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# CONSTITUTION OF CATCH THE FIRE MINISTRIES INC.

RULES OF THE INCORPORATED ASSOCIATION.
ASSOCIATIONS INCORPORATIONS ACT 1981.

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# 1-00 INTRODUCTION

CATCH THE FIRE MINISTRIES, is a ministry which moves and works with the anointing and power of the Holy Ghost. It is a forerunner ministry to prepare The Bride, for the Second Coming of Jesus Christ. Strongly emphasising One Bride, One Church, One Family, no "sheep stealing" but Bride building.

#### 1-01 CONCEPTION

CATCH THE FIRE MINISTRIES came through a vision given to Pastor Danny Nalliah, a man of God who has served the master for more than 15 years with the Assembly of God Church. He has served as an Evangelist in many countries including the under ground church in Saudi Arabia.

#### 1-02 VISION

CATCH THE FIRE MINISTRIES is to be a:

Voice for the Voiceless. That people would hear the silent cry of the voiceless all over the world. To educate and bring greater awareness of the persecuted church, so that people will PRAY and ACT. Catch The Fire Ministries also CHALLENGES people, with the anointing and power of the Holy Ghost, to come out of their comfort zones, and start caring for the Persecuted, the Poor, the Lonely, the Widows and Orphans as much as Jesus Christ cared for them.

# 2-00 THE NAME

2-01 The name of the Incorporated Association is CATCH THE FIRE MINISTRIES INC. Herein and after referred to as the MINISTRY.

# 3-00 INTERPRETATION:

3-01 In these rules, unless the contrary intention appears:

Constitution means the rules of the Association.

MINISTRY means the Association.

Committee means Committee of Management of the Incorporated body.

Financial Year means year ending 30th of June.

General Meetings means a general meeting of the committee convened in accordance with the rules 9 and 10 of this Constitution.

Members means a currently registered member of the MINISTRY.

The Act means the Associations Incorporations Act 1981.

Regulations means regulations under the Act.

- 3-02 In this Constitution reference to the Administrator is a reference
  - (a) to that person who holds office as Administrator of the Ministry under the rules of this Constitution.

- (b) in any other case, to the Public Officer of the Ministry.
- 3-03 Word or expressions contained in this Constitution shall be interpreted in accordance with the provisions of the interpretations of the Legislation Act 1983 as in force from time to time.

#### 4-00 MINISTRY OBJECTIVES

- 4-01 To propagate the message of the Word of God and help people Catch The Fire of the Holy Ghost, so that people would live a life of victory not defeat. Taking Catch The Fire Ministries from Town to Town, City to City, State to State, Country to Country helping people unite in the name of the Father, Son and Holy Spirit; thus breaking down denominational barriers, building One Bride for the kingdom of God.
- 4-02 To uphold the family as the basic social unit of society by providing counselling and financially supporting families (husbands, wives, children) in order to prevent Family break up and Youth suicide.
- 4-03 To council women considering abortion to carry their child for the full term with the support of the Ministry, and should it be necessary, the Ministry will take responsibility for the child in the Ministry orphanage whist finding suitable adoptive parents.
- 4-04 To establish a facility which caters for the needs of babies and young children who are placed in the care of the Ministry.
- 4-05 To establish a facility that enables the Ministry to care for the needs of widows, homeless and the poor.
- 4-06 To support and engage in the missionary enterprise locally and in other lands with a view to sending out local teams and help establish and build indigenous churches that care for the widows, orphans, homeless and the poor.
- 4-07 To purchase, erect and maintain buildings, halls, office, facilities and such other structures as are deemed necessary for the Ministry's objectives and to organise and promote such activities as are deemed necessary to maintain same.
- 4-08 To encourage an attitude of Christian Fellowship towards all believers in Jesus Christ, irrespective of doctrinal or denominational differences.
- 4-09 To honour all civil governing authorities according to Scriptures.
- 4-10 To release the divinely bestowed ministry gifts of Christ into full operation in the Ministry and in national and international ministries.
- 4-11 To licence and ordain men and women into the ministry of the Lord Jesus Christ under certain terms and conditions as established in the By-laws.
- 4-12 To co-operate with all churches in achieving the above objectives.
- 4.13 "To permit other churches and ministries in Australia and overseas to affiliate with the Ministry under a licence agreement, containing certain terms and conditions as set out and monitored by the Committee."

4.14 "CTFM can start up a church which will be the main church to cover any other churches who wish to affiliate."

#### 5-00 APPLICATION FOR MEMBERSHIP

- 5-01 The President shall invite persons from time to time to apply for membership in the Ministry; on the approved application form (see appendix 1).
- 5-02 Such application shall be lodged with the President of the Ministry.
- 5-03 As soon as practicable after the receipt of the application, it shall be referred to the committee of the Ministry, who shall approve or reject the application
- 5-04 There shall be no entrance fee or annual subscription fee
- 5-05 Membership may be grated to such person who: -
  - (a) Have received Jesus Christ as personal Lord and Saviour: John 1: 12-13; John 3: 3-8; Romans 10: 9-11
  - (b) Have been baptised in water by immersion subsequent to confession of faith in Jesus Christ: Acts 2: 38; Acts 8: 36-37; Colossians 2: 12.
  - (c) Undertake to accept and support the Ministry and functioning within, the Ministry, accepting both the privileges and areas of responsibility: Acts 20:27-30; Hebrews 13:17. 5.5.4
  - (d) Express willingness to contribute regularly to the financial support of the Ministry by first seeking God and determining in their heart what God desires them to give: Luke 6: 38 and II Corinthians 9: 6 & 7
  - (e) Have attained the age of 18 years.
  - (f) Are totally dedicated to the Ministry in building unity of the faith in the Church body and attend meetings regularly.
  - (g) Are willing to endeavour to work towards the fulfilment of the corporate vision of the Ministry. 2 Thessalonians 2: 15.
  - (h) Undertake to accept the regulations and principles of fellowship as detailed in this Constitution.
  - (i) Have been approved by the Committee of the Ministry
- 5-06 Upon an application being approved by the Committee the President or his representative shall, as soon as possible, notify the applicant of their approval for Membership in the Ministry
- 5-07 The Committee shall issue a Member's Certificate and officially welcome the new member into the Ministry.

5-08 The Administrator who the President has delegated the task of administration shall enter the applicant's name in the Register of Members kept by him following the Members official welcome into the Membership of the Ministry

# 6-00 REGISTER OF MEMBERS

6-01 The administrator shall keep and maintain a Register of Members in which shall be entered the full name, address and date of entry of the name of each Member and the Register shall be available for inspection by Members at the Ministry Administration Office.

# 7-00 TERMINATION OF MEMBERSHIP

- 7-01 A Member: may, by notice in writing to the Committee, resign from Membership of the Ministry at any time.
- 7-02 The Committee shall consider such resignation and if there is no possibility of reconciliation, it will be accepted and the Membership shall be considered to be terminated from the date of its acceptance.
- 7-03 Upon instruction from the Committee, the Administrator shall make in the Register of Members an entry recording the date on which the Member, by whom the notice was given, ceased to be a Member.
- 7-04 The Committee shall have the right to terminate the Membership of any Member of the Ministry at any time (except the President), should that person be considered to have violated the requirements of Scripture or this Constitution.
- 7-05 Where a person is continually absent from the normal services of the Ministry over a period of more than six (6) months without an explanation that is acceptable to the Committee, then the Committee shall have the right to terminate that person's Membership. All memberships will be evaluated at the end of each year
- 7-06 Should the Committee decide to terminate a person's Membership, then the Member concerned shall be notified in writing of such intention.
- 7-07 All rights to Ministry property, together with any office or position within the Ministry and all voting rights shall cease immediately that termination of Membership becomes effective.
- 7-08 Cessation of Membership of the Ministry shall not prevent a person from continuing in fellowship with the Ministry unless otherwise determined by the Committee.
- 7-09 Where a Member objects to the termination of his Membership, he shall have the right to appeal in writing to the Committee.
- 7-10 Any Member who has received Notice of Termination of his Membership and wishes to appeal against such termination, shall be given opportunity to be heard at a meeting of the Committee within twenty-eight (28) days of receiving such notice.

- 7-11 Following the hearing of the appeal, the Committee shall determine whether the Notice of Termination of Membership shall be withdrawn.
- 7-12 The person who appealed shall be notified in writing within seven (7) days of the Committee resolution.

# 8-00 DISPUTES BETWEEN MEMBERS OR MEMBERS AND THE MINISTRY

- 8-01 All disputes between members should be resolved on the basis of the following Scriptures Matt. 18: 15-20; Matt. 5: 23-26; Galatians 6: 1-5.
- 8-02 Any disputes shall be settled, if possible, between the Members concerned.
- 8-03 If this fails, then the matter shall be discussed before the Committee or persons appointed by them, whose decision shall be final and binding on the disputants, save and except for any legal rights or obligation at Law.

# 9-00 ANNUAL GENERAL MEETING

- 9-01 The Ministry shall in each calendar year, convene an Annual General Meeting of its Members.
- 9-02 The Annual General Meeting shall be held on such day as the Committee determines.
- 9-03 The business of the Annual General Meeting shall be: -
  - (a) to confirm the minutes of the previous Annual General Meeting and any other General Meetings held since that Meeting.
  - (b) to receive and consider an audited statement of income and expenditure and a balance sheet for the previous Financial Year
  - (c) to receive reports from the President and other leaders in the Assembly on the activities of the past year.
  - (d) to advise Members of appointments to office for the ensuing year.
  - (e) to supply information relative to formal questions that may be raised by any Member, such questions being submitted in writing to the Committee at least two (2) weeks prior the date of the Annual General Meeting.
  - (f) to transact any other business of which at least two (2) week's notice has been given and which is not in conflict with this Constitution.
  - (g) no business shall be conducted at the Annual General Meeting unless there is a quorum of at least three (3) members present at the time specified in the Notice of the Annual General Meeting.

#### 10-00 SPECIAL GENERAL MEETINGS

- 10-01 In addition to the Annual General Meeting, other Member's' Meetings may be convened in accordance with this Constitution if the calling of such meetings is considered necessary by the Committee.
- 10-02 All meetings of Members other than the Annual General Meeting shall be called Special General Meetings.
- 10-03 No business shall be conducted at any Special General Meeting unless there is a quorum of Three (3) Members present at the time notified in the Notice of the Special General Meeting.

#### 11-00 NOTICE OF MEETINGS

- 11-01 Formal notice shall be given in writing to the Members of the Ministry regarding the Annual General Meeting at least four (4) weeks prior to the scheduled date of the meeting.
- 11-02 In the case of Special General Meetings, unless otherwise stated in this Constitution, at least fourteen (14) days notice in writing shall be given to the Members of the Ministry.
- 11-03 Such notice shall state the date, time and place of the meeting and the nature of the business to be transacted at the meeting.
- 11-04 Such notice shall be either handed to the Members personally or posted to the last known address.

#### 12-00 VOTING AT MEETINGS

- 12-01 While it is felt consistent with Scripture that there should be total unity in the passing of resolutions and in appointments to Office, for the purpose of this Constitution, and unless otherwise stated, it shall be deemed sufficient that 51% of the Members present and eligible to vote at the meeting concerned shall be agreed.
- 12-02 Only currently registered Members shall be eligible to vote at meetings of the Ministry.
- 12-03 Members shall be entitled to appoint a proxy to vote on their behalf at a General Meeting of the Ministry.

#### 13-00 MANAGMENT OF THE MINISTRY

- 13-01 The Management shall be known as the COMMITTEE and shall be responsible for the management of the affairs of the Ministry.
- 13-02 The Committee shall comprise of the President, Vice President and such other leaders in the Ministry as are appointed by the President. The Committee shall be elected at the Annual General Meeting and shall hold office until the next Annual General Meeting except as otherwise provided in this Constitution.
- 13-03 The position of President shall only become vacant when the current President steps down or as a result of a non reconcilable breach of the constitution, as per clause 7.

- 13-04 The Office of a Member of the Committee shall become vacant if that Member:

  Dies, is no longer functioning in the role of a Committee Member as unanimously agreed by the other members of the Committee, fails to uphold the purposes for which the Ministry is established, exhibits that he or she is no longer entitled to qualify for Membership under clause 5-00 of this Constitution.
- 13-05 The Committee shall have the powers and duties enumerated by the President in addition to all such other powers and duties as are necessary for the proper management of the Ministry.
- 13-06 The Committee shall meet as often as necessary to manage the affairs of the Ministry and in any case, at least once every two (2) months.
- 13-07 Appointment to and dismissal from the Committee shall be as enumerated for by the President under this Constitution.
- 13-07 The Chairman of the Committee shall be the President.
- 13-08 The Chairman of the Committee shall appoint a Minute Secretary to record the Minutes of each Committee meeting, a confirmed and signed copy of which shall be filed in the Ministry Official Records.
- 13-9 The Committee shall have power to employ such personnel as may be required to handle the affairs of the Ministry.
- 13-10 In any such appointment, the terms and conditions of employment remuneration and relevant allowances shall be clearly determined and documented.
- 13-11 The Committee shall be responsible for complying with all relevant Statutory Authorities having jurisdiction over the employment of personnel.
- 13-12 The Committee, together with the President shall exercise leadership, discipline, preserve sound doctrine, teach, minister to the sick and initiate the spiritual programme and vision of the Ministry.
- 13-13 The Committee shall assist the President in giving of direction and formulation of policy to the Finance Committee in regard the management of property and monies and all secular business of the Ministry.
- 13-14 The Committee shall have the authority in accordance with the terms of this Constitution, to terminate the position of any person holding office within the Ministry, with the exemption of the President.

# 14-00 FINANCE COMMITEE

- 14-01 The Committee shall have power to appoint a Finance Committee to assist in the Management of the Ministry's Financial Affairs.
- 14-02 The Finance Committee shall comprise of least Two (2) persons.
- 14-03 The Finance Committee shall meet every two months or more frequently if so required by the Ministry's Financial Affairs.

- 14-04 All Members appointed to the Finance Committee shall be persons who are scripturally and naturally qualified for the position, who have acquired a reasonable degree of business acumen, and who attend Ministry meetings sufficiently regularly to satisfy the Committee.
- 14-05 All appointments to the Finance Committee shall be reviewed and confirmed annually by the Committee.
- 14-06 Should a vacancy occur on the Finance Committee, the Committee may appoint another Member to the position, who shall continue until the Annual review of Officers by the Committee.
- 14-07 The President shall nominate the Chairman of the Finance Committee.
- 14-08 The Chairman shall appoint a Minute Secretary to record the minutes of each Finance Committee Meeting, a confirmed and signed copy of which shall be filed in the Official Ministry Record.
- 14-09 At each meeting of the Finance Committee, a Statement of Income and Expenditure for the previous period shall be presented by the Treasurer for consideration and acceptance by the Finance Committee.
- 14-10 The Finance Committee may make recommendations to the Committee regarding the Ministry's Financial Affairs.
- 14-11 A Quorum must be 50% or more of those eligible to attend the Finance Committee.

# 15-00 OFFICERS OF THE MINISTRY

- 15-01 Should a vacancy in any Office occur, the Committee shall have power to appoint another person to that Office.
- 15-02 All Officers may, by notice in writing to the Committee, resign their Office at any time. Such Office shall be considered vacant as from date of receipt of such notice, unless otherwise determined by the Committee.
- 15-03 The Committee may, in accordance with this Constitution, terminate the appointment of any Officer at any time should that person be considered by the Committee to have violated the requirements of Scripture or this Constitution.
- 15-04 The President shall in conjunction with the Committee, exercise leadership and discipline, preserve sound doctrine, teach, minister to the sick and initiate the spiritual programme and vision of the Ministry.
- 15-05 The President shall be the Public Officer of the Ministry unless he otherwise determines.
- 15-06 The President shall be Chairman of the Committee, Finance Committee and all other Committees within the Ministry unless he otherwise determines.
- 15-07 The President shall have the same voting rights as each Committee Member.

15-08 If the position of President becomes vacant, then the remaining Members of the Committee shall appoint an acting Chairman from their members and shall function as a Committee in order to continue the normal business affairs of the Ministry.

# THE ADMINISTRATOR

- 15-09 The President in conjunction with any other members of the Committee shall have power to appoint a suitable and capable person as Administrator of the Ministry.
- 15-10 The Administrator shall keep minutes of the resolutions and proceedings of each General Meetings and each Committee and Finance Committee meeting in an Official Ministry file, together with a record of the names of those present at such Committee meetings.
- 15-11 The appointment to Office of Administrator shall be reviewed and confirmed annually by the Committee and may be terminated in accordance with Clause 15.3 of this Constitution.

# THE PUBLIC OFFICER

- 15-12 The President or his appointee shall be the Public Officer of the Ministry (See Clause 15-05).
- 15-13 He shall notify the Registrar of his appointment or change of address within 14 days.
- 15-14 He shall notify the Registrar of any alterations to the Constitution within One (1) month and make application for approval of any changes of name within, the prescribed time.
- 15-15 He shall lodge with the Registrar, the document; required by Section 30 (4) of the Act in respect of the Annual General Meeting within One (1) month of the date of meeting.
- 15-16 He shall produce any book or reveal its location to the Registrar or his authorised Officer immediately he is requested to do so.
- 15-17 He shall not hinder or obstruct the Registrar or his authorised Officer whilst he is exercising power of inspection in accordance with Section 47 (1) of the Act.

# THE TREASURER

- 15-18 The President, in conjunction with any other Members of the Committee shall appoint a suitable and capable person as Treasurer of the Ministry.
- 15-19 The Treasurer shall be responsible for the collection and receipt of all monies paid, given or due to the Ministry and makes all authorised payments for the Ministry.
- 15-20 The Treasurer shall regularly maintain correct records showing the current financial affairs of the Ministry with full details of all receipts and expenditure.
- 15-21 The Financial Records shall be available for inspection by Members.

- 15-22 The Treasurer shall prepare and submit a full Financial Statement of Income and Expenditure for the previous period to the Finance Committee for their meeting.
- 15-23 The Treasurer shall have the Ministry Financial Records properly audited each year and shall prepare a full Financial Statement of Income and Expenditure and a list of Assets and Liabilities as at 30th of June each year and shall present a detailed financial Report to the Annual General Meeting.
- 15-24 The appointment of a Member to the Office of Treasurer shall be reviewed and confirmed annually by the Committee and may be terminated in accordance with Clause 15-03 of this Constitution.

#### **OTHER OFFICERS**

- 15-25 The President, in conjunction with any other Members of the Committee, may appoint any persons who are Scripturally and naturally qualified for duties to any other office.
- 15-26 Each appointment to such an office shall be reviewed and confirmed annually by the Committee and may be terminated in accordance with Clause 15-03 of this Constitution.

# **DISPUTES BETWEEN OFFICERS**

- 15-27 All disputes between Officers should be resolved between the Officers concerned on the basis of the following Scriptures:

  Matthew 18: 15-20; Matthew 5: 23-26; Galatians 6: 1-3
- 15-28 If this fails in the case of any other officers then the matter shall be discussed before the Committee or persons appointed by the Committee, whose decision shall be final in matters relevant to the dispute, save and except for any legal rights or obligations at Law.

# 16-00 FINANCE OF THE MINISTRY

- 16-01 The Ministry shall be financed by the tithes, offerings and gifts of its Members and supporters and such other sources of borrowing of any sum or sums of money, in the name of the Ministry for such times and at such interest rates as the Committee may think fit. Any sum or sums of money borrowed for mortgage charge or pledge of the assets of the Ministry may secure purposes relevant to the objectives of the Ministry as the Committee may think fit.
- 16-02 Where possible, all accounts rendered on the Ministry shall be paid by cheque or bank payment and all cheques and such payments over \$1,000, bills of exchange, promissory notes and other negotiable instruments given by the Ministry shall be signed by two (2) bank registered members of the Committee or Finance Committee.
- 16-03 The Treasurer shall appoint a Ministry Auditor. This appointment shall be reviewed and confirmed annually by the Committee. It is preferable that the Auditor is not a Member of the Ministry.
- 16-04 An audited statement of Income and Expenditure for the previous Financial Year shall be presented, together with a balance Sheet to the Members of the Ministry at each Annual General Meeting

# 17-00 PROPERTY OWNERSHIP

- 17-01 The Ministry shall have all power of property ownership and may hold purchase or take on lease any land, and may sell, exchange, mortgage, lease or build upon the same (with power to alter and pull buildings and again rebuild) and otherwise deal with the same as fully and effectively as a private person may do.
- 17-02 The Committee shall have authority and power to make rules and regulations consistent with this Constitution for the administration, management, provision and disposal of all monies, revenues, legacies, donations, and documents of every description received by or under the control of the Ministry or any Officer of the Ministry.
- 17-03 The assets and income of the Ministry shall be applied exclusively in obtaining it's objectives in accordance with clause 4, and no portion shall be paid or distributed to members except as a bona fide remuneration for services rendered or expenses incurred on behalf of the Ministry.
- 17-04 If, in the event of the winding-up or dissolution of the Ministry, after the satisfaction of all its debts and liabilities, there remains any property or funds whatsoever, the same shall not be distributed among the Members of the Ministry, but shall be transferred or donated to a similar Christian organisation with like purposes to the Ministry as determined by those persons who where members of the Committee immediately prior to dissolution or winding-up, or in default thereof, by application to the Supreme Court for determination.
- 17-05 The winding-up must be held in accordance with the Act.

# 18-00 DEPARTMENTS/COMMITTEES

- 18-01 The Committee shall have power to set up and direct the operation of such departments or Committee, as it considers necessary and to appoint one or more Members to be Department Leaders.
- 18-02 A Leader shall be responsible to the Committee and his/her appointment may be terminated in accordance with Clause 15.3 of this Constitution.

#### 19-00 CUSTODY OF RECORDS

- 19-01 The custody of all Ministry records, books, documents and securities, unless otherwise provided in this Constitution, shall be under the control of the President and kept at the Ministry Administration Centre.
- 19-02 Members may inspect the records and books of the Ministry by arrangement with the President.

## 20-00 COMMON SEAL

20-01 The Ministry shall have a Common Seal, which shall be kept in the Custody of the President or his delegated authority.

- 20-02 The Common Seal shall not be affixed to any deed or instrument except by unanimous resolution of the Committee, and the affixing of the Common Seal shall be attested by the signatures of the President and two (2) other Members of the Committee.
- 20-03 Upon production of a signed minute from a properly convened meeting of the Committee, authorising the execution of any deed or instrument, the President and those authorised to do so, shall comply therewith and affix the Common Seal in accordance with sub Clause 20.02 of this Constitution.

# 21-00 ALTERATIONS TO THE CONSTITUTION AND PURPOSES

- 21-01 This Constitution and purposes may only be altered by a decision of an Annual General Meeting or a Special General Meeting, but cannot alter the purposes of the Ministry to non-charitable purposes.
- 21-02 Notice of any proposed alteration to this Constitution and purposes shall be conveyed in writing to the Administrator who shall place the notice before the next meeting of the Committee.
- 21-03 The proposed alterations shall be given in writing to all Members of the Ministry at least three (3) weeks prior to any meeting called for this purpose.
- 21-04 The notice shall state the date, time and place of such meeting and be either delivered personally to the Members or posted to the last known address.
- 21-05 Any alterations to this Constitution and purpose must be agreed to by a Three Fourths Majority of the Members the Ministry present and eligible to vote at the meeting for this purpose.

#### 22-00 APPLICATION TO BECOME AN ASSOCIATE OF THE MINISTRY

- 22-01 Application to become an Associate of the Ministry shall be made in writing on the approved application form (see appendix 2).
- 22-02 Such application shall be lodged with the President of the Ministry.
- 22-03 As soon as practicable after the receipt of the application, it shall be referred to the committee of the Ministry, who shall approve or reject the application.
- 22-04 There shall be no entrance fee or annual subscription fee.
- 22-05 Associate status may be grated to such person who: -
- 22-06 Undertake to accept and support the Ministry and functions within, the Ministry, accepting both the privileges and areas of responsibility:
- 22-07 Express willingness to contribute regularly to the Ministry with prayer, action and or finances.
- 22-08 Have attained the age of 18 years.
- 22-09 Are dedicated to the Ministry

- 22-10 Are willing to endeavour to work towards the fulfilment of the corporate vision of the Ministry.
- 22-11 Undertake to accept the regulations and principles of Ministry as detailed in this Constitution.
- 22-12 Have been approved by the Committee of the Ministry.
- 22-13 An Associate has no voting rights.
- 22-14 Upon an application being approved by the Committee the President or his representative shall, as soon as possible, notify the applicant of their approval for Association in the Ministry.
- 22-15 The Committee shall issue an Associate Certificate and officially welcome the new Associate into the Ministry.
- 22-16 The Administrator who the President has delegated the task of administration shall enter the applicant's name in the Register of Associate kept by him following the Associate official welcome from the Ministry.

# 23-00 REGISTER OF THE MINISTRY ASSOCIATE

23-01 The administrator shall keep and maintain a Register of Associate Members in which shall be entered the full name, address and date of entry of the name of each Associate and the Register shall be kept at the Ministry Administration Office.

# 24-00 TERMINATION OF AN ASSOCIATE

- 24-01 An Associate may, by notice in writing to the Committee, resign as an Associate from the Ministry at any time.
- 24-02 The Committee shall consider such resignation and if there is no possibility of reconciliation, it will be accepted and the Associate shall be considered to be terminated from the date of its acceptance.
- 24-03 Upon instruction from the Committee, the Administrator shall make in the Register of Associate Members an entry recording the date on which the Associate, by whom the notice was given, ceased to be an Associate.
- 24-04 The Committee shall have the right to terminate the Associate status of any Associate of the Ministry at any time, should that person be considered to have violated the requirements of Scripture or this Constitution.
- 24-05 Should the Committee decide to terminate an Associate, then the Associate concerned shall be notified in writing of such intention.
- 24-06 Cessation of an Associate of the Ministry shall not prevent a person from continuing in fellowship with the Ministry unless otherwise determined by the Committee.

# **APPENDIX 1**

# APPLICATION FOR MEMBERSHIP

The Committee, CATCH THE FIRE MINISTRIES INC. P.O Box 7427, Dandenong 3175 Victoria Australia

I hereby apply for Membership in CATCH THE FIRE MINISTRIES INC. and sincerely submit that I:

- ➤ Have received Jesus Christ as personal Lord and, Saviour: John 1: 12-13; John 3: 3-8; Romans 10: 9-11
- ➤ Have been baptised in water by immersion subsequent to confession of faith in Christ: Acts 2: 38; Acts 8: 36-37; Colossians 2: 12.
- ➤ Undertake to accept and support the Ministry and Committee functioning within the Ministry, accepting both the privileges and areas of responsibility: Acts 20:27-30; Hebrews 13:17.
- Express willingness to contribute regularly to the financial support of the Ministry by first seeking God and determining in my (their) heart what God desires me to give. Luke 6: 38 and II Corinthians 9: 6 & 7
- > Have attained the age of 18 years.
- > Am totally dedicated to the building of the unity of the faith in the Church body and attend meetings regularly.
- > Am willing to endeavour to work towards the fulfilment of the corporate vision of the Ministry. 2 Thessalonians 2: 15.
- > Undertake to accept the regulations and principles of fellowship as detailed in this Constitution.

I understand that, my application will normally be held for a period of three months during which time my faithfulness and stability will be observed.

The Committee will consider my application for Membership as soon as possible and I will be advised thereafter of their decision. After that my name will be entered in the Register of Members of the Ministry.

Date of application: _//	,
FULL NAME OF APPLICANT (S)	
1.	
2.	
ADDRESS:	
POST CODE:	
TELEPHONE NUMBERS: HOME: MOBILE	
DATE/S OF BIRTH 1. / / 2. /	<u>/</u> .
SIGNATURES	
CATCH THE FIRE MINISTRIES INC.	
MEMBER'S CERTIFICATE	Ah
This is to certify that-	
was admitted as a member to this Ministry	
on the19	
(SEAL) PRESIDENT	

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# **APPENDIX 2**

Current @ 12 March 2013

# > APPLICATION FOR ASSOCIATE MEMBER STATUS

The Committee, Catch The Fire Ministries Inc., P.O Box 7427, Dandenong 3175 Victoria Australia

- > I hereby apply for Associate status in the Catch The Fire Ministries Inc. and sincerely submit
- > that I undertake to accept and support the Ministry, President and Committee.
- Express willingness to contribute regularly to the financial support of the Ministry.
- > Have attained the age of 18 years.
- > I am willing to endeavour to work towards the fulfilment of the corporate vision of the Ministry.
- > I undertake to accept the regulations and principles of Ministry as detailed in this Constitution
- > I understand that the Committee will consider my application for Associate status as soon as possible and I will be advised thereafter of their decision.

After that my name will be entered in the Register of Associates of the Ministry.

Full Name Of Applic	cant (S)			
1.				_
2.	· · · · · · · · · · · · · · · · · · ·			
Address:				
				_
Post Code:				
Telephone Numbers:	HOME:		Mobile	
Date/s Of Birth	1/	2	11	
Signature				
Date of application: _	<u>//</u>			

# CATCH THE FIRE MINISTRIES INC.



# ASSOCIATE CERTIFICATE

This is to certify that			
	ssociate to this Ministry		
on the	_day of	19	
(SEAL)	PRESIDENT	,	