

**WELFARE NEPAL (WN) ANNUAL REPORT
FOR
FINANCIAL YEAR ENDING JUNE 30, 2019**

1 Introduction

This report has been prepared with the aim to update the members and supporters of Welfare Nepal on various activities during the financial year ending June 30, 2019.

On behalf of Welfare Nepal executive team, we would like to thank to all our general members, donors and well-wishers for the continuous support.

2 Activities

Welfare Nepal has conducted the following activities.

2.1 Organisational Activities

- Online registration including legal process, Website update, google registration and Facebook update
- Online Payment Process/Direct Debit system
- Welfare Nepal Water Bottle promotion
- Reporting to different government agencies
- Committee meetings as noted.
- Charity Dinner Fund Raising Event
- Project Management and delivery Jana Jagrity Secondary School
- Project Management, Assessment and delivery of Mane Danda Primary School Project

2.2 Committee Meetings

Welfare Nepal Committee has conducted the following formal face to face meeting.

- 23rd February 2019
- 28th July 2019

The main agenda discussed were the Mane Danda Primary School evaluation process, connecting one student to one donor, discussion on the fund-raising dinner event, new general membership fee, creation of google drive, discussion on the received proposals, website development, collecting monthly contribution using Secure pay etc. Please refer to minutes from each meeting in Appendix I for more detail.

3 Received Proposals

Welfare Nepal received two main proposals that fitted within the objectives set out in the constituent and were discussed during the committee meetings. The received proposals were:

- Shree Shishu Vidyasharam Secondary School- Rainas Municipality-5 Tiniple Lamjung
- Taksar Primary School- Jhumlawang, Bhume Rural Municipality Rukum

The decision to support the received proposals are yet to be made and will be finalised during the Annual General Meeting.

4 Current WN Supporting Projects

Welfare Nepal are currently supporting two projects.

- **Mane Danda Primary School** (Bigu Rural Municipality-06 Alampu Dolakha)- Welfare Nepal has been providing support to Mane Danda Primary School since 2017. Initially 16 students were supported for 2017-18 and in 2018-19, an additional 17 students were supported thus totalling the supported students to 30. Until now, Welfare Nepal has supported \$5,154.46 for this project.



Recently our volunteers in Nepal namely Swopnil Shrestha, Swostik Shrestha and Binay Shrestha visited the school to represent Welfare Nepal and distributed the necessary items like pen, pencil, school bag, school uniform, text books to the supported children in the presence of their family and the school teachers. The students seemed to be very happy with the school goods and the allowance provided. They said they felt motivated and accepted the donations happily.

Afterwards, our volunteers conducted a short survey of the support provided and collected feedback from the parents and the school teachers.

The full video of the visit and the program organised has been uploaded in youtube. Please refer to the following link for the video.

<https://youtu.be/-Q2N20QR1gA>

- **Jana Jagrity Secondary School** (Ward no 1, Haldibari Gaupalika Jhapa)- Welfare Nepal has been providing support to Jana Jagrity Secondary School since 2019 to provide educational sponsorship to 25 children selected based on economical background of their family. Until now, Welfare Nepal has supported \$3,118 for this project.

5 Fund Raising Activities

Welfare Nepal conducted only one fundraising program during 2018-19. A Dine for Education Charity Dinner fundraising program was organised on 4th of May 2019 at the Vizzini Social Club in 322 Sydney Road, Coburg. More than 125 guests including the volunteers and the Welfare Nepal members attended the program among which the honourable attendees were the councillor Karen Sherry from Hume City Council, Mr Peter Khalil- a member of the Australian Parliament Labour, Deputy Mayor Naim Kurt from Hume City Council and the former and current president of Non-Residential Australia Nepal (NRNA), Mr Tonnoue Gothane and Mr Keshav Kandel respectively.

The attendees were welcomed by one of executive member Miss Rashi Singh Thakuri. Welfare Nepal current president Mrs Sawali Rai, current Secretary Mr Raju Sitoula and executive member Mrs Darshana Pradhan provided a brief description of the organisation, project selection criteria, and the various supported project and how it has helped the school students benefit from the project and impacted the community as a whole.



The fund raising program received sponsorship from Optimistic Future and Xcel and various activities were conducted which included the cultural dance from the volunteers, raffle ticket sale, Auction of paintings

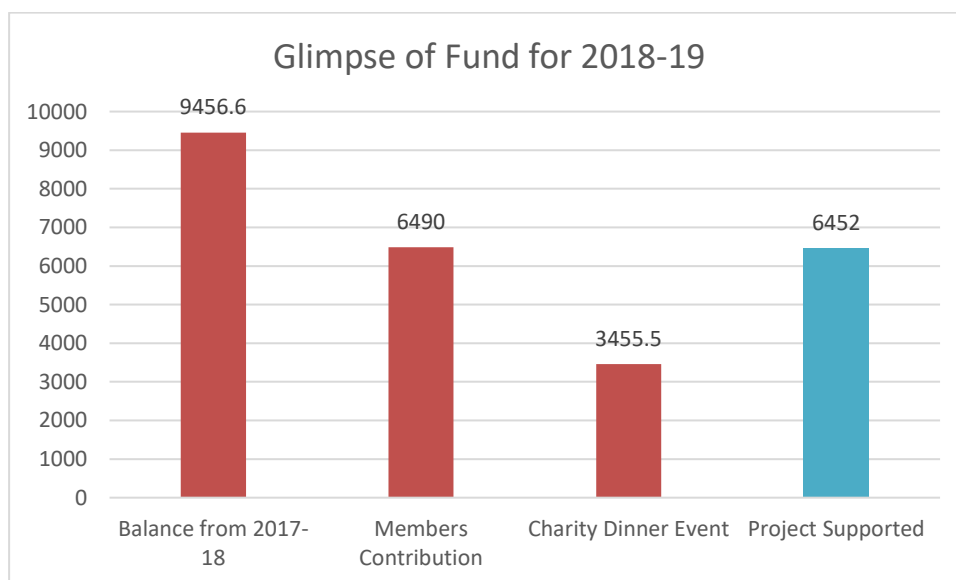
donated by Mr Anoop Kasaju and sale of Tulsi plant and Wine. A net total of **\$3,455.50** was raised and will be utilised to provide support to future projects in Nepal.

6 Membership

As of now, Welfare Nepal has 57 members in total which is 31 more than the last financial year.

7 Financial Statement

The main source of fund raised during 2018-19 was the Members Contribution and the charity fund raising dinner event whereas the major outgoings were the two projects supported namely Mane Danda Primary School and Jana Jagrity Secondary School. As of June 30, 2019, Welfare Nepal has the balance of \$12,649.73 available to support the current and future projects. A glimpse of the incoming vs outgoing can be seen in the chart below. For detail of the summary of the financial statement, please refer to Appendix II.



Considering the budget projections (assumed in worst case scenario), the current available fund can sustain the current projects for only two years (2019-2020 and 2020-2021). A strong strategy is required to collect more fund either by increasing the number of members or organising more fund raising events.

APPENDIX I

REGULAR COMMITTEE MEETING MINUTES:

Date: 23 February 2019

Time: 04:00-5:30 PM

Venue: 34 Allendale Avenue, Wollert 3750

Invitee: All WN Executive Members

Chairing: Sawali Rai

ATTENDANCE			APOLOGIES
Sawali Deosa Rai	Bobin Mishra	Rashi Singh	Raxchaya Shrestha
Mukesh Pokhrel	Raju Sitoula		Anil Dhakal
Akhil Shrestha	Bhawana Bhatta		Anuja Dhakal
Swostika Shrestha	Darshana Pradhan		Kishan Shrestha

MINUTES

1. MDPS – Evaluation process
 - Mimu and Sopnim to visit MDPS site for evaluation. Potentially on April 5-6.
 - Support the school kids after they migrate to secondary school.
 - Only support kids to the secondary school as nominate by Welfare Nepal.
2. Connect each member with a supported/sponsored student.
 - However, do not provide direct contact between member and student.
 - Akhil and Raju to finalise list of students and connection with members.
 - Total number of current students = 25+16 = 41.
3. Support students from Grade 1 to Grade 12
 - Only take students below grade 5.
 - Continue their support until they pass grade 12.
4. Darshana/Bhawana to call MDPS parents for progress/feedback by March 16.
5. Easter egg hunt at Jack Roper reserve together with Phillip – Liaise with Rashia and Phillip.
6. Swostika/Sawali/Rashi to prepare for Walkathon on 21/09/2019. Location - Princess park.
7. Fund raising dinner to be carried out 4th May 2019.
8. Akhil Shrestha and/or Raju Sitoula to further investigate and open account with Xero, Squareup and Gocardless. Akhil Shrestha (Treasurer) and/or Raju Sitoula (Secretary) will have full account privilege of these systems.

REGULAR COMMITTEE MEETING MINUTES:

Date: Sunday, 28 July 2019
 Time: 08:00AM-9:30 AM
 Venue: Zoom, Teleconference

Invitee: All WN Executive Members
 Chairing: Sawali Rai

ATTENDANCE		APOLOGIES
Sawali Deosa Rai	Raju Sitoula	Raxchaya Shrestha
Anil Dhakal	Bhawana Bhatta	Anuja Dhakal
Akhil Shrestha	Darshana Pradhan	Kishan Shrestha
		Mukesh Pokhrel
		Swostika Shrestha
		Bobin Mishra
		Rashi Singh

MINUTES

1. FY 2018/19 Annual report and financial report to prepared by Anil, Akhil and Raju for AGM presentation.
2. Membership fees and Educational sponsorship. General membership fee is now \$10 per month (\$120 per year) for all general/executives members starting from July 1, 2019.
3. One student supported by one member. Members fund will be used directly to the student's welfare. WN to carry out fundraising event to cover transportation and volunteer cost.
4. Cash payment receipt to be prepared for general fundraising events.
5. Current school projects; MDPS – 30 students, JJSS – 25 students. Two new proposals have been received for schools at Lamjung and Jhumla.
6. Bhawana and Darshana provided a brief update of the proposed projects. A separate meeting to be held to understand more about the projects.
7. Akhil has advised, based on current membership and funding one new school can be funded with a budget similar to current two schools. There is a discussion with a donor to support one complete school.
8. Following update provided to the executives;
 Google not-for profit registered. Google G-suit migration completed. Team drive (Google drive) setup on the way. Email address created to date.
 Sawali - sawalir@welfarenepal.org, Raju - rajus@welfarenepal.org, Akhil - akhils@welfarenepal.org, Mukesh - info@welfarenepal.org, Kishan - admin@welfarenepal.org, All executives group email - executives@welfarenepal.org, All general members group email - members@welfarenepal.org – further test required to make sure that the individual member can not send email to all.
 Google Ad-grant, youtube channel to be carried out.
9. Following update provided to the executives;
 Direct debit/Credit card payment. PCI compliance. SecurePay, and PayPal account are active now. We can accept payment from Credit card.
10. Start collecting monthly contribution fee of \$10 using SecurePay. Start first with executives as a trial and then roll over to other members.
11. Website development – Complete overhaul. AUD 500 appears to be reasonable as a fee for website development/design as noted below (Item 12). Sawali to contact with the website developer/designer.

12. Budget approval for following works:

- Provide proof reading of all the materials in website and also make improvements if required.
- Half yearly newsletter publication - which will also include creating the articles and WN will provide the topics.
- Website update twice a year, SSL implementation, SecurePay and Paypal integration in our website.
- A banner design and a A4 size poster for piggy bag collection
- A poster and a ticket design - max once a year
- Dashain, Tihar, Christmas, Nepali and English New Years and Teej e-poster for Facebook and also a generic one for all purpose.
- Letter head design

13. Welfare Nepal Strategy and future direction sent on email to all exec members. All exec members to provide their comment/feedback.

14. Next fundraising event walkathon to be on 2 May 2020.

APPENDIX II



WELFARE NEPAL FINANCIAL REPORT FOR FY 2018-19			
S.N	Items	Amount (AUD)	Remarks
	Balance from 2017-18	9456.6	
Fund Raised in 2018-19			
1	Members Contribution	6490	
2	Welfare Nepal Tshirt	16	
3	Others	1.26	Paypal and Australia Post
4	FundRaising Programs		
4.1	Charity Dinner 2019	8355	Includes Sponsorship from Optimistic Future and Xcel
4.2			
	FundRaising Sub-Total	8355	
	Total Fund Raised	14862.26	
Outgoing in 2018-19			
1	Project Funded		
1.1	Mane Danda Primary School	3334	
1.2	Jana Jagrity Secondary School	3118	
	Sub Total	6452	
2	Fund Raising		
2.1	Charity Dinner 2019	4899.18	Payment to Restaurant, Anup Kasaju for painting plus logistic items
	Sub Total	4899.18	
3	Stationary	27.5	Filing expense and Donation Box
4	Water Bottle Promotion	290.45	
	Total Outgoing	11669.13	
	Balance	12649.73	