

Seafood Training Tasmania Inc.



FINANCIAL STATEMENTS

&

AUDITOR'S REPORT

For the year ended

31 December 2014

SEAFOOD TRAINING TASMANIA INC

Financial Accounts for the year ended 31 December 2014

Report on Behalf of the Directors.

We certify that in our opinion the attached Financial Accounts of the Association correctly show the financial transactions for the year ended 31 December 2014 and the Assets and Liabilities at that date and that the regulations relating to the administration of the Association have been properly observed.



Sam Ibbott - Chairman

Date 4.3.2015



Michael Roche - Treasurer

Date 4.3.2015



SEAFOOD TRAINING TASMANIA INC

Financial Accounts for the year ended 31 December 2014

Notes to and forming part of the Financial Statements for the period ended 31 December 2014

Note 1: Statement of Significant Account Policies

This financial report is a special purpose financial report prepared in order to satisfy the reporting requirements of the Associations Incorporation Act Tasmania. The Board has determined that the Association is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Associations Incorporation Act Tasmania and the following Australian Accounting Standards:

AASB 1031 Materiality
AASB 110 Events after the Reporting Period

No other applicable Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standard Board have been applied.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values, or except where specifically stated, current valuation of non-current assets with the exception of shares which are shown at market value.

Note 2 – Shares

The Directors resolved to invest some of the Association's funds in blue chip shares. The shares held at 31st December 2014 had a market value of \$657,011 and cost of \$608,603.

The shares are shown at their market value of \$657,011 in the attached Balance Sheet together with refundable franking credits of \$7,100.

Note 3 -Stock on Hand

With the change in managing courses from MYOB to Vettrak STT no longer accounts for Stock on Hand on a perpetual inventory basis. Accordingly the Stocks on Hand of Publications and Training Resources in December 2014 (\$4,240) have been expensed and in future Publications and Training Resources will be treated as expenses when purchased.

Note 4 – Depreciation

As per AASB 116, depreciation for Property, Plant & Equipment has been determined by the association based on the period of its useful life. Depreciation has accordingly been provided on a straight line basis and expensed in the Profit & Loss Statement.

Note 5 – Provision for Staff Entitlements

The amount shown in the balance sheet includes the following

Long Service Leave	\$101,246	
Holiday pay accrual	\$55,706	
Sick Leave entitlements	\$84,835	
Hours accrued (over normal hours)	\$4,009	
Staff bonus	\$20,000	(see note 7)

The Association is not obliged to pay sick leave in the event of employees ceasing employment.

Note 5 – Provision for Staff Entitlements continued

In addition to the above there may be a contingent liability for redundancy payments due to the present staff if those staff are made redundant.

Based on current awards & staff salaries at 31 December 2014 this contingency amount is calculated at \$443,746.

Note 6 – Trade Debtors and Provision for Bad Debts

The amount shown in the Balance Sheet is as follows –

Trade Debtors	\$271,320
Less Provision for Bad Debts	<u>\$7,000</u>
	\$264,320

For the year ended 31st December 2014 the decision was made to increase the Provision for Bad Debts from \$2,000 to \$7,000.

The Trade Debtors as at 31st December 2014 have been reviewed and the Provision for Bad Debts of \$7,000 is considered reasonable.

The Bad Debts expense of \$5,234 is made up of the \$5,000 increase in the Provision for Bad Debts and debts of \$234 which were written off during the year.

Note 7 – Staff Bonus

The annual staff bonus of \$20,000 is payable upon meeting a minimum operating surplus of \$50,000 for the year ending 31 December without including the cost of the bonus -

Reconciliation of profit -

Operating Profit per accounts:	\$40,587
Add back - Provision for Bonus	<u>\$20,000</u>
Net Operating Profit before Bonus	\$60,587



SEAFOOD TRAINING TASMANIA INC.**Profit and Loss Statement**

For year ended 31 December

2014**2013**

NOTES

INCOME

Short Courses	447,429	352,706
Skills TAS	720,172	622,968
AMC Joint Delivery	49,664	183,112
User Choice Trainees	216,823	128,632
Productivity Places	-	50,168
Employer Payments Trainees	170,836	142,279
EBPPP Diploma	-	31,590
Projects	89,160	2,750
School Partnerships	34,096	52,012
FITC - NSW	16,221	24,677
Dividends Received	38,993	27,420
Interest Received	9,760	22,278
Rent Received	17,356	18,471
Other Income	10,600	-
TOTAL INCOME	1,821,110	1,659,063

EXPENSES

Audit (Q & F) Accounting Fees	26,839	11,136
Bad Debts	6 5,234	-
Bank & Brokerage Charges	4,795	4,924
Depreciation - Plant	25,444	35,875
Info Tech Expenses	45,426	36,320
Insurance	32,789	35,678
Legal Expenses	5,929	4,284
Meetings Travel Sitting Fees	10,228	12,117
Motor Vehicle Expenses	41,980	47,741
Office Rent	72,441	63,785
Other Project & AQTF	27,212	15,398
Postage & Freight	4,993	3,684
Power	2,759	17,979
Printing Stationery & Publications	31,613	30,443
Promo, AD Sch'ship' Donation	20,332	13,611
Repairs, Maint & Cleaning	22,814	25,514
Staff / Board Development	44,241	40,455
Sundry Expenses	5,446	8,755
Telephone, Fax & Email	9,826	11,455
Training Courses	578,368	525,507
Wages & Salaries	761,814	650,026
TOTAL EXPENSES	1,780,523	1,594,687

OPERATING PROFIT**40,587****64,376**

Handwritten signature and initials in the bottom right corner of the page.

SEAFOOD TRAINING TASMANIA INC.**Profit and Loss Statement continued**

For year ended 31 December		2014	2013
	NOTES		
OPERATING PROFIT		40,587	64,376
Extraordinary Items			
Loss on Sale of Shares		-	(2,005)
Unrealised Gains on Shares		-	(2,973)
Unrealised Share Losses Recovered		-	25,834
NET PROFIT		<u>\$ 40,587</u>	<u>\$ 85,232</u>



SEAFOOD TRAINING TASMANIA INC.**Balance Sheet**

As at 31 December		2014	2013
	NOTES		
ASSETS			
CBA Cheque Account		15,884	(33,037)
Online Saver		150,022	91,193
Term Deposits		100,000	251,000
Shares at Market 31/12/2014	2	664,111	555,419
Petty Cash		300	200
Trade Debtors	6	264,320	337,875
Publications on Hand	3	-	3,654
Training Resources on Hand	3	-	1,084
Prepayments		53,981	39,240
Vessel, Vehicles & Plant	4	426,099	425,869
Less Provision for Depreciation		<u>(210,994)</u>	<u>(262,169)</u>
TOTAL ASSETS		<u>1,463,723</u>	<u>1,410,328</u>
LIABILITIES			
GST Liabilities		(21,733)	(7)
Trade Creditors		2,704	-
Mastercard		594	5,943
Prepaid Courses		-	2,420
Payroll Liabilities		54,524	50,480
Staff Entitlements	5	<u>265,796</u>	<u>236,871</u>
TOTAL LIABILITIES		<u>301,885</u>	<u>295,707</u>
NET ASSETS		<u>\$ 1,161,838</u>	<u>\$ 1,114,621</u>
EQUITY			
Share Revaluation Reserve	2	48,408	41,778
Accumulated Funds		1,072,843	987,611
Surplus		40,587	85,232
TOTAL EQUITY		<u>\$ 1,161,838</u>	<u>\$ 1,114,621</u>

INDEPENDENT AUDITOR'S REPORT

To the members of Seafood Training Tasmania Inc.,

We have audited the accompanying financial report, being a special purpose report, of Seafood Training Tasmania Inc., which comprises the balance sheet as at 31 December 2014, the profit and loss statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the officers assertion statement.

Officers' Responsibility for the Financial Report

The officers of Seafood Training Tasmania Inc. are responsible for the preparation of the financial report, and have determined that the basis of preparation described in Note 1, is appropriate to meet the requirements of the *Associations Incorporated Act 1964* and is appropriate to meet the needs of the members. The officers' responsibility also includes such internal control as the officers determine is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the officers, as well as evaluating the overall presentation of the financial report.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of Seafood Training Tasmania Inc. as at 31 December 2014 and of



its financial performance for the year then ended in accordance with the *Associations Incorporated Act (1964)*.

Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the officers' financial reporting requirements under the *Associations Incorporation Act 1964* and as such may be unsuitable for another purpose.

The officers have determined that the financial report shall be prepared in accordance with a special purpose framework. As a result, the financial report may not be suitable for another purpose as only the accounting standards specifically stated in note 1 to the accounts have been applied in the preparation of this special purpose financial report.

As such, this report should not be distributed or used by parties other than Seafood Training Tasmania Inc., and its members.


.....
Michael J Burnett FCA
Registered Company Auditor
Partner, Accru⁺ Hobart
Lvl 1, 18 Ross Avenue
ROSNY PARK TAS 7018

Date: 5-3-15

