



PEEL HOME AND COMMUNITY SUPPORTS INC.
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2017

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**PEEL HOME & COMMUNITY SUPPORTS INC.
STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 30 JUNE 2017**

	Note	2017 \$	2016 \$
Receipts			
Bank Interest		2	2
Grants Received CCRC		-	3,600
Grants Received CPFS		-	7,640
Grants Received DSC		411,820	299,203
GST on Funding to be returned		4,801	-
Monies held in trust - client	4	14,554	1,640
Other Client Revenue		1,018	18,676
Rent Contribution Received		10,860	13,130
GST (Net)		-	-
Sundry Receipts		786	359
Proceeds of Temporary Loan from Management	6	3,570	7,000
Total Receipts		<u>447,410</u>	<u>351,250</u>
Payments			
Accounting		1,140	2,950
Advertising & Marketing		-	54
Bank Charges		15	53
Client Expenses			
Home Expenses		106	636
Monies held in trust - client	4	15,870	328
Rent		-	20,984
Computer Expenses		-	82
GST (Net)		-	19,752
Insurance			
Business	5	8,502	4,123
Workers Compensation	5	3,544	4,354
Interest Expense		1,282	299
Internet Expenses		486	209
License Fees & Utility Contributions COM		1,574	1,271
Memberships & Subscriptions		1,158	967
Printing, Postage & Stationery		322	765
Repayment of Temporary Loan from Management	6	7,000	-
Return of Funding to DSC		52,812	-
Staff & Carer Expenses			
Salaries, Wages, Contract Carers & Superannuation		354,348	297,978
Staff Amenities		-	10
Staff Training		247	240
Travel Expenses		2	1,957
Utilities		722	258
Sundry expenses		57	61
Total Payments		<u>449,187</u>	<u>357,331</u>
SURPLUS/(DEFICIT) FOR THE YEAR		<u>(1,776)</u>	<u>(6,081)</u>

The accompanying notes form part of the financial statements

**PEEL HOME & COMMUNITY SUPPORTS INC.
STATEMENT OF CASH BALANCES
FOR THE YEAR ENDED 30 JUNE 2017**

	2017	2016
	\$	\$
Opening Funds at 1 July	2,688	8,769
Add: Surplus/Deficit for the year	(1,776)	(6,081)
Closing Funds at 30 June	<u>912</u>	<u>2,688</u>
 Represented by:		
Society Cheque Account	912	1,372
Monies held in trust on behalf of a client	4 -	1,316
	<u>912</u>	<u>2,688</u>

PEEL HOME & COMMUNITY SUPPORTS INC.

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2017**

NOTE 1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Constitution and the Australian Charities and Not-for-profits Commission Act 2012. The Board has determined that the association is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Constitution and on the cash basis of accounting whereby revenue is recorded when it is received, expenses are recorded when they are paid and no assets or liabilities, other than cash and bank balances are recorded.

Accounting Standards, or other authoritative pronouncements of the Australian Accounting Standards Board are not applicable.

NOTE 2. CONCESSIONS AND CHARITY STATUS

The Australian Taxation office endorsed Peel Home & Community Supports Inc. as a Public Benevolent Institution and it is eligible for the following concessions:

- (i) GST concession;
- (ii) FBT exemption; and
- (iii) Income taxation exemption.

Peel Home & Community Supports Inc. is endorsed as a deductible Gift Recipient (DGR).

NOTE 3. ECONOMIC DEPENDENCY

The ongoing operation of the Peel Home & Community Supports Inc. is dependent upon the continued financial support by way of grants and contributions from the Disability Services Commission.

Financial support received by the Peel Home & Community Supports Inc. during the year ending 30 June 2017 (amounts exclude GST) :

	2017	2016
Disability Services Commission	\$359,008	\$299,203
Child Protection Family Support	-	\$7,646

NOTE 4. MONIES HELD IN TRUST

On the 6 August 2016 Peel Home & Community Supports Inc. opened a second society cheque Account. This account is monies held in trust for families to pay for clients spending monies. A statement is issued to the applicable client each month. As at 30 June 2017 this account had a balance of \$0.

NOTE 5. INSURANCE PREMIUM FUNDING CONTRACT

Peel Home & Community Supports Inc. entered into a premium funding finance agreement with Hunter Premium funding to fund insurance on 11 May 2017. At 30 June 2017, 10 remaining monthly payments of \$584.3 were outstanding and committed in accordance with the agreement.

PEEL HOME & COMMUNITY SUPPORTS INC.

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2017**

NOTE 6. LOAN FROM MANAGEMENT

A short term temporary loan was provided to Peel Home & Community Supports Inc. from a management staff member throughout the year. This temporary loan had an outstanding balance of \$3,570 at 30 June 2017.

NOTE 7. SUBSEQUENT EVENT

From 1 July 2017, the Board has decided to change Peel Home & Community Supports Inc.'s basis of accounting from cash to accruals.

**PEEL HOME & COMMUNITY SUPPORTS INC.
STATEMENT BY MEMBERS OF THE BOARD**

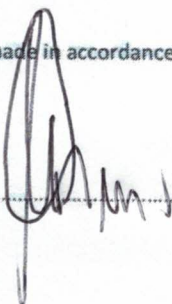
The Board has determined that the association is not a reporting entity.

The Board has determined that this special purpose financial report should be prepared in accordance with the Australian Charities and Not-for-profits Commission Act 2012 and the cash basis of accounting, whereby revenue is recorded when cash receipts are received, expenses are recorded when they are paid, and no assets or liabilities, other than cash and bank balances, are recorded.

In the opinion of the Board the attached financial report presents fairly the cash receipts and payments of Peel Home & Community Supports Inc. for the year ended 30 June 2017 and its cash and bank balances as at that date.

This statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Board by:

Director



.....

Dated this 31st day of October 2017

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF PEEL HOME & COMMUNITY SUPPORTS INC.**

Report on the Audit of the Financial Report

Qualified Opinion

We have audited the accompanying financial report, being a special purpose financial report, of Peel Home & Community Supports Inc. which comprises the statement of cash receipts and cash payments for the year ended 30 June 2017, statement of cash balances as at 30 June 2017, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by members of the Board.

In our opinion, except for the effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial report is in accordance with Division 60 of the *Australian Charities and Not-for-profits Commissions Act 2012*, including giving a true and fair view of the receipts and payments of Peel Home & Community Supports Inc. for the year ended 30 June 2017, and of its cash and bank balances as at that date, in accordance with cash basis of accounting described in Note 1 to the financial statements.

Basis for Qualified Opinion

Cash Receipts

As is common for organisations of this type, it is not practicable for Peel Home & Community Supports Inc. to maintain an effective system of internal control over cash receipts by way of rent contributions, donations, fund raising activities or other income until their initial entry in the accounting records. Accordingly, our audit in relation to cash received was limited to amounts recorded.

Australian Charities and Not-for-profits Commission Reporting Requirements

For the year ended 30 June 2017, Peel Home & Community Supports Inc.'s annual turnover exceeded \$250,000 and therefore are considered a medium entity for *Australian Charities and Not-for-profits Commission* reporting requirements.

Peel Home & Community Supports Inc. have not prepared a special purpose financial report complying with the minimum six Australian Accounting Standards as required by regulation 60.10 and 60.30 of the *Australian Charities and Not-for-profits Commission Regulation 2013*.

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of Peel Home & Community Supports Inc. in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* and the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Emphasis of Matter- Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Peel Home & Community Supports Inc. to meet the requirements of the *Australian Charities and Not-for-profits Commissions Act 2012*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Emphasis of Matter- Economic Dependency

We draw attention to Note 3 to the financial statements which outlines that the ongoing operation of Peel Home & Community Supports Inc. is dependent upon the continued receipt of funding from the Disability Services Commission. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the *Australian Charities and Not-for-profits Commissions Act 2012* and the needs of the members. Management's responsibility also includes such internal control as determined necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, Management is responsible for assessing the of Peel Home & Community Supports Inc.'s ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intend to liquidate Peel Home & Community Supports Inc. or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the of Peel Home & Community Supports Inc.'s financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made.

- Conclude on the appropriateness of the use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the registered entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

AMD Chartered Accountants



MARIA CAVALLO
Director

28-30 Wellington Street, Bunbury, Western Australia

Dated this 31st day of October 2017

**AUDITOR'S INDEPENDENCE DECLARATION
TO THE BOARD OF PEEL HOME & COMMUNITY SUPPORTS INC.**

I declare that to the best of my knowledge and belief, during the year ended 30 June 2017, there have been no contraventions of:

- i) The auditor independence requirements as set out in Section 60.40 of the *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit; and
- ii) Any applicable code of professional conduct in relation to the audit.

AMD Chartered Accountants

A handwritten signature in black ink, appearing to read 'M Cavallo', with a stylized flourish at the end.

MARIA CAVALLO CA
Director

Bunbury, WA

Dated this 31st day of October 2017