

# Writers of the Far South Coast Incorporated

ABN 83 267 549 343

INC 9886800

## Minutes of Annual General Meeting 2018

Saturday 1<sup>st</sup> December 2018

The Broken Oar Restaurant, Pambula Beach NSW

*Acknowledgement of Country respectfully delivered by Amanda Dalziel*

### Meeting declared opened at 11:15am

Amanda Dalziel acting as chairperson.

### Apologies:

Jane Gordon, Jacqui Jaffrey, Mary-Ellen, Geof Maher, Greg Bartlett.

### Present:

Amanda Dalziel, Loretta Ashby, Christine Kaine, Steve Kirkpatrick, Don McDowell, Kate Clarke, David Thomas, Leigh Crowe, Denise Burdett, Margo Leffers, Marna Smith, Tony Criddle, Gabrielle Jones (new member), Arthur Gatley (arrived late), Donna Nicoll (guest)

### Minutes of the previous AGM were tabled.

Motion that the minutes of the AGM held 21<sup>st</sup> April 2018 be accepted as true and correct,  
*proposed Amanda Dalziel, seconded Christine Kaine*

### President's report: (attached)

President's Report was tabled and delivered by Amanda Dalziel.

★ *Slight interruption to meetings proceedings as a goanna endeavoured to seek the safety of shelter under a nearby building from swooping magpies.*

Motion that the Presidents Report be accepted,  
*proposed Amanda Dalziel, seconded by Don McDowell*

### Treasurer's report: (attached)

Treasurer's report was tabled and delivered by Denise Burdett.

### Questions from the floor:

- Don McDowell asked where did the profit come from?
  - It was noted that the report did not specify whether the profit was a result of difference in presenters fees or income from workshops, but this could be highlighted in future reports. It was explained that this financial report covered a six month period from 1<sup>st</sup> January to 30<sup>th</sup> June due to the constitution change which saw our financial year changing from a calendar year to the tax year (July-June)

- Don McDowell asked what were the retreat costings?
  - The July retreat falls within the next financial year and will be identified in next years financial report.
- Kate Clarke asked what were the venue costs?
  - It was explained that they are in fact a nominal fee for tea and coffee at the venue.
- Christine Kaine informed the meeting that she knows someone who can assist us with grant applications.
- Margo Leffers said she was happy to help with grants.
- Donna Nicoll asked how many committee members were elected at the last AGM?
  - The meeting was duly informed there were three: Amanda Dalziel as president, Denise Burdett as treasurer/secretary and Loretta Ashby as vice president/public officer. Don McDowell was co-opted onto the committee mid-year.
- A question was raised regarding new annual membership fee due dates in line with the changed constitution and financial year.
  - Denise explained that this was a little difficult to explain as the due fee would be subject to date of previous paid individual membership and the new pro rata membership schedule. This would be emailed out in the coming weeks to all members and those without email would receive the notice via surface mail.

Motion that the Treasurer's report be accepted,  
*proposed Loretta Ashby, seconded by Margo Leffers*

#### **Election of office bearers:**

The current Executive positions were then declared vacant and nominations were tabled. Voting commenced and the following persons and positions were declared:

#### **President:**

Amanda Dalziel      *proposed Tony Criddle*      *seconded Denise Burdett*      **carried**

#### **Treasurer:**

Denise Burdett      *proposed Denise Burdett*      *seconded Loretta Ashby*      **carried**

#### **Secretary:**

Gabrielle Jones      *proposed Kate Clarke*      *seconded Steve Kirkpatrick*      **carried**

#### **Vice President:**

Loretta Ashby      *proposed Loretta Ashby*      *seconded Amanda Dalziel*      **carried**

#### **Ordinary Committee Members:**

Don McDowell      *proposed Don McDowell*      *seconded Denise Burdett*      **carried**

Leigh Crowe      *proposed Steve Kirkpatrick*      *seconded Kate Clarke*      **carried**

Margo Leffers      *proposed Amanda Dalziel*      *seconded Christine Kaine*      **carried**

#### **Public Officer:**

Loretta Ashby

**Meeting closed at 11:53am**