

CONSTITUTION

of the

ABBEY MUSEUM OF ART AND ARCHAEOLOGY INC.

MARCH 2014

NAME

- 1 The full name of the Association shall be the Abbey Museum of Art and Archaeology Inc., hereinafter called the Association.

OBJECTIVES

- 2 The objectives for which the Association is established are:
 1. As a public museum to display, preserve and acquire items relevant to art and culture, from prehistory to the 20th century AD.
 2. To promote a public awareness of, and responsibility to, this heritage, through a programme of research, display and education.
 3. To display and preserve the accessioned collections of Rev. John Sebastian Marlow Ward (1885-1949), founder of the Abbey Folk Park at New Barnet, England. - the first social history museum in Britain.
 4. To raise such funds as are required for the maintenance and preservation of the Association's operations and assets.
 5. To do all such things as are conducive to the objectives of the Association.

POWERS

- 3 The powers of the Association are:
 1. To subscribe to, and become a member of any other association, club or organisation, whether incorporated or not, whose objects are altogether or in part similar to those of the Association, provided the Association shall not subscribe to, or support with its funds, any club, association or organisation which does not prohibit the distribution of its income and property among its members to an extent at least as great as that imposed on the Association under, or by virtue of Rule 28: 10.
 2. In continuance of the objects of the Association to buy, sell and transact in all kinds of articles, commodities and provision, for the members of the Association or persons frequenting the Museum's premises.
 3. To purchase, take on, lease, or in exchange, hire or otherwise acquire any lands, buildings, easements or property, real or personal, or any rights or privileges which may be requisite for the purposes of, or capable of being conveniently used in connection with, any of the objects of the Association: provided that in case the Association shall take or hold any property which may be subject to any trusts, the

Association shall only deal with the same in such manner as is allowed by law having regard to such trusts.

4. To enter into any arrangements with any government or Authority that are incidental or conducive to the attainment of the objects and the exercise of the powers of the Association: to obtain from any such government or Authority any rights, privileges and concessions which the Association may think it desirable to obtain; and to carry out, exercise and comply with any such arrangements, rights, privileges and concessions.
5. To appoint, employ, remove or suspend such staff, contractors and other persons as may be necessary or convenient for the purpose of the Association.
6. To remunerate any person or body corporate for services rendered, or to be rendered, and whether by way of brokerage or otherwise, in placing or assisting to place or guaranteeing the placing of any unsecured notes, debentures or other securities of the incorporated Association, or in or about the incorporated Association, or promotion of the incorporated Association, or in the furtherance of its objects.
7. To construct, improve, maintain, develop, work, manage, carry out, alter or control any buildings, grounds, works or conveniences which may advance the Association's interest, and to contribute to, subsidise or otherwise assist and take part in the construction, improvement, maintenance, development, working, management, carrying out, alteration or control thereof.
8. To invest and deal with the money of the Association not immediately required in a responsible manner.
9. To take, or otherwise acquire, and hold shares, debentures or other securities of any company or body corporate.
10. In furtherance of the objectives of the Association to lend and advance money or give credit to any person or body corporate; to guarantee and give guarantees or indemnities for the payment of money or the performance of contracts or obligations by any person or body corporate, and otherwise to assist any person or body corporate.
11. To draw, make, accept, endorse, discount, execute and issue promissory notes, bills of exchange, bills of lading and other negotiable or transferable instruments.
12. In furtherance of the objects of the Association to sell, improve, manage, develop, exchange, lease, dispose of, turn to account or otherwise deal with all or any part of the property and rights of the Association; except that Collection items donated to the Museum by members of the public or the public through other sources shall not be sold and cannot be otherwise disposed of except of resolution of a Meeting of the Management Committee.
13. To take any gift of property whether subject to any special trust or not, for any one or more of the objectives of the Association, but subject always to proviso in sub-rule 4.
14. To take such steps by personal or written appeals, public meetings or otherwise, as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the Association, in the shape of donations, annual subscriptions or otherwise.
15. To print and to publish any newspapers, periodicals, book, leaflets or digital content online that the Association may think desirable for the promotions of its objects.

16. In furtherance of the objects of the Association to amalgamate with any one or more incorporated association having objects altogether or in part similar to those of the Association and to which shall prohibit the distribution of its or their income and property among its members to an extent at least as great as that imposed upon the association under or by virtue of Rule 28:10.
17. In furtherance of the objects of the Association to purchase or otherwise acquire and undertake all or any part of the property, assets, liabilities and engagements of any one or more of the incorporated association with which the Association is authorised to amalgamate.
18. In furtherance of the objects of the Association to transfer all or any part of the property, assets, liabilities and engagements of the Association to any one or more, of the incorporated associations with which the Association is authorised to amalgamate.
19. To make donations for-charitable or community purpose.
20. To collect, acquire, receive on loan and conserve material suitable for the collections as defined by the objectives and policies of the Association.
21. To do all such other things as are incidental or conducive to the attainment of the objects and the exercise of the powers of the Association.

CLASSES OF MEMBERS

- 4.1 The membership of the Association shall consist of ordinary members and the following classes of members:
 - (a) An honorary member is one upon whom membership is conferred in recognition of services rendered to the Association, on an annual or life basis;
 - (b) Abbey Museum Friends. This class of membership has no voting rights within the Association. There is no limit to the number of members in this class. The function of this group is to fundraise and support the workings of the Museum in ways as laid out in its charter. Members pay an annual or life membership fee.
- 4.2 The overall number of ordinary members shall be limited to fifty members overall. The number of honorary members shall be unlimited.
- 5.1 Every applicant for any class of membership of the Association shall be proposed by one member of the Association and seconded by another member. The application for membership shall be made in writing, signed by the applicant and his proposer and seconder and shall be in such form as the Management Committee shall from time to time prescribe.

MEMBERSHIP FEES

- 6.1 The membership fees for both ordinary members and Friends members shall be such sum as the members shall from time to time at any general meeting so determine.
- 6.2 The membership fees of each class of membership shall be payable at such time as in such manner as the management Committee shall from time to time determine.

ADMISSION AND REJECTION OF MEMBERS

- 7.1 At the next meeting of the Management Committee after the receipt of any application and the fee applicable for any class of membership, such application shall be considered by the Management Committee, who thereupon determine upon the admission or rejection of the applicant.
- 7.2 Any applicant who received a majority vote of the members of the Management Committee present at the meeting at which such application is being considered shall be accepted as a member.
- 7.3 Upon acceptance or rejection of the application for any class of membership, the secretary shall forthwith give the applicant notice in writing of any acceptance or rejection.

TERMINATION OF MEMBERSHIP

- 8.1 A member may resign from the Association at any time by giving notice in writing to the secretary. Such resignation shall take effect at the time such notice is received by the secretary unless a later date is specified in the notice, when it shall take effect on that later date.
- 8.2 If a member:
 - i. is convicted of an indictable offence; or
 - ii. fails to comply with any of the provisions of these Rules; or
 - iii. has membership fees in arrears for a period of two months or more; or
 - iv. whose manner of conduct is considered to be injurious or prejudicial to the character or interests of the Association.

The Management Committee shall consider whether the said membership terminated.

- 8.3 The member concerned shall be given full and fair opportunity of presenting a case and if the Management Committee resolves to terminate said membership, it shall instruct the Secretary to advise the member in writing accordingly.

APPEAL AGAINST REJECTION AND TERMINATION OF MEMBERSHIP

- 9.1 A person whose application for membership has been rejected whose membership has been terminated may, within one month of receiving written notification thereof, lodge with the Secretary written notice of an intention to appeal against the decision of the Management Committee.
- 9.2 Upon receipt of a notification of intention to appeal against rejection or termination of membership, the secretary shall convene, within three months of the date of receipt by the secretary of such notice, a general meeting to determine the appeal. At such meeting the applicant shall be given the opportunity to fully present a case and the Management Committee or those members thereof who rejected the application of membership, subsequently shall likewise have the opportunity of presenting its or their case. The appeal shall be determined by the vote of the members present at the meeting.

- 9.3 Where a person whose application is rejected does not appeal against the decision of the Management Committee within the time prescribed by these rules, or so appeals but the appeal is unsuccessful, the secretary shall forthwith refund the amount of any fee paid.

REGISTER OF MEMBERS

- 10.1 The Management Committee shall cause a Register to be kept in which shall be entered the names and residential addresses of all persons admitted to membership of the association and the dates of their admission.
- 10.2 Particulars shall also be entered into the register of deaths, resignations, terminations and reinstatements of memberships and any further particulars as the Management Committee or members at any general meeting may require from time to time.
- 10.3 The Register is open for inspection at all reasonable times by any member who previously applies to the Secretary for such an inspection.

MEMBERSHIP OF THE MANAGEMENT COMMITTEE

The Management Committee of the Association shall be called the Board of the Abbey Museum of Art and Archaeology Inc.

- 11.1 The Management Committee shall consist of a President, Vice-President, Secretary, Treasurer and Director of the Association, and such number of other members as the members of the Association at any general meeting may from time to time elect or appoint.
- 11.2 At the Annual General Meeting the Association, all the members of the Management Committee for the time being shall retire from office, but shall be eligible upon nomination for re-election.
- 11.3 The election of officers and other members of the Management Committee shall take place in the following manner:
- (a) any two members of the Association shall be at liberty to nominate any other member to serve as an officer or other member of the Management Committee.
 - (b) the nomination, which shall be in writing and signed by the member and his proposer and seconder, shall be lodged with the secretary at least 14 days before the Annual General Meeting at which the election is to take place.
 - (c) a list of the candidates' names in alphabetical order, with the proposer's and seconder's names, shall be posted in a conspicuous place in the office or usual meeting place of the Association for at least seven days immediately preceding the Annual General meeting.
 - (d) balloting lists shall be prepared (if necessary) containing the names of the candidates in alphabetical order, and each member present at the Annual General Meeting shall be entitled to vote for any number of candidates, not exceeding the number of vacancies.

- (e) should at the commencement of such a meeting, there be an insufficient amount number of candidates nominated, nominations may be taken from the floor of the meeting.
- 12 Any member of the Management Committee may resign from membership of the Management Committee at any time by giving notice in writing to the secretary, but such resignation shall take effect at the time of notice is received by the secretary, unless a later date is specified in notice, when it shall take shall take place on a later date, or such member may be removed from office at a general meeting of the Association where that member shall be given the opportunity to fully present a case. The question of removal shall be determined by the vote of the members present at such a meeting.

VACANCIES ON THE MANAGEMENT COMMITTEE

- 13.1 The Management Committee shall have power at any time to appoint any member of the association to fill a casual vacancy on the Committee until the next Annual General meeting.
- 13.2 The continuing members of the Management Committee may not act withstanding any casual vacancy on the Management Committee, but if and so long as their number is reduced below the number fixed by or pursuant to these Rules as the necessary quorum of the Management Committee, the continuing member or members may act for the purpose of increasing the number of members of the Management Corporation to that number, or of summoning a general meeting Association, but for no other purpose.

FUNCTIONS OF THE MANAGEMENT COMMITTEE

- 14.1 Except as otherwise provided these rules and subject to resolutions of the members of the Association, carried at any general meeting, the Management Committee:
- (a) shall have the general control and management of the administration of the affairs, property and funds of the association; and
 - (b) shall have authority to interpret the meaning of these rules and any matter relating to the association on which these rules are silent.
- 14.2 The Management Committee may exercise all the powers of the Association:-
- (a) to borrow or raise or secure the payment of money in such a manner as the members of the Association may think fit and secure the same or the payment or performance of any debt, liability, contract, guarantee or other engagement incurred or to be entered into by the Association in any way, an in particular, by the issue of debentures, perpetual or otherwise, charged upon all or any of the Association's property, both present and future; excluding Collection items donated to the Museum by members of the public, or through other sources, and to purchase, redeem or pay off any such securities.
 - (b) to invest in such a manner as the members of the Association may from time to time determine.

MEETINGS OF THE MANAGEMENT COMMITTEE

- 15.1 The Management Committee shall meet at least every two calendar months to exercise its functions.
- 15.2 A special meeting of the Management Committee shall be convened by the secretary on requisition in writing signed by no less than one-third members of the Management Committee, which requisition shall clearly state the reasons why such a meeting is being convened, and the nature of the business to be transacted thereat.
- 15.3 At every meeting the Management Committee, a simple majority of a number equal to the number of members elected and/or appointed to the Management Committee as at the close of the General Meeting of the members, shall constitute a quorum.
- 15.4 Subject as previously provided to this rule, the Management Committee may meet together and regulate its proceedings as it sees fit: provided that questions arising at any meeting of the Management Committee shall be decided by a majority vote and, in case of equality of votes, the question shall be decided in the negative.
- 15.5 A member of the Management Committee shall not vote in respect of any contract or proposed contract with the Association in which there is a vested interest, or in any matter arising thereat, and if this is done so, then the vote will not be counted.
- 15.6 No less than seven (7) days' notice shall be given by the Secretary to members of the Management Committee of any special meeting of the Management Committee. Such notice shall clearly state the nature of the business to be discussed thereafter.
- 15.7 The President shall preside as Chairman at every meeting of the Management Committee, or, if there is no President, or if at any meeting he/she is not present within ten minutes after the appointed time for holding the meeting, the Vice President shall be Chairman, or if the Vice-President is not present at the meeting, then the members may choose one of their number to be Chairman of the meeting.
- 15.8 If within half an hour from the time appointed for the commencement of Management Committee meeting, a quorum is not present, the meeting – if convened upon requisition of members of the Management Committee – shall lapse. In other cases it shall stand adjourned to the same day in the next week at the same time and place, or to such other day and at such other time and place as the Management Committee may determine, and if at the adjourned meeting, a quorum is not present within half an hour from the time appointed for the meeting, the meeting shall lapse.
- 16.1 The Management Committee may delegate any of its powers to a sub-committee, consisting of such members of the association as the Management Committee thinks fit. Any sub-committee so formed shall in the exercise of the powers so delegated, conform to any regulations that may be imposed on by the Management Committee.
- 16.2 A sub-committee may elect a Chairman of its meetings. If no such Chairman is elected, or at any meeting the Chairman is not present within ten minutes after the time appointed for the holding of the meeting, the members present may choose one of their number to be Chairman of that meeting.

- 16.3 A sub-committee may meet and adjourn as it thinks proper. Questions arising at any meeting shall be determined by majority of votes of the members present and, in case of equal votes, the question shall be deemed to be decided in the negative.
- 17 All acts done by any meeting of the Management Committee or of a sub-committee or by any person acting as a member of the Management Committee shall, notwithstanding that is afterwards discovered that there was some defect in the appointment of any such member of the Management Committee or person acting aforesaid, or that the members of the Management Committee or any of them were disqualified, be as valid as if every such person had been duly appointed and was qualified to be a member of the Management Committee.
- 18 A resolution in writing signed by all the members of the Management Committee for the time being entitled to receive notice of a meeting of the Management Committee shall be as valid and effectual as if it had been passed at a meeting of the Management Committee duly convened and held. Any such resolution may consist of several documents in like form, each signed by one or more members of the Management Committee.

ANNUAL GENERAL MEETING

- 19.1 The Annual General Meeting shall be held within **six** months of the close financial year.
- 19.2 The business transacted at every Annual General Meeting shall be:
- (a) the receiving of the Management Committee's report and the statement of income and expenditure, assets and liabilities, charges and securities affecting the property of the Association for the preceding financial year;
 - (b) the receiving of the auditors report upon the books and accounts for the preceding financial year;
 - (c) the election of members of the Management Committee; and
 - (d) the appointment of an auditor.
- 20 The secretary shall convene a special general meeting:
- (a) when directed so to do by the Management Committee
 - (b) on the requisition in writing signed by no less than one-third of the members presently on the Management Committee, or not less than the number of the members of the Association, which equals double the number of members on the Management Committee plus one. Such requisition shall clearly state the reasons why a special general meeting is being convened, and the nature of the business to be transacted thereat: or
 - (c) on being given notice in writing of an intention to appeal against the decision of the Management Committee to reject an application for the membership, or to terminate the membership of any person.
- 21.1 At any general meeting, the number of members required to constitute a quorum shall be one and a half times the number of members presently on the Management Committee.

- 21.2 No business shall be transacted at any general meeting unless a quorum of members is present at the time a meeting proceeds to business. For the purpose of this rule, 'member' includes a person attending as proxy or representing a corporation which is a member.
- 21.3 If within half an hour from the time appointed for the commencement of a general meeting, a quorum is not present, the meeting, if convened upon requisition of members of the Management Committee, or of the Association, shall lapse. In any other case, it shall stand adjourned to the same day in the next week at the same time and place, or to such other time and place as the Management Committee may determine, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the members present shall be quorum.
- 21.4 The Chairman may, with the consent of any meeting at which quorum is present (and if directed to do so by the meeting), adjourn the meeting from time to time and from place to place. When a meeting is adjourned for thirty days or more, notice of the adjourned meeting shall be given as in the case of the original meeting. Save as aforesaid, it shall not be necessary to give notice of an adjournment, or of the business to be transacted at an adjourned meeting.
- 22.1 The secretary shall convene all general meetings of the Association by giving not less than seven (7) days notice of any such meeting to members of the Association.
- 22.2 The manner in which such notice shall be given shall be determined by the Management Committee; provided that notice of any meeting convened for the purpose of hearing and determining the appeal of a member against the rejection, or termination of his/her membership by the Management Committee, shall be given in writing. Notice of a general meeting shall clearly state the nature of the business to be discussed thereat.
- 23 Unless otherwise provided by these Rules, at every general meeting:
- (1) the President shall preside as Chairman, or if there is no President or if he/she is not present within fifteen minutes after the time appointed for the holding of the meeting, or is unwilling to act, the Vice-President shall, be Chairman of the meeting, or if the Vice-President is not present, or is unwilling to act, then the members present shall elect one of their number to be Chairman of the meeting.
 - (2) the Chairman shall maintain order and conduct the meeting in a proper and orderly manner.
 - (3) every question, matter or resolution shall be decided by majority of votes of the members present.
 - (4) every member present shall be entitled to one vote and in the case of equal votes, the Chairman shall have second or casting vote; provided that no member shall be entitled to vote at any general meeting if his/her annual subscription is more than one month in arrears at the date of the meeting.
 - (5) voting shall be by show of hands, unless no less than one-fifth of one of the members present demand a ballot, in which event there shall be a secret ballot. The Chairman shall appoint two members to conduct the secret ballot in such a manner as he/her shall determine and the result of the ballot is declared by the Chairman shall be deemed to be resolution of the meeting at which the ballot was demanded.

- (6) a member may vote in person or by proxy or by attorney, and on a show of hands, every person present who is a member, or a representative of a member, shall have one vote, and in a secret ballot, every member present in person, or by proxy, or by other duly authorised representative, shall have one vote.
- (7) the appointment of a proxy shall be in writing, in the common or usual form under the hand of the appointer or of his/her attorney duly authorised in writing. A proxy should be a member of the Association. The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a secret ballot.
- (8) where it is desire to afford members an opportunity of voting for or against a resolution, the instrument appointing a proxy shall be in the following form, or as near as near thereto as circumstances permit:

THE ABBEY MUSEUM OF ART AND ARCHAEOLOGY INC.

I,.....of....., being
a member of the above-named Museum, herby appoint
.....
of....., or failing him/her.....
of....., as my proxy vote for me on my behalf,
at the (Annual) General Meeting of the Museum, to be held on the
..... day of.....20..... and at
any adjournment thereof.

Signed this..... day of, 20.....

..... Signature

This form to be used: *in favour of the resolution

*against

(* Strike out whichever is not desired. Unless otherwise instructed, the proxy may vote as he/she thinks fit.)

- (9) the instrument appointing a proxy shall be deposited with the secretary prior to the commencement of any meeting or adjourned meeting at which the person named in the instrument of proxy proposes to vote,
- (10) the secretary shall cause full and accurate Minutes of all questions, matters, resolutions and other proceedings of every meeting of the Management Committee and any general meeting, to be entered in a book to be open for inspection at all responsible times by any financial member who previously applies to the secretary for that inspection. For the purpose of ensuring the accuracy of the recording of such Minutes, the Minutes of every Management Committee meeting shall be signed by the Chairman of the meeting, or the Chairman of the next succeeding Management Committee meeting, verifying their accuracy. Similarly, the Minutes of every general meeting shall be signed by the Chairman of the meeting or the Chairman of the next succeeding general meeting, provided that: the minutes of any Annual Meeting shall be signed by the Chairman of the meeting or the Chairman of the next succeeding general meeting or Annual General meeting.

BY-LAWS

- 24 The Management Committee may from time to time make, amend or repeal by-laws, not inconsistent with these rules, for the internal management of the Association and any by-laws may be set aside by the general meeting of members.

ALTERATIONS TO THE RULES

- 25 Subject to the provisions of the 'Association Incorporations Act 1981-1988', these Rules may be amended, rescinded or added to from time to time by a special resolution carried at any general meeting, provided that: No such amendment, rescission or addition shall be valid, unless the same shall have been previously submitted to and approved by the Director- General, Department of Justice, Brisbane, Queensland.

COMMON SEAL

- 26 The Management Committee shall provide for a Common Seal and for its safe custody. The Common Seal shall be used only by the authority of the Management Committee, and every instrument to which the seal is affixed shall be signed by a member of the Management Committee and shall be counter-signed by the secretary or by some other person appointed by the Management Committee for the purpose.

FINANCE

- 27.1 The funds of the Association shall be banked in the name of the Association in such bank as the Management Committee may from time to time direct.
- 27.2 Proper books and accounts shall be kept and maintained either in written or printed form in the English language, showing correctly the financial affairs of the association, and the particulars usually shown in books of like nature.
- 27.3 All the monies shall be deposited as soon as practicable after receipt thereof.
- 27.4 All payments made, except amounts paid by petty cash, shall be paid by cheque or electronic funds transfer and signed by any two of the President, Secretary, Treasurer or other members or staff authorised from time to time by the Management Committee
- 27.5 Cheques shall be crossed 'not negotiable' except those in payment of wages, allowances or petty cash recoupment, which may be open.
- 27.6 The Management Committee shall determine the amount of petty cash which shall be kept on the imprest system.
- 27.7 All expenditures shall be approved and ratified at a general meeting of the Management Committee.
- 27.8 As soon as practicable after the end of financial year, the treasurer shall cause to be prepared a statement containing particulars of:
- (a) the income and expenditure for the financial year just ended; and

(b) assets and liabilities and of all mortgages, charges and securities affecting the property of the association at the close of that year.

27.9 All such statements will be examined by the auditor who shall present his report upon such audit to the secretary prior to the holding of the annual general meeting next to following the financial year in respect of which such audit was made.

27.10 The income and property of the Association shall be used and applied solely in promotion of its objects and in the exercise of its powers as set out herein, and no portion thereof shall be distributed, paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to or amongst the members of the Association; provided that nothing herein contained shall prevent the payment in good faith, of interest to any such member in respect of monies advanced by him/her to the Association or otherwise owing by the Association to him/her, or of remuneration to any officers or servants of the Association, or to any member of the Association, or other persons in return for any services actually rendered to the Association, provided further that nothing herein contained shall be constructed so as to prevent the payment or repayment to any member of out-of-pocket expenses, money lent, reasonable and proper charges for goods hired by the Association, or reasonable and proper rent from premises demised or let to the Association.

27.11 Prior to the commencement of each year, the Director, together with the Treasurer, shall prepare operating capital income and expenditure budgets in keeping with the cash flow forecasts for the forthcoming year.

27.12 Funds must be in hand before any purchase is made.

DOCUMENTS

28 The Management Committee shall provide for the safe custody of books, documents, instruments of title and securities of the association.

(a) The Museum shall provide safe custody for all films, books, documents, titles and any other document that may be deemed archival or valuable.

FINANCIAL YEAR

29 The financial year of the association shall close 31 December in each year.

EMPLOYMENT OF STAFF

30 The Director shall be responsible, subject to the policies laid down by the Management Committee, for general management and administration, maintenance of collection, and discipline amongst staff.

(a) The Director shall present a report to each Management Committee meeting on any matters pertaining to the activities of the Museum.

- (b) Appointment of the Director and permanent staff will be made by the Management Committee in accordance with terms and conditions of the contract of employment.
- (c) The Management Committee shall determine the remuneration payable to the staff of the Museum, subject to any relevant industrial award or court order, and in agreement with the staff who shall sign a Wage Agreement Form according to the contract agreed upon.
- (d) If in the opinion of the Management Committee, any member of the staff displays incompetence, or is guilty of conduct prejudicial to the interests of the Museum, such as a person's appointment shall be termination by the Management Committee, according to their terms of contract.
- (e) Permanent staff shall give three (3) months' notice of intention to resign unless such notice period is waived by the Management Committee, according to the terms of their contract.

DISSOLUTION OF THE ASSOCIATION

- 31 If the Association shall be wound up in accordance with the provisions of the 'Association Incorporated Act 1981-1988', and there remains, after satisfaction of all its debts a liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Association, but shall be transferred to some other institutions having objects similar to the objects of the Association, and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on the Association under virtue of Rule 29:10, such institution or institutions to be determined by members of the Association.

SIGNED THIS DAY

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