group (TAG) Trade Fair. It also won the category: 'Most Effective Marketing and Sell through'. It was runner-up in another category: 'Most Effective Engagement with Community'.

In line with retail industry trends, unit sales of textbooks and general books in the campus store declined. Lower numbers of students were enrolled in courses that traditionally use major printed textbooks and competition from specialist online retailers increased. Sales of other product lines grew, including printed UNSW course materials (despite online options) and UNSW giftware.

If book sales are to begin to return to levels recorded in previous years, additional floor and shelf-space and a more prominent location on the Kensington campus is required. And while a wide range of titles, book formats and giftware is conveniently available online to students, further investment is planned in the Bookshop's online retail facilities to ensure efficient supply through a range of digital devices.

The downturn in sales at the UNSW Bookshop since the peak selling year of 2009 – reflecting longer-term sales trends at other Australian campus bookstores – continues to have a significant effect on the underlying profitability of the company.

Tight cost control, including employment expenses, was maintained across the business.

While collecting payments remains difficult, the company recorded a low level of bad debts relative to overall sales. Compared with other trade and educational publishers, UNSW Press pursues a rigorous writedown policy for its publishing list.

Cash reserves increased year-on-year by \$592,867. Payments to UNSW included rental of offices on the Cliffbrook campus and various IT services. There was a \$3,046 contribution to UNSW from Bookshop trading in 2014.

Supporting the production and sale of content in multiple formats and investing in digital infrastructure remains a priority for all divisions of the company. This creates opportunities to develop robust, cost-effective systems for the constantly evolving global book market.

UNSW Press Ltd is committed to staff development, innovative business practices and keeping pace in the digital age to ensure that its activities remain of immediate value to the University community and beyond.

During the year, 41 books were published in the imprints UNSW Press and NewSouth. Sales of printed books grew, with a year-on-year increase of 7.8% in unit sales and 13% in the value of sales.

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Most revenue is derived from sales of general non-fiction books and books published in partnership with organisations. Scholarly books are subsidised on a title-by-title basis.

The release of *Diary of a Foreign Minister* by UNSW alumnus and adjunct professor Bob Carr was one of the highlights of the year in Australian publishing. The hardback book received unprecedented media coverage for a new title and excellent reviews. It is one of the highest-selling titles for UNSW Press since it began.

Publishing contracts were completed for 37 titles, with continued emphasis on attracting external subsidies and grants to cover editorial and production costs. Publishing partnerships are in place with leading cultural and educational organisations such as the State Library of New South Wales, the State Library of Victoria, the Australian War Memorial, the Art Gallery of NSW and the Lowy Institute, as well as private companies and foundations.

Third-party contractor TL Distribution was retained for sales of NewSouth Publishing and agency titles in Australia and New Zealand and surplus stock was pulped at regular intervals to reduce storage charges. At year end, 394 titles in the UNSW Press and NewSouth imprints remained in stock, as well as 6 backlist titles in the Redfern Legal Centre Publishing imprint. There was a 1.4% decrease in the number of units held in stock from the previous year. All agency titles, except those from CSIRO Publishing, are accepted on consignment.

An efficient global print-on-demand (POD) program helped to maintain select backlist sales and ensure all active titles, especially those from overseas publishers, were released on schedule and available to order and supply. Titles for which the company handles sales and distribution are regularly being added to this program to meet co-ordinated global release dates.

Ongoing sales of digital reading devices and some new accounts helped to increase the volume and value of books sold in various electronic formats. NewSouth Books marketed and sold titles published by the company and managed e-book lists for several external publishers. Sales channels include Apple, Amazon, Overdrive, Kobo, Ebooks Corporation, Wheelers, JB HiFi, ReadHowYouWant, ebrary/Proquest, NetLibrary, Copia, Questia Media and Knovel/Elsevier. Additional e-book sales in the USA and Canada were made by the company's American distributor Independent Publishers Group.

The quality and reputation of books published in the UNSW Press and NewSouth imprints was acknowledged with six books winning awards in 2014 and ten titles shortlisted overall. This compares very favourably with other university presses and trade publishers.

The Europeans in Australia: Nation by Alan Atkinson won the Victorian Premier's Literary Award for Non-fiction. It also won the prestigious Victorian Prize for Literature worth \$100,000. *Coast: A history of the New South Wales Edge* by Ian Hoskins won the NSW Premier's History Award (community and regional history). *How to do a Liver Transplant* by Kellee Slater won the People's Choice Award at the Queensland Literary Awards. *Limbang Rebellion: 7 days in 1962* by Eileen Chanin won the Royal Marines Historical Society Literary Award in the UK. *Aboriginal Convicts* by Kristyn Harman won the Australian Historical Association's Kay Daniels Award. The AHA recognised UNSW Press for "the handsome and generous presentation of this work and for its ongoing support for quality Australian history research". *Alphabetical Sydney* by Hilary Bell and Antonia Pesenti shared a prize for the best-designed cover at the Australian Book Designers Association awards.

Shortlisted titles are: *Darwin* by Tess Lea (Victorian Premier's Literary Award for Non-fiction); *Forgotten War* by Henry Reynolds (Queensland Literary Awards); *Canberra* by Paul Daley (ACT Book of the Year); *Kings Cross* by Louis Nowra (Nib: Waverley Library Award for Literature); *Perth* by David Whish-Wilson (WA Premiers Literary Awards); *Australian History Now* edited by Anna Clark and Paul Ashton (Best Tertiary Scholarly Resource, Educational Publishing Awards); *Sustainable Energy Solutions for Climate Change* by UNSW's Mark Diesendorf (Best Tertiary Scholarly Resource, Educational Publishing Awards); *Diary of a Foreign Minister* by Bob Carr (John Button Prize for writing on public policy and politics); *The Flash of Recognition: Photography and the emergence of indigenous rights* by Jane Lydon (NSW Premier's Literary Award); *Alphabetical Sydney* by Hilary Bell and Antonia Pesenti (Leading Edge Indie Awards and Australian Book Industry Awards).

The Bragg UNSW Press Prize for Science Writing, launched in 2012 with support from the Copyright Agency Cultural Fund and the Faculty of Science, UNSW, highlights the importance of informed public

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debate about scientific issues. In November, UNSW Chancellor Mr David Gonski launched NewSouth's annual collection *The Best Australian Science Writing 2014* and awarded the Bragg Prizes at UNSW's CBD campus, Sydney. Professor Merlin Crossley, Dean of the Science Faculty, also spoke at the event and served on the advisory panel for the awards. The book received positive media coverage, including several reports on ABC Radio, and unit sales of the collection surpassed those of the previous year's edition.

Donations to the UNSW Foundation and its UNSW Press Literary Fund assisted the company to continue publishing the best non-fiction writing in Australia and works of national significance. In 2014 this included the illustrated books *Horses in Australia* and *The Search for HMAS Sydney*. In a milestone development, UNSW Foundation established an endowed fund to support publishing activities after a significant donation was received with those general instructions.

Our authors were well represented at Australian writers' festivals and community events, and their books discussed in thousands of reviews, articles and interviews in high quality print, radio, TV and online media throughout the year. Websites for NewSouth Publishing, NewSouth Books and UNSW Bookshop, as well as dominant social media networks such as Facebook and Twitter, were utilised to further promote books and writing online.

Licensed, foreign language and electronic rights sold to publishers in Hungary, the UK and the USA. Books continued to be supplied through global distributors based in the USA and the UK.

The sales, marketing and representation division – NewSouth Books – recorded remarkable year-on-year growth of 37% in the volume of agency books sold in a globally competitive publishing and retail environment.

NewSouth Books signed five new Australian-based agencies in 2014, plus several new imprints as part of an agreement with Perseus. Aurum Press, Jacqui Small, Union Books, Francis Lincoln, Broadview, Insight and Wild Dingo terminated distribution agreements with NewSouth Books in 2014.

At year end, NewSouth Books managed sales and distribution for 58 Australasian publishing imprints, 36 publishing imprints from the UK and Europe, and 41 publishers from the USA, including Perseus, which represents hundreds of imprints. During the year, NewSouth Books arranged tours for prominent authors Alice Walker and Alexander McCall Smith.

The retail division, which operates the UNSW Bookshop and an online sales facility on the UNSW Kensington campus, recorded a year-on-year decrease in overall sales revenue of 8.9%. Revenue from the sale of textbooks is down 10.5% on 2013 and revenue from sales of general books in the store also declined. An additional service for students, a second-hand bookshop, is managed by the division. The loss of this premises on the Kensington campus during the year negatively impacted revenue.

As confirmed by its award, UNSW Bookshop offered a very high level of service in its main store and returned significant savings to the University community through a general discount on purchases. Staff also operated book stalls at university events, conferences and graduations, as well as community events. It continued to develop online sales of printed books and broaden its offerings with the sale of select textbooks and general books in electronic formats. Regular print and online newsletters and catalogues were circulated in the University and broader community.

Management at the Bookshop continued to expand the range and display of UNSW-branded product, such as clothing and giftware, and prepared a business plan to manage licensing of product on behalf of UNSW for 2015 and beyond. Customer surveys indicate the store remains a highly valued destination for students, academic and professional staff.

The company was represented at the Frankfurt Book Fair, the London Book Fair, BookExpo America, the Taipei International Book Fair, the Australian Booksellers Association conference, an International Convention of University Presses, Australian Publisher's Association events and other book industry gatherings. Chief executive Kathy Bail is an elected member of the Trade Committee of the Australian Publishers' Association.

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As stated in the constitution, the Vice-Chancellor of UNSW is the sole member of UNSW Press Ltd. Mr Peter Eichhorn remains in the role of Chairman. Other directors are Mr Neil Morris, Professor James Donald and Mr Julian Manche.

SIGNIFICANT CHANGES IN STATE OF AFFAIRS

Other than those reported in the Review of Operations above, there were no significant changes in the state of affairs of the entity during the financial year.

FUTURE DEVELOPMENTS

Likely developments in the operations of the company and the expected results of those operations have not been included in this report as the directors believe, on reasonable grounds, that the inclusion of such information would be likely to result in unreasonable prejudice to the company.

ENVIRONMENTAL ISSUES

The company's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a State or Territory.

INFORMATION ON DIRECTORS

Mr Peter Eichhorn	— Director (Non-executive) (Chairman)
Experience	— Former owner and director of Australian publisher, Allen and Unwin
Special Responsibilities	— Chair of the Board

Ms Kathryn Bail	— Chief Executive Officer
Qualifications	— BA (Hons)
Experience	— Magazine editing and media management, Company director

Mr Neil Morris	— Director (Non-executive)
Qualifications	— BA
Experience	— Vice-President, University Services, UNSW

Professor James Donald	— Director (Non-executive)
Qualifications	— MA, MSc, PGCE, PhD, FAHA
Experience	— Dean, Faculty of Arts and Social Sciences, UNSW

Mr Julian Manche	— Director (Non-executive)
Qualifications	— BBUS, BA
Experience	— UNSW Finance Executive

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Meetings of Directors — During the financial year, 6 meetings of directors were held. The number of meetings attended by each director during the year is stated in this report.

COMPANY SECRETARY

Mr David Moody — Company secretary
Qualification — MBA, BComm, FCPA, F Fin
Experience — Commercial management across a number of industries

BOARD OF DIRECTORS

During 2014 UNSW Press Limited had a Board consisting of the following:

Mr Peter Eichhorn (Chairman)
Ms Kathryn Bail
Mr Neil Morris
Professor James Donald
Mr Julian Manche

MEMBERS GUARANTEE

The company is limited by guarantee. If the company is wound up, the Constitution states that each member is required to contribute a maximum of \$10 each towards meeting any outstanding obligations of the company.

MEETINGS OF DIRECTORS

During the financial year, 6 meetings of directors (including committees) were held. Attendances were:

DIRECTORS' MEETINGS		
	Number eligible to attend	Number Attended
Ms Kathryn Bail	6	6
Mr Peter Eichhorn	6	6
Professor James Donald	6	4
Mr Neil Morris	6	6
Mr Julian Manche	6	6

INDEMNIFICATION OF OFFICERS AND AUDITORS

The company is indemnified by the parent entity's insurance (UNSW), to cover the directors of the company (as named above), the company secretary and all executive officers of the company against liabilities and claims brought against them, to the extent permitted by law.

The company has not, during or since the financial year, in respect of any person who is or has been an officer or auditor of the company or a related body corporate:

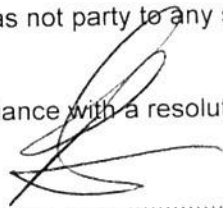
- indemnified or made any relevant agreement for indemnifying against a liability incurred by an officer or an auditor, including costs and expenses in successfully defending legal proceedings; or
- paid or agreed to pay a premium in respect of a contract insuring against a liability incurred by an officer or an auditor for the costs or expenses to defend legal proceedings.

PROCEEDINGS ON BEHALF OF THE COMPANY

No person has applied for leave of court to bring proceedings on behalf of the company or intervene in any proceedings to which the company is a party for the purpose of taking responsibility on behalf of the company for all or any part of those proceedings.

The company was not party to any such proceedings during the year.

Signed in accordance with a resolution of the Board of Directors.



PETER EICHHORN
Director



KATHRYN BAIL
Director

Dated this

24th

day of

March

2015

DIRECTORS' DECLARATION

University of New South Wales Press Limited

In accordance with a resolution of the Directors of the University of New South Wales Press Limited and pursuant to Section 295(4) of the Corporations Act 2001 and Section 41C (1B) and (1C) of the Public Finance and Audit Act 1983, we state that:

1. the attached general purpose financial statements present a true and fair view of the financial position of the Company at 31 December 2014 and the financial performance of the Company for the year there ended;
2. the financial statements have been prepared in accordance with the provisions of the Public Finance and Audit Act 1983, Public Finance and Audit Regulation 2010 and the Corporations Act 2001;
3. the financial statements have been prepared in accordance with Australian Accounting Standards, including Australian Accounting Interpretations and authoritative pronouncements of the Australian Accounting Standards Board;
4. there are reasonable grounds to believe that the Company will be able to pay its debts as and when they fall due; and,
5. As of the date on which this declaration is signed the Directors are not aware of any circumstances which would render any particulars included in the financial report to be misleading or inaccurate.

Signed in accordance with a resolution of the Directors, and on behalf of the Directors.

Director



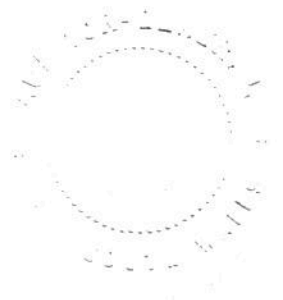
Peter Eichhorn

Director



Kathryn Bail

Dated this 24th day of March 2015





To the Directors
University of New South Wales Press Limited

Auditor's Independence Declaration

As auditor for the audit of the financial statements of the University of New South Wales Press Limited for the year ended 31 December 2014, I declare, to the best of my knowledge and belief, there have been no contraventions of:

- the auditor independence requirements of the *Corporations Act 2001* in relation to the audit
- any applicable code of professional conduct in relation to the audit.

A Oyetunji
Director, Financial Audit Services

17 March 2015
SYDNEY

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STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 DECEMBER 2014

	Note	2014	2013
		\$	\$
Revenue from continuing operations	3	<u>12,923,760</u>	<u>12,481,509</u>
Cost of sales		(5,129,540)	(5,720,840)
Employee benefits expense	15	(3,364,930)	(3,203,059)
Depreciation and amortisation expense	11	(47,190)	(48,523)
Finance costs – UNSW		(7,938)	(8,200)
Other expenses from continuing operations	4	<u>(4,300,227)</u>	<u>(3,765,218)</u>
Total expenses from continuing operations		<u>(12,849,825)</u>	<u>(12,745,840)</u>
Net operating result for the year		<u>73,935</u>	<u>(264,331)</u>
Other comprehensive income		<u>-</u>	<u>-</u>
Total comprehensive income for the year		<u>73,935</u>	<u>(264,331)</u>

The accompanying notes form part of the financial statements.

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**STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2014**

	Note	2014 \$	2013 \$
CURRENT ASSETS			
Cash and cash equivalents	8	1,561,490	968,624
Receivables	9	3,378,846	2,849,247
Inventories	10	1,069,108	1,086,502
TOTAL CURRENT ASSETS		<u>6,009,444</u>	<u>4,904,373</u>
NON-CURRENT ASSETS			
Plant and equipment	11	119,811	167,001
TOTAL NON-CURRENT ASSETS		<u>119,811</u>	<u>167,001</u>
TOTAL ASSETS		<u>6,129,255</u>	<u>5,071,374</u>
CURRENT LIABILITIES			
Trade and other payables	12	4,659,992	3,733,010
Provisions	14	810,891	742,927
Financial liabilities	13	250,000	250,000
TOTAL CURRENT LIABILITIES		<u>5,720,883</u>	<u>4,725,937</u>
NON-CURRENT LIABILITIES			
Provisions	14	69,000	80,000
TOTAL NON-CURRENT LIABILITIES		<u>69,000</u>	<u>80,000</u>
TOTAL LIABILITIES		<u>5,789,883</u>	<u>4,805,937</u>
NET ASSETS		<u>339,372</u>	<u>265,437</u>
EQUITY			
Retained Surplus	16	339,372	265,437
TOTAL EQUITY		<u>339,372</u>	<u>265,437</u>

The accompanying notes form part of the financial statements.

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STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 DECEMBER 2014

	Retained Surplus \$	Total \$
Balance at 1 January 2013	529,768	529,768
Total comprehensive income for the year	<u>(264,331)</u>	<u>(264,331)</u>
Balance at 31 December 2013	<u>265,437</u>	<u>265,437</u>
Balance at 1 January 2014	265,437	265,437
Total comprehensive income for the year	<u>73,935</u>	<u>73,935</u>
Balance at 31 December 2014	<u>339,372</u>	<u>339,372</u>

The accompanying notes form part of the financial statements.

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STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2014

	Note	2014 \$	2013 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers		22,462,633	20,849,876
Interest received		45,042	41,181
Payments to suppliers and employees		(21,906,870)	(20,530,627)
Interest and other costs of finance paid		<u>(7,938)</u>	<u>(8,200)</u>
Net cash provided by / (used in) operating activities	7	<u>592,867</u>	<u>352,230</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of plant and equipment		-	(164,936)
Proceeds from sale of plant and equipment		<u>-</u>	<u>46,390</u>
Net cash used in investing activities		<u>-</u>	<u>(118,546)</u>
Net increase / (decrease) in cash and cash equivalents		592,867	233,684
Cash and cash equivalents at the beginning of the financial year		<u>968,623</u>	<u>734,939</u>
Cash and cash equivalents at end of year	8	<u>1,561,490</u>	<u>968,623</u>

The accompanying notes form part of the financial statements.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014**

NOTE 1: MEMBERS GUARANTEE

The company is limited by guarantee. If the company is wound up, the Constitution states that each member is required to contribute a maximum of \$10 each towards meeting any outstanding obligations of the company. As at 31 December 2014 the number of members was 1 (2013:1). The financial statements are for the entity (University of New South Wales Press Limited) as an individual entity, incorporated and domiciled in Australia. University of New South Wales Press Ltd (UNSW Press Ltd) is a controlled entity of UNSW.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of preparation

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board, the Corporations Act 2001 and the Public Finance and Audit Act 1983 and Regulation.

The financial statements for the year ended 31 December 2014 were authorised for issue by the Board on 24 March 2015.

All amounts are presented in Australian dollars.

Deterioration in Net Assets

The financial statements have been prepared on a going concern basis as the Board believe the additional financial support available from the University of New South Wales (refer notes 13(a) and (b)) will enable the Company to meet its debts as and when they become payable for a period of 12 months from the date the financial statements were authorised.

Historical cost convention

These financial statements have been prepared under the historical cost convention.

Significant accounting judgements, estimates and assumptions

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts in the financial statements.

The areas involving a higher level of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements, are the provision for sales returns, the write downs of inventories and provisions for royalties paid in advance.

The provision for sales return is calculated based on an estimate of the margin on books expected to be returned in the first 4 months of the financial year. This is the period that corresponds to the main returning period as per the terms and conditions of sales.

The writedown of inventory value is based on a standard formula that takes into account the type of book and the original date of publication.

The provision for royalties in advance is set to take into account advances made to authors that in the view of management will not be earned from future royalty payments.

(b) Accounting Records

As required by Section 41B(1) of the Public Finance and Audit Act 1983 the company has kept proper accounts and records in relation to all of its operations.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)

(c) Income Tax

The company is exempt from payment of income tax under Sec 50-5 of the Income Tax Assessment Act 1997 and is a rebatable body in terms of Sec. 65 J of the Fringe Benefits Tax Assessment Act 1986.

(d) Plant and Equipment

Each class of plant and equipment is carried at cost less, where applicable, any accumulated depreciation.

The company complies with the UNSW policy and only capitalises fixed assets in excess of \$5,000 or greater individually.

Depreciation

Fixed assets are depreciated on a straight line basis over their useful lives to the company commencing from the time the asset is ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

<u>Class of Fixed Asset</u>	<u>Depreciation Rate</u>
Leasehold improvements	10-44%
Plant and equipment	15-33%

Impairment of Assets

Assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

(e) Leases

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

All leases held are currently operating leases. The monthly lease payments and timing are fixed and not affected by changes in interest rates.

(f) Inventories

Inventories are valued on a weighted average cost basis at the lower of cost and net realisable value, and have been written-down according to a stock write-down policy which is based on a strict ageing of published books. To ensure maintenance of net realisable value several classifications have been made with differing write-down periods. All books are written off within 3 years of publication.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)**

(g) Foreign Currency Transactions

Foreign currency transactions during the year are converted to Australian currency at the rates of exchange applicable at the dates of the transactions. Amounts receivable and payable in foreign currencies at 31 December are converted at the rates of exchange ruling at that date. Exchange differences are recognised in Other Expenses/Other Revenue in the period in which they arise.

The use of financial instruments (such as forward currency contracts) to mitigate foreign exchange risk is assessed by Management on a case by case basis.

(h) Employee Benefits

Provision is made for the company's liability for employee entitlements arising from services rendered by employees to 31 December. Employee entitlements expected to be settled within one year together with entitlements arising from wages and salaries, annual leave and long service leave which will be settled after one year, have been measured at their nominal values using the remuneration rate expected to apply at the time of settlement. Annual leave expected to be settled after one year is not discounted as discounting is not considered to have a material impact. The provision for long service leave is based on the present value of the estimated future cash outflows to employees for services provided by employees up to the reporting date. The provision for long service leave is calculated by an external actuary appointed by the University of New South Wales.

Contributions are made by the company to employee superannuation funds and charged as expenses when incurred.

(i) Cash and Cash Equivalents

For the purpose of the statement of cash flows, cash includes cash on hand and at call deposits with banks or financial institutions, net of bank overdrafts.

Cash deposits earn interest at the market rate available. The balance of cash and interest earned on deposits is monitored regularly by senior management.

(j) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except:

- i. Where the amount of GST incurred is not recoverable from the taxation authority, it is recognised as part of the cost of acquisition of an asset or as part of an item of expense; or
- ii. For receivables and payables which are recognised inclusive of GST.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the statement of cash flows on a gross basis. The GST component of cash flows arising from investing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)**

(k) Revenue Recognition

Revenue is recognised when the service is provided to the customer, or by reference to the stage of completion.

Most publishing sales are made on a 'Sale or Return' basis. This means goods can be returned between three and twelve months of the original sale. A provision is raised to cover the potential impact of these returns across financial years. The provision is calculated by using the gross margin on sales based on historical cost.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customer.

All revenue is stated net of the amount of goods and services tax (GST).

Commission earned on consignment sales made on behalf of other publishers is recognised as revenue when these products are invoiced to customers.

(l) Trade Receivables

Trade receivables are recognised as the amount due less an allowance for impairment and less a provision for book returns.

Trade receivables are due for settlement within 30 days of the end of the month in which the debt is incurred, except in specialised circumstances. Some customers are given extended payment terms beyond 30 days for commercial reasons.

Collectibility of trade debtors is reviewed on an ongoing basis. Debts which are known to be uncollectible are written off, and this requires the approval of the Chairman. An allowance for impaired receivables is established when there is objective evidence that UNSW Press Ltd will not be able to collect all amounts due according to the original terms of receivables. The amount of the impairment allowance is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. The movement in the allowance is recognised in the statement of comprehensive income.

The carrying amount of the asset is reduced through the use of an allowance account. When a trade receivable is uncollectible, it is written off against the provision for impaired receivables. Subsequent recoveries of amounts previously written off are credited against bad and doubtful debts in the Statement of Comprehensive Income.

(m) Accounts Payable

These amounts represent liabilities for goods and services provided to the company prior to the end of the financial year which are unpaid. These amounts are unsecured.

(n) Royalty Paid In Advance

A provision for royalties paid in advance is raised, to cover the advances paid, that are unlikely to be recovered, due to royalties earned on a book being less than the original advance. Movements in the provision are recognised in the net operating result for the year.

(o) Comparative Figures

Comparative figures have been reclassified and repositioned in the financial statement, where necessary, to conform with the basis of presentation and classification used in the current year.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)

(p) Standards Issued but not yet Effective

Certain new accounting standards and interpretations have been published that are not mandatory for 31 December 2014 period. Management has decided not to early adopt any of these standards.

	Name	Application Date
AASB 15	Revenue from Contracts with Customers	Annual reporting periods beginning on or after 1 January 2017

AASB 15 establishes a new comprehensive framework for determining whether, how much and when revenue is recognised. It replaces existing revenue recognition guidance contained in AASB 118 Revenue. The company is assessing the potential impact on the financial statements resulting from the application of AASB 15.

The remaining new or amended accounting standards are not expected to have a significant impact on the company's financial statements.

(q) Rounding of amounts

The company is of a kind referred to in Class order 98/0100 as amended by Class order 04/667, issued by the Australian Securities and Investments Commission, relating to the "rounding off" of amounts in the financial statements. Amounts in the financial statements have been rounded off in accordance with that Class Order to the nearest dollar.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)**

	2014 \$	2013 \$
NOTE 3: REVENUE FROM CONTINUING OPERATIONS		
Operating Revenue		
— sale of goods	8,709,737	9,096,360
— commission received	3,924,149	2,997,866
— interest received	45,042	41,180
— other revenue	244,832	346,103
	<hr/>	<hr/>
Total Revenue from continuing operations	12,923,760	12,481,509
	<hr/>	<hr/>

	2014 \$	2013 \$
NOTE 4: OTHER EXPENSES FROM CONTINUING OPERATIONS		
Other expenses		
Bad and doubtful debts	(34,823)	(7,568)
Freight and fulfilment expense	(2,586,254)	(2,087,509)
Occupancy, equipment, communications and consumables	(608,124)	(476,349)
Inventory write down	(273,225)	(289,283)
Travel and entertainment	(108,406)	(101,846)
Royalty	(384,534)	(275,911)
Audit Fee	(39,140)	(38,000)
Payment to UNSW based on management agreement	(3,046)	(164,072)
Advertising and Promotion	(87,036)	(77,169)
Website	(18,914)	(60,487)
Other expenses	(156,727)	(187,024)
	<hr/>	<hr/>
Total other expenses	(4,300,229)	(3,765,218)
	<hr/>	<hr/>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)

NOTE 5: DIRECTORS AND EXECUTIVE DISCLOSURES

(a) Directors

The following persons were directors of UNSW Press Ltd during the financial year:

- (i) Chairman – non-executive
Mr. Peter Eichhorn
- (ii) Executive director
Ms Kathryn Bail, Chief Executive Officer
- (iii) Non-executive directors
Mr Peter Eichhorn
Mr Neil Morris
Professor James Donald
Mr Julian Manche

(b) Executives

The CEO of UNSW Press Ltd is Ms Kathryn Bail. She is responsible for the general management of UNSW Press Ltd.

(c) Remuneration of directors and executives

(i) Directors' fees

The remuneration paid to the Chairman includes an amount for his membership of the Board.

Non-executive directors employed by UNSW receive no remuneration for their membership of the Board.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)

NOTE 5: DIRECTORS AND EXECUTIVE DISCLOSURES (Continued)

(d) Details of remuneration

Details of the remuneration of each director of UNSW Press Limited is set out in the following tables

2014		Primary		Post-employment	
Name	Cash Salary and fees	Cash bonus	Non-monetary benefits	Superannuation	Total
Ms Kathryn Bail	226,330	-	3,031	20,982	250,343
Mr. Peter Eichhorn	14,400	-	-	-	14,400
Total	240,730	-	3,031	20,982	264,743

2013		Primary		Post-employment	
Name	Cash Salary and fees	Cash bonus	Non-monetary benefits	Superannuation	Total
Ms Kathryn Bail	221,145	-	1,905	19,966	243,016
Mr. Peter Eichhorn	20,400	-	-	-	20,400
Ms Jane Owen	6,000	-	-	-	6,000
Ms Sandra Yates	6,000	-	-	-	6,000
Total	253,545	-	1,905	19,966	275,416

2014
\$

2013
\$

NOTE 6: AUDITORS' REMUNERATION

Remuneration of the auditors of the company for:

- Auditing the financial report (GST exclusive)

Auditors did not receive any other benefits from the audit of the annual report.

39,140

38,000

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)**

	2014 \$	2013 \$
NOTE 7: RECONCILIATION OF NET OPERATING RESULT FOR THE YEAR TO CASH PROVIDED BY OPERATING ACTIVITIES		
Net operating result for the year	73,935	(264,331)
Adjustment for:		
Depreciation and amortisation	47,190	48,523
(Profit)/Loss on disposal of plant and equipment	-	(29,294)
Changes in operating assets and liabilities:		
(Decrease)/Increase in provisions	56,964	13,268
(Increase)/Decrease in receivables	(529,596)	166,305
(Increase)/Decrease in inventories	17,393	713,507
Increase/(Decrease) in trade and other payables	<u>926,981</u>	<u>(295,748)</u>
Net cash provided by / (used in) operating activities	<u>592,867</u>	<u>352,230</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)**

	2014 \$	2013 \$
NOTE 8: CASH AND CASH EQUIVALENTS		
Cash on hand	16,000	16,000
Cash at bank	1,545,490	952,623
	<u>1,561,490</u>	<u>968,623</u>

The above figures are reconciled to cash at the end of the year as shown in the Statement of Cash Flows as follows:

Balance as above	<u>1,561,490</u>	<u>968,623</u>
Balance as per Statement of Cash Flows	<u>1,561,490</u>	<u>968,623</u>

NOTE 9: RECEIVABLES

CURRENT		
Trade debtors	3,190,018	2,538,758
Allowance for impairment	(28,135)	(20,384)
	<u>3,161,883</u>	<u>2,518,374</u>
Prepayments	160,449	232,706
Other debtors	54,225	85,921
Amounts receivable from:		
— UNSW	<u>2,289</u>	<u>12,246</u>
	<u>3,378,846</u>	<u>2,849,247</u>

(a) Impaired receivables

Terms of trade are 30 days. As of 31 December 2014 current receivables of UNSW Press Ltd with a nominal value of \$28,135 were impaired. Receivables between 90 days to 365 days are provided for based on estimated irrecoverable amounts from the sales of goods, determined by reference to past default experience.

The aging analysis of these receivables is as follows:

	2014 \$	2013 \$
91 -365 days	28,135	20,384
Total	28,135	20,384

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)

As at 31 December 2014, current receivables of UNSW Press Ltd of \$453,833, were past due but not impaired. The ageing analysis of these trade receivables is as follows:

	2014	2013
30 – 60 days	401,208	195,980
61 – 90 days	133,455	22,743
91 -180 days	(80,830)	(99,181)
181 – 270 days	-	-
271 – 365 days	-	-
Total	453,833	119,542

Movements in the allowance for impairment of receivables are as follows:

	2014 \$	2013 \$
At 1 January	20,384	49,546
Addition Provision during the Year	34,823	7,568
Receivables written off during the year	(27,072)	(36,730)
At 31 December	28,135	20,384

Increases in the allowance for impairment are included in 'other expenses' in the Statement of Comprehensive Income. Amounts charged to the allowance account are generally written off when there is no expectation of recovering additional cash.

The other classes within trade and other receivables do not contain impaired assets and are not past due. Based on the credit history of these other classes, it is expected that these amounts will be received when due.

(b) Fair value and credit risk

Due to the short-term nature of these receivables, their carrying value is assumed to approximate their fair value. The maximum exposure to credit risk at the reporting date is the fair value of each class of receivables mentioned above.

The carrying amount of the company receivables are denominated in Australian dollars.

2014	2013
\$	\$

NOTE 10: INVENTORIES

CURRENT

Work in progress at cost
Finished goods at cost

68,898	67,347
716,456	731,715
785,354	799,062
<hr/>	
283,754	287,440
283,754	287,440
<hr/>	
1,069,108	1,086,502

Finished goods at net realisable value

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)**

2014	2013
\$	\$

NOTE 11: PLANT AND EQUIPMENT

Plant and equipment	666,656	666,656
Gross carrying amount	(546,845)	(499,655)
Accumulated depreciation	<u>119,811</u>	<u>167,001</u>
Leasehold improvements	87,770	87,770
Gross carrying amount	(87,770)	(87,770)
Accumulated depreciation	<u>-</u>	<u>-</u>
Total leasehold improvements	<u>119,811</u>	<u>167,001</u>
Total plant and equipment		

(a) Movements in Carrying Amounts

Movement in the carrying amounts for each class of plant and equipment between the beginning and the end of the current financial year

	Leasehold Improvements	Plant and Equipment	Total
At 1 January 2013			
Net book amount	-	67,684	67,684
Year ended 31 December 2013			
Opening net book amount	-	67,684	67,684
Additions	-	164,936	164,936
Disposals of fixed assets	-	(17,096)	(17,096)
Depreciation expense	-	(48,523)	(48,523)
Closing net book amount	<u>-</u>	<u>167,001</u>	<u>167,001</u>
At 1 January 2014			
Net book amount	-	167,001	167,001
Year ended 31 December 2014			
Opening net book amount	-	167,001	167,001
Additions	-	-	-
Disposals of fixed assets	-	-	-
Depreciation expense	-	(47,190)	(47,190)
Closing net book amount	<u>-</u>	<u>119,811</u>	<u>119,811</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)**

	2014	2013
	\$	\$
NOTE 12: PAYABLES		
CURRENT		
Unsecured liabilities: -		
Trade creditors	2,783,616	2,214,150
Sundry creditors and accrued expenses	<u>1,674,418</u>	<u>1,310,431</u>
	4,458,034	3,524,581
Amounts payable to:		
— UNSW	<u>201,958</u>	<u>208,429</u>
Total	<u>4,659,992</u>	<u>3,733,010</u>

The carrying amount of the company payables are denominated in Australian dollars.

	2014	2013
	\$	\$
NOTE 13: FINANCIAL LIABILITIES		
CURRENT		
- Secured loan from related parties against the bookshop inventory and all other UNSW Press assets (Total fund facility \$750,000)	250,000	250,000
TOTAL CURRENT	<u>250,000</u>	<u>250,000</u>

(a) Loan from related parties

The secured loan is provided by UNSW for the purpose of meeting ordinary operating expense, such as stock purchases and salaries. The total fund facility of \$750,000 (2013: \$750,000) cannot be withdrawn without UNSW providing at least one year's written notice of its intention to do so, \$250,000 (2013: \$250,000) is currently drawn on this fund, bearing a weighted average interest rate for the whole year at 3.18% (2013: 3.28%), this loan is repayable on 31 December 2015. There is an option to renew annually.

(b) Letter of comfort from related parties

UNSW issued a letter of comfort limited to a total of \$2,000,000 to the Company to meet their debts as and when they become due and payable. The terms in the letter remain in place at the date of this report and for a period of 12 months from the date of the audit report delivered by the Audit Office of New South Wales on the 31 December 2014 financial report of the Company.

(c) Fair value

The carrying amounts of borrowings at 31 December are approximate to their fair value.

(d) Risk exposures:

The company's borrowings are exposed to interest rate changes and the carrying amounts of the company's borrowings are denominated in Australian dollars.

For an analysis of the sensitivity of borrowings to interest rate risk and repayment date refer to note 17.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)**

	2014	2013
	\$	\$
NOTE 14: PROVISIONS		
CURRENT		
Provision expected to be settled within 12 months		
- Annual leave	187,694	184,139
- Long service leave	47,000	44,000
- Provision for book returns	215,000	196,000
Provision expected to be settled greater than 12 months		
- Annual leave	60,197	51,788
- Long service leave	301,000	267,000
TOTAL	<u>810,891</u>	<u>742,927</u>
NON-CURRENT		
Employee benefits		
- Long service leave	<u>69,000</u>	<u>80,000</u>
TOTAL PROVISIONS	<u>879,891</u>	<u>822,927</u>

- (a) Movements in each class of provision during the financial year, other than employee benefits, are set out below:

Balance at the beginning of the year	196,000	149,000
Provisions made during the year	19,000	47,000
Provisions used during the year	<u>-</u>	<u>-</u>
TOTAL	<u>215,000</u>	<u>196,000</u>

Information about individual provisions and significant estimates:

Employee benefits

The provision for employee benefits relates to the Company's liability for long service leave and annual leave.

Book Returns

Provision is made for the estimated returns in respect of books sold prior to the end of the financial year.

The provision is based on an estimate of the margin on books expected to be returned in the first four months of the financial year. This is the period which corresponds to the main returning period as per the terms and conditions of sales.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)

	2014	2013
	\$	\$
NOTE 15: EMPLOYEE BENEFITS EXPENSE		
Wages	2,826,878	2,732,641
Superannuation	277,469	259,508
Annual and LSL leave	37,965	13,269
Others	222,618	197,641
	<u>3,364,930</u>	<u>3,203,059</u>

	2014	2013
	\$	\$
NOTE 16: RETAINED SURPLUS		
Retained surplus at the beginning of the financial year	265,437	529,768
Operating result for the period	73,935	(264,331)
Retained surplus at the end of the year	<u>339,372</u>	<u>265,437</u>

NOTE 17: FINANCIAL RISK MANAGEMENT

UNSW Press Ltd's activities expose it to a variety of financial risks: market risk (which may include currency risk, price risk, and interest rate risk), credit risk and liquidity risk. UNSW Press Ltd's overall risk management program seeks to minimise potential adverse effects due to the unpredictability of financial markets.

UNSW Press Ltd does not speculatively trade in derivative instruments, and it uses different methods to measure different types of risk. These methods include sensitivity analysis in the case of interest rate risk, and ageing analysis for credit risk.

(a) Board of Directors

During 2014 UNSW Press Ltd had a Board consisting of the following:

Mr Peter Eichhorn (Chairman)
Ms Kathryn Bail
Mr Neil Morris
Professor James Donald
Mr Julian Manche

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)

(b) Market risk

(i) Foreign exchange risk

UNSW Press Ltd performs few foreign currency transactions. Foreign currency transactions during the year are converted to Australian currency at the rates of exchange applicable at the dates of the transactions. Amounts receivable and payable in foreign currencies at 31 December are converted at the rates of exchange ruling at that date. Exchange differences are recognised in the statement of comprehensive income in the period in which they arise.

The use of financial instruments (such as forward currency contracts) to mitigate foreign exchange risk is assessed by Management on a case by case basis. UNSW Press has no material exposure to foreign exchange risk at year-end.

(ii) Price risk

Price risk refers to the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or foreign exchange risk), whether those changes are caused by factors specific to the individual financial instruments or its issuer, or factors affecting all similar financial instruments traded in the market.

UNSW Press is not exposed to securities price risk and commodity price risk.

(iii) Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates.

UNSW Press Ltd's main interest rate risk arises from cash and cash equivalents and long-term borrowings. Borrowings issued at variable rates expose the entity to cash flow interest rate risk. During 2014 and 2013, UNSW Press's borrowings at variable rate were denominated in Australian dollars.

A sensitivity of 50 basis points was selected as this was considered reasonable given the current level of both short term and long term Australian dollar interest rates. At 31 December 2014, if interest rates had changed by +/- 50 basis point with all other variables held constant, operating result for the year and equity for the entity would have been \$6,477 lower/higher. This is mainly as a result of lower/higher interest income from cash and cash equivalents and lower/higher interest expense from borrowings.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)**

(iv) Summarised sensitivity analysis

The following table summarises the sensitivity of the entity's financial assets and financial liabilities to interest rate risk.

31 December 2014	Carrying amount \$	Interest rate risk			
		-0.5%		+0.5%	
		Operating Result \$	Equity \$	Operating Result \$	Equity \$
Financial Assets					
Cash at bank	1,545,490	(7,727)	(7,727)	7,727	7,727
Sundry debtors	3,218,397	-	-	-	-
Financial Liabilities					
Sundry creditors	(4,659,992)	-	-	-	-
UNSW loan	(250,000)	1,250	1,250	(1,250)	(1,250)
Total increase/(decrease)		(6,477)	(6,477)	6,477	6,477

31 December 2013	Carrying amount \$	Interest rate risk			
		-0.5%		+0.5%	
		Operating Result \$	Equity \$	Operating Result \$	Equity \$
Financial Assets					
Cash at bank	952,623	(4,763)	(4,763)	4,763	4,763
Sundry debtors	2,616,541	-	-	-	-
Financial Liabilities					
Sundry creditors	3,733,010	-	-	-	-
UNSW loan	(250,000)	1,250	1,250	(1,250)	(1,250)
Total increase/(decrease)		(3,513)	(3,513)	3,513	3,513

(c) Credit risk

Credit risk is the risk that a counter party will not complete its obligations under a financial instrument and cause a financial loss for the other party.

UNSW Press Ltd is exposed to credit risk arising from cash and cash equivalents and deposits with banks and financial institutions, as well as credit exposures to customers, including outstanding receivables and committed transactions. If there is no independent rating, the accounts receivable supervisor assesses the credit quality of the customer, taking into account its financial position, past experience and other factors.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)**

The carrying amounts of financial assets recognised in the Statement of Financial Position, and disclosed in more detail in notes 8 and 9 best represents the entity's maximum exposure to credit risk at the reporting date. In respect to those financial assets and credit risk embodied within them, the entity holds no significant collateral as security and there are no other significant credit enhancements in respect of these assets. The credit quality of all financial assets that are neither past due nor impaired is appropriate and is consistently monitored in order to identify any potential adverse changes in the credit quality. There are no significant financial assets that have had renegotiated terms that would otherwise, without that renegotiation, be past due or impaired.

To manage the risk of Trade Receivables, the following procedures are followed:

- The credit worthiness of all new customers is assessed before an account is established.
- All customers are issued with a copy of the 'Terms and Conditions of Sale' upon establishment of an account.
- At the conclusion of the month each customer is sent a copy of their account statement.
- Any customer with a debit exceeding payment terms by more than 30 days is placed on stop credit. A customer on stop credit cannot receive stock until payment is received and their account is returned to payment terms.
- At the commencement of each month, all customers with a debt exceeding payment terms are contacted to discuss the current state of their account.
- Major accounts are reconciled at month end, and reviewed by senior management.
- A report on the state of customers debts, including the current stop credit list is presented to the Company's Board on a regular basis.

(d) Liquidity risk

Liquidity risk refers to the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities.

Prudent liquidity risk management implies maintaining sufficient cash, and cash flow of the business is constantly monitored.

To manage risk the following procedures are followed:

- All purchases made on behalf of the company must be authorised.
- Authorisation limits exist for purchasing.
- No employee can authorise a purchase (excluding stock purchases) above \$10,000 without the approval of the Chief Executive Officer or Chief Operating Officer.
- All payments made require the signature of at least two authorised personnel.
- Any payment in excess of \$150,000 requires the authorisation of a member of the Board of Directors.
- All payments are made within payment terms.
- The accounts reconciliation is reviewed by senior management on a monthly basis.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)

The table below analyses the UNSW Press Ltd's financial liabilities based on the remaining period at the reporting date to the contractual maturity date. The amounts disclosed in the table are the contractual undiscounted cash flows.

At 31 December 2014	Less than 1 year	Between 1 and 2 years	Between 2 and 5 years	Over 5 years	Total
Sundry creditors	4,659,992	-	-	-	4,659,992
UNSW Loan	250,000	-	-	-	250,000
Total	4,909,992	-	-	-	4,909,992

At 31 December 2013	Less than 1 year	Between 1 and 2 years	Between 2 and 5 years	Over 5 years	Total
Sundry creditors	3,733,010	-	-	-	3,733,010
UNSW Loan	250,000	-	-	-	250,000
Total	3,983,010	-	-	-	3,983,010

	2014	2013
(e) Credit Standby Arrangements with Banks	\$	\$
Credit facility		
- ANZ Bank	50,000	50,000
Amount utilised	-	-
Unused credit facility	<u>50,000</u>	<u>50,000</u>

The major credit facility is summarised as follows:

A bank overdraft facility is arranged with ANZ bank with the general terms and conditions being set and agreed to annually.

Interest rates are variable and subject to adjustment.

	2014	2013
(f) Loan Facilities	\$	\$
Loan facilities	750,000	750,000
Amount utilised	<u>(250,000)</u>	<u>(250,000)</u>
Unused credit facility	<u>\$500,000</u>	<u>\$500,000</u>

The secured loan facility is provided by the parent entity (UNSW). The loan facility is secured against the stock of the Bookshop and all other assets owned by Press. The unused facility can be drawn down at any time by UNSW Press providing at least one week's written notice to the Director of Group Treasury and Investments (UNSW), explaining the purpose for which the funds are required.

UNSW will not withdraw the facility without giving UNSW Press at least one year's notice of its intention to withdraw the facility.

Interest rate varies every month. The weighted average interest rate for 2014 was 3.18% (2013: 3.28%)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)**

(g) Fair Value Measurements

i. Fair value measurements

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

Due to the short-term nature of the current receivables, their carrying value is assumed to approximate their fair value and based on credit history, it is expected that the receivables that are neither past due or impaired will be received when due.

The carrying amounts of all remaining financial assets and liabilities at balance date are considered a reasonable approximation of their fair value.

**NOTE 18: CAPITAL AND OPERATING
LEASE COMMITMENTS**

	2014	2013
	\$	\$
The company did not have any capital or operating lease commitments as at 31 December 2014 (2013: nil)		
	<u>177,761</u>	<u>172,583</u>
Lease expense during the year		

There is no formal lease agreement for the premises occupied by the company. The premises are provided by the parent entity, UNSW and paid for at an agreed rate on a month by month basis, except for the retail premises occupied by UNSW Bookshop. The cost of occupying the UNSW Bookshop is covered through a variable management fee, as set out in a management agreement between UNSW and UNSW Press Ltd. As a result, there are no occupancy related lease commitments.

NOTE 19: CONTINGENT LIABILITIES

There is no material amounts of contingent liabilities not provided for in the financial statements. (2013: nil)

NOTE 20: STATEMENT OF OPERATIONS BY SEGMENTS

The company operates substantially in a single segment, the publishing, distribution and sale of books, mainly in Australia.

NOTE 21: RELATED PARTIES

Under a management agreement with the parent entity, UNSW, the following are the related party transactions:

- (1) Share of profit of UNSW bookshop operation \$3,046 (2013: \$164,072)
- (2) Rental payment at Coogee premises \$177,761 (2013: \$172,583)
- (3) UNSW interest bearing loan of \$250,000 for the year, total interest \$7,938 (2013: \$8,200)

UNIVERSITY OF NEW SOUTH WALES PRESS LIMITED
A.B.N. 40 000 382 669

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014 (Continued)

NOTE 22: COMPANY DETAILS

The registered office of the company is:
University of New South Wales Press Limited
45 Beach Street
Coogee NSW 2034

The principal place of business is:
University of New South Wales Press Limited
45 Beach Street
Coogee NSW 2034

NOTE 23: POST BALANCE SHEET EVENTS

There are no post balance sheet events.

END OF AUDITED FINANCIAL STATEMENTS