

**Workspace Australia Ltd**  
**ABN 40 360 571 780**  
**For the year ended 30 June 2017**

# Finance Report

## Directors Report

Your directors submit the financial report of Workspace Australia Limited for the financial year ended 30 June 2017.

### Directors

The names of each person who has been a director during the year and to the date of this report are:

Jim Norris (Chairman)  
Michael Langdon (Vice Chairman)  
Leon Scott  
John Stewart  
Matthew Driscoll  
Elaine Murphy  
Harold Kanost  
Ashlee Waugh  
Barry Lyons (Resigned 08/12/16)  
Sharon Telford (Resigned 08/12/16)  
Leo Tellefson (Resigned 09/02/17)  
Robin Taylor (Appointed 08/12/16)  
Jackie Ashe (Appointed 08/12/16)  
Daryl Warren (Appointed 09/02/17)  
Matt Emond (Appointed 09/02/17)

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

### Principal Activities

The principal activities of the Company during the course of the financial year was to assist in the relief of poverty, suffering and misfortune through striving to obtain the following short-term and long-term objectives.

### Short-term and Long-term Objectives

The company's short-term objectives are to:

- Stimulate economic growth with the view of increasing employment opportunities
- Create self-sustaining social enterprises, ventures and programs
- Provide a platform for the transition of high quality, professional information and assistance to individuals seeking to obtain employment.

The Company's long-term objective is to:

- Create opportunities for people who seek employment by providing skills training and other support through the establishment and operation of sustainable social enterprises, ventures and programs, thereby contributing to building a vibrant and sustainable community.

# Finance Report

## Directors Report (cont'd)

### Strategies

To achieve its stated objectives, the company has adopted the following strategies:

The company strives to achieve and retain quality staff who are committed to working with individuals seeking to secure long-term sustainable employment. The directors consider that attracting and retaining quality staff is essential for the company to continue providing the services that it does, and critical to it achieving all of its short-term and long-term objectives.

The company establishes and fosters working partnerships with a range of community stakeholders. By actively encouraging and facilitating stakeholder involvement in the entity's activities, the company will be able to achieve its short-term and long-term objectives.

The company is committed to operating programs that support and empower those wishing to obtain employment by conducting the following activities:

Coaching	Education	Facilitation	Mentoring
Networking	Promotion	Social Enterprises	Training

### Key Performance Measures

The company measures its own performance through the use of both qualitative and quantitative benchmarks. The benchmarks are used by the directors to assess the financial sustainability of the company and whether the company's short-term and long-term objectives are being achieved.

Directors use information on the number of employment outcomes achieved, as a basis to evaluate and monitor the success of operations.

### Information on Directors

Mr Jim Norris	Chairman	
	Qualifications	Studied Architecture at RMIT, Graduate Diploma in Community Planning and Development.
	Date Appointed	9 <sup>th</sup> December 2004
Dr Michael Langdon	Vice Chairman	
	Qualifications	Ph.D., B.Ed., Dip. Bus; Dip.T; GradCert.Ed.Studies; GradDip.Ed.Admin; Dip. Company Directors MACE
	Date Appointed	16 <sup>th</sup> December 2010
Mr John Stewart	Treasurer	
	Qualifications	Bachelor of Commerce, Certified Practicing Accounting
	Date Appointed	16 <sup>th</sup> October 2003
Mr Leon Scott	Secretary	
	Qualifications	Order of Australia Medal
	Date Appointed	2 <sup>nd</sup> June 1998

# Finance Report

## Directors Report (cont'd)

### Information on Directors (cont'd)

Mr Matthew Driscoll	Promotion	
	Qualifications	Bachelor of Arts Degree, Graduate Diploma in Education, Graduate Diploma of Applied Finance, Graduate member of the Institute of Company Directors and a Senior Fellow of the Financial Services Institute of Australasia SF (FIN).
	Date Appointed	16 <sup>th</sup> October 2003
Mr Harold Kanost	Director	
	Qualifications	Bachelor of Science (Ceramic Engineering) 21st January 1999
	Date Appointed	21 <sup>st</sup> January 1999
Dr Elaine Murphy	Director	
	Qualifications	Member of the Order of Australia. Doctor of Philosophy, University of Melbourne, Graduate School of Management. Master of Science, Loughborough University, U.K., Recreation Management. Bachelor of Commerce, University of Melbourne, Economics and Commerce. Trained Primary Teacher's Certificate, Melbourne Teachers' College. Diploma of Physical Education, University of Melbourne. Certificate IV in Workplace Training, Swinburne University.
	Date Appointed	21 <sup>st</sup> January 1999
Ms Ashlee Waugh	Director	
	Qualifications	Bachelor of Accounting/IT
	Date Appointed	9 <sup>th</sup> October 2014
Cr Robin Taylor	Director	
	Qualifications	Councillor, Mount Alexander Shire Council
	Date Appointed	8 <sup>th</sup> December 2016
Cr Jackie Ashe	Director	
	Qualifications	Councillor, Murrindindi Shire Council
	Date Appointed	8 <sup>th</sup> December 2016
Cr Daryl Warren	Director	
	Qualifications	Councillor, Buloke Shire Council
	Date Appointed	9 <sup>th</sup> February 2017
Cr Matt Emond	Director	
	Qualifications	Councillor, City of Greater Bendigo
	Date Appointed	9 <sup>th</sup> February 2017

# Finance Report

## Directors Report (cont'd)

### Meeting of Directors

During the financial year 6 meetings of directors were held. Attendance by each director during the year were as follows:

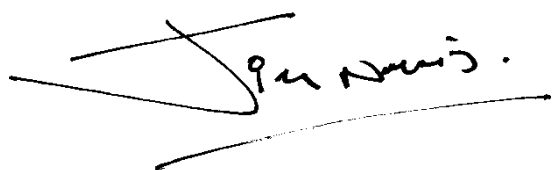
	Director's Meetings	
	Number Eligible to Attend	Number Attended
Jim Norris	6	6
Michael Langdon	6	4
Leon Scott	6	6
John Stewart	6	4
Matthew Driscoll	6	3
Elaine Murphy	6	5
Harold Kanost	6	5
Ashlee Waugh	6	4
Barry Lyons	2	1
Sharon Telford	2	0
Leo Tellefson	3	1
Robin Taylor	3	2
Jackie Ashe	3	0
Daryl Warren	3	2
Matt Emond	3	3

The company is incorporated under the Corporations Act 2001 and is a company limited by guarantee. If the company is wound up, the constitution states that each member is required to contribute a maximum of \$1 each towards meeting any outstanding obligations of the entity. At 30 June 2017, the total amount that members of the company are liable to contribute if the company is wound up is \$13 (2016: \$13).

### Auditor's Independence Declaration

The lead auditor's independence declaration for the year ended 30 June 2017 has been received and can be found on page 49 of this report.

Signed in accordance with a resolution of the Board of Directors at Bendigo, Victoria on 29th September 2017.



Jim Norris  
Chairman



Leon Scott  
Company Secretary

# Finance Report

## Statement of Comprehensive Income for the year ended 30 June 2017

	Notes	2017	2016
		\$	\$
Revenue	2	950,569	968,284
Depreciation expense	3	(69,128)	(62,854)
Employee expenses		(186,759)	(217,283)
Rental expenses		(154,665)	(165,391)
Utilities		(214,730)	(180,154)
Repairs and maintenance expense		(137,836)	(106,961)
Motor vehicle expenses		(12,841)	(13,304)
Insurance		(2,501)	(11,848)
Administration and other expenses from ordinary income activities		(149,131)	(94,066)
<b>Current year surplus before income tax</b>		<b>22,977</b>	<b>116,423</b>
Tax expense		-	-
<b>Net Current year surplus</b>		<b>22,977</b>	<b>116,423</b>
Other comprehensive income		-	-
<b>Total comprehensive income for the year</b>		<b>22,977</b>	<b>116,423</b>
<b>Total comprehensive income attributable to members of the entity</b>		<b>22,977</b>	<b>116,423</b>

*The accompanying notes form part of these financial statements*

# Finance Report

## Statement of Financial Position as at 30 June 2017

	Notes	2017	2016
		\$	\$
<b>Assets</b>			
<b>Current Assets</b>			
Cash and cash equivalents	4	34,174	115,254
Financial assets	7	952,056	759,127
Accounts receivable and other debtors	5	47,326	48,823
Other current assets	6	9,139	3,482
<b>Total Current Assets</b>		<b>1,042,695</b>	<b>926,686</b>
<b>Non-Current Assets</b>			
Plant and equipment	8	141,384	166,662
<b>Total Non-Current Assets</b>		<b>141,384</b>	<b>166,662</b>
<b>Total Assets</b>		<b>1,184,079</b>	<b>1,093,298</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Accounts payable and other payables	9	127,814	45,667
Employee benefits	11	32,572	27,306
<b>Total Current Liabilities</b>		<b>160,386</b>	<b>72,973</b>
<b>Non-Current Liabilities</b>			
Non interest bearing liabilities	10	171,983	191,592
<b>Total Non-Current Liabilities</b>		<b>171,983</b>	<b>191,592</b>
<b>Total Liabilities</b>		<b>332,369</b>	<b>264,565</b>
<b>Net Assets</b>		<b>851,710</b>	<b>828,733</b>
<b>Equity</b>			
Retained surplus		407,674	384,697
Reserves		444,036	444,036
<b>Total Equity</b>		<b>851,710</b>	<b>828,733</b>

The accompanying notes form part of these financial statements

# Finance Report

## Statement of Changes in Equity for the year ended 30 June 2017

	Members Guarantee	Maintenance Reserve	Retained Surplus	Total Equity
	\$	\$	\$	\$
<b>As at 1 July 2016</b>	13	444,023	384,697	828,733
Surplus for the year attributable to members of the entity	-	-	22,977	22,977
Transfer to/(from) reserves	-	-	-	-
<b>As at 30 June 2017</b>	<b>13</b>	<b>444,023</b>	<b>407,674</b>	<b>851,710</b>

	Members Guarantee	Maintenance Reserve	Retained Surplus	Total Equity
	\$	\$	\$	\$
<b>As at 1 July 2015</b>	13	344,023	368,274	712,310
Surplus for the year attributable to members of the entity	-	-	116,423	116,423
Transfer to/(from) reserves	-	100,000	(100,000)	-
<b>As at 30 June 2016</b>	<b>13</b>	<b>344,023</b>	<b>384,697</b>	<b>828,733</b>

*The accompanying notes form part of these financial statements*



# Finance Report

## Statement of Cash Flows for the year ended 30 June 2017

	Notes	2017	2016
<b>Cash Flow from/(to) Operating Activities</b>		\$	\$
Cash receipts in the course of operations		917,762	935,252
Cash payments in the course of operations		(796,367)	(784,758)
Interest received		17,929	18,077
<b>Net cash provided from/(to) Operating Activities</b>	<b>12</b>	<b>139,324</b>	<b>168,571</b>
<b>Cash Flow from/(to) Investing Activities</b>			
Proceeds from sale of property, plant and equipment		22,000	20,000
Payments from property, plant and equipment		(49,475)	(47,726)
Purchase of investments		(192,929)	(759,125)
<b>Net cash flow from/(to) Investing Activities</b>		<b>(220,404)</b>	<b>(786,851)</b>
<b>Net increase/(decrease) in cash held</b>		<b>(81,080)</b>	<b>(618,280)</b>
Cash on hand at the beginning of the financial year		115,254	733,534
<b>Cash at the end of the financial year</b>	<b>4</b>	<b>34,174</b>	<b>115,254</b>

*The accompanying notes form part of these financial statements*

# Finance Report

## Notes to the Financial Statements for the year ended 30 June 2017

The financial statements cover Workspace Australia Limited as an individual entity, incorporated and domiciled in Australia. Workspace Australia Limited is a company limited by guarantee.

The financial statements were authorised for issue on the 29th September 2017 by the directors of the company

### **NOTE: 1. Summary of Significant Accounting Policies**

#### **Basis of Preparation**

These general purpose financial statements have been prepared in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* and Australian Accounting Standards Board. The company is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

#### **(a) Revenue**

Donations and bequests are recognised as revenue when received.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customer.

All revenue is stated net of the amount of goods and services tax (GST).

#### **(b) Property, plant and equipment**

Each class of property, plant and equipment is carried at cost or fair value as indicated, less, where applicable, accumulated depreciation and any impairment losses.

#### **Plant and Equipment**

Property, plant and equipment are measured on the cost basis less depreciation and any impairment losses.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

In the event the carrying amount of plant and equipment is greater than the recoverable amount, the carrying amount is written down immediately to the estimated recoverable amount. A formal assessment of recoverable amount is made when the impairment indicators are present (refer to Note 1(d) for details on impairment).

Plant and equipment that have been contributed at no cost, or for nominal cost, are recognised at the fair value of the asset at the date it is acquired.

# Finance Report

## Notes to the Financial Statements for the year ended 30 June 2017

### Note 1. Summary of significant accounting policies (continued)

#### (b) Property, plant and equipment (continued)

##### Depreciation

The depreciable amount of all fixed assets including buildings, is depreciated on a straight-line basis over the asset's useful life to the entity commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of Asset	Depreciation Rate
Buildings	9 – 10%
Plant and Equipment	15 – 44%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount.

These gains or losses are included in the income statement. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to retained earnings.

#### (c) Leases

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses on a straight-line basis over the lease term.

#### (d) Financial instruments

##### Initial recognition and measurement

Financial assets are recognised when the entity becomes a party to the contractual provisions to the instrument. This is equivalent to the date that the company commits itself to either purchase or sell the asset, Financial instruments are initially measured at fair value plus transaction costs.

##### Classification and subsequent measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest method, or cost. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

The effective interest method is used to allocate interest income over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset. Revisions to expected future net cash flows will necessitate an adjustment to the carrying amount with a consequential recognition of an income or expense item in profit or loss.

# Finance Report

## Notes to the Financial Statements for the year ended 30 June 2017

### Note 1. Summary of significant accounting policies (continued)

#### (i) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments, and it is the company's intention to hold these investments to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

#### Impairment

At the end of each reporting period, the company assesses whether there is objective evidence that a financial asset has been impaired. A financial asset is deemed impaired if and only if, there is objective evidence of impairment as a result of one or more events (a loss event) having occurred, which has an impact on the estimated future cash flows of the financial asset. In the case of financial assets carried at amortised cost, loss events may include indications that the debtors are experiencing significant financial difficulty or changes in economic conditions.

#### (e) Impairment of assets

At each reporting date, the company assesses whether there is any indication that an asset is impaired. Where an indicator of impairment exists, the company makes a formal estimate of the recoverable amount. Where the carrying amount of an asset exceeds its recoverable amount the asset is considered impaired and is written down to its recoverable amount.

#### (f) Employee Provisions

##### Short-term employee benefits

Provision is made for the company's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages & salaries. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

Contributions are made by the entity to an employee superannuation fund and are charged as expenses when incurred.

#### (g) Cash on hand

Cash on hand includes cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

#### (h) Accounts Receivable and Other Debtors

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

# Finance Report

## Notes to the Financial Statements for the year ended 30 June 2017

### Note 1. Summary of significant accounting policies (continued)

#### (h) Goods and services tax

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the taxation authority.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables in the Statement of Financial Position. Cash flows are included in the Statement of Cash Flows on a gross basis.

The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

#### (i) Income Tax

No provision for income tax has been raised as the entity is exempt from income tax under Div 50 of the Income Tax Assessment Act 1997.

#### (j) Comparative Figures

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

#### (k) Accounts Payable and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the company during the reporting period which remain unpaid. The balance is recognised as a current liability with the amount being normally paid within 30 days of recognition of the liability.

#### (k) New accounting standards for application in future periods

Australian Accounting Standards that have been recently issued or amended but not yet effective have not been adopted in the preparation of these financial statements. These changes have been assessed by Directors and determined they will not have a material impact on the company's financial statements.

# Finance Report

## Notes to the Financial Statements for the year ended 30 June 2017

<b>Note 2: Revenue and Other Income</b>	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
Operating Activities		
User Fees	912,937	930,207
Other Income	16,375	20,000
Non-operating activities		
Interest Income	21,257	18,077
Total revenue	<u>950,569</u>	<u>968,284</u>

### **Note 3: Surplus for the Year**

#### **(a) Expenses**

##### Depreciation of non-current assets:

buildings	44,705	46,644
plant and equipment	24,423	16,210
Total depreciation of non-current assets	<u>69,128</u>	<u>62,854</u>
Audit fees	<u>2,780</u>	<u>2,780</u>

### **Note 4: Cash and cash equivalents**

#### Current

cash at bank - unrestricted	34,174	115,255
	<u>34,174</u>	<u>115,255</u>

### **Note 5: Accounts Receivable and Other Debtors**

Accounts receivable	40,399	45,224
Interest receivable	6,927	3,599
Total current accounts receivable and other debtors	<u>47,326</u>	<u>48,823</u>

### **Note 6: Other Current Assets**

Prepayments	9,139	3,432
	<u>9,139</u>	<u>3,432</u>

### **Note 7: Financial Assets**

#### Current

##### Held to maturity investments:

investments in term deposits	952,056	759,127
	<u>952,056</u>	<u>759,127</u>

# Finance Report

## Notes to the Financial Statements for the year ended 30 June 2017

<b>Note 8: Plant and Equipment</b>	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
<i>Buildings – leasehold improvements</i>		
<i>328 Lyttleton Terrace, Bendigo</i>		
At cost	42,627	42,627
Less accumulated depreciation	(42,627)	(42,627)
<b>Net Carrying Amount</b>	<u>-</u>	<u>-</u>
<i>195 Upper Road, Eaglehawk</i>		
At cost	559,080	559,080
Less accumulated depreciation	(559,080)	(559,080)
<b>Net Carrying Amount</b>	<u>-</u>	<u>-</u>
<i>8 Sauer Road, New Gisborne</i>		
At cost	368,481	368,481
Less accumulated depreciation	(356,752)	(347,500)
<b>Net Carrying Amount</b>	<u>11,729</u>	<u>20,981</u>
<i>93 High Street, Maldon</i>		
At cost	24,479	24,479
Less accumulated depreciation	(24,479)	(23,719)
<b>Net Carrying Amount</b>	<u>-</u>	<u>760</u>
<i>1 Halford Street, Castlemaine</i>		
At cost	482,558	482,558
Less accumulated depreciation	(442,891)	(408,198)
<b>Net Carrying Amount</b>	<u>39,667</u>	<u>74,360</u>
<i>1 Thompson Street, Dunolly</i>		
At cost	147,322	147,322
Less accumulated depreciation	(147,322)	(147,322)
<b>Net Carrying Amount</b>	<u>-</u>	<u>-</u>

# Finance Report

## Notes to the Financial Statements for the year ended 30 June 2017

### Note 8: Plant and Equipment (continued)

	2017	2016
	\$	\$
<i>45 Mundy Street, Bendigo</i>		
At cost	6,670	6,670
Less accumulated depreciation	(6,670)	(6,670)
<b>Net Carrying Amount</b>	<u>-</u>	<u>-</u>
 <i>Lot 41 Racecourse Road, Donald</i>		
At cost	258,570	258,570
Less accumulated depreciation	(258,570)	(258,570)
<b>Net Carrying Amount</b>	<u>-</u>	<u>-</u>
 Total Leasehold Improvements	 <u>51,396</u>	 <u>96,101</u>
 <i>Fixtures and Fittings</i>		
At cost	34,248	34,248
Less accumulated depreciation	(13,763)	(9,415)
<b>Net Carrying Amount</b>	<u>20,485</u>	<u>24,833</u>
 <i>Motor Vehicles</i>		
At cost	86,666	75,760
Less accumulated depreciation	(17,163)	(30,032)
<b>Net Carrying Amount</b>	<u>69,503</u>	<u>45,728</u>
 Total plant and equipment	 <u>141,384</u>	 <u>166,662</u>



# Finance Report

## Notes to the Financial Statements for the year ended 30 June 2017

Movements in Carrying Amounts	2017	2016
	\$	\$

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

### *Buildings – leasehold improvements*

Balance at the beginning of the reporting period	95,342	139,287
Additions	-	-
Disposals	-	-
Depreciation expense	(43,946)	(43,186)
Balance at the end of the reporting period	51,396	96,101

### *Fixtures and Fittings*

Balance at the beginning of the reporting period	24,833	18,154
Additions	-	10,535
Disposals	-	-
Depreciation expense	(4,347)	(3,856)
Balance at the end of the reporting period	20,485	24,833

### *Motor Vehicle*

Balance at the beginning of the reporting period	45,728	20,892
Additions	49,475	54,868
Disposals	(38,566)	(17,678)
Depreciation expense	(12,868)	(12,354)
Balance at the end of the reporting period	43,769	45,728

### **Note 9: Accounts Payable and Other Payables**

Accounts payable	67,880	45,667
Fringe benefits tax payable	59,934	-
	127,814	45,667

Accounts payable are non-interest bearing and are normally settled within 30-day trading terms.

# Finance Report

## Notes to the Financial Statements for the year ended 30 June 2017

	2017	2016
	\$	\$
<b>Note 10: Non-Interest bearing liabilities</b>		
Security Deposits	171,983	191,592

### Note 11: Employee Benefits

Employee provisions	32,572	27,306
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### Note 12: Cash Flow Information

#### Reconciliation of Cash Flow from Operating Activities with Current Year Surplus

Net current year surplus after income tax	22,977	116,423
Non-cash flows		
Loss on sale of PP&E	(16,375)	(20,000)
Depreciation of PP&E	69,128	62,854
Changes in assets and liabilities		
(Increase)/decrease in accounts receivable and other debtors	1,497	5,045
(Increase)/decrease in prepayments and other current assets	(5,707)	-
Increase/(decrease) in accounts payable and other payables	82,147	-
Increase/(decrease) in other liabilities	(19,609)	26,094
(Increase)/decrease in provisions	5,266	(21,845)
Net cash flows provided by operating activities	139,324	168,571

The Company has no credit standby or financing facilities in place. There were no non-cash financing or investing activities during the year.

### Note 13: Operating lease commitments

Non-cancellable operating leases contracted for but not capitalised in the financial statements:

Payable – minimum lease payments

No later than 12 months	174,740	174,679
Between 12 months and 5 years	593,299	605,002
Greater than 5 years	-	-
	768,039	779,681

The property leases are non-cancellable leases with terms up to twenty years. In 2012, Workspace Australia Ltd entered into a five-year lease agreement with Greater Bendigo City Council. They also received a financial grant from the council which is equivalent to the total rental payable during the term of the lease. An option for a further five years has now been taken up.

# Finance Report

## Notes to the Financial Statements for the year ended 30 June 2017

### Note 14: Contingent Assets and Contingent Liabilities

There were no contingent assets or liabilities at the date of this report to affect the financial statements.

### Note 15: Events after the Reporting Period

There have been no events after the end of financial year that would materially affect the financial statements.

### Note 16: Entity Details

The registered office and principal place of business is: Office 1, 45 Mundy Street, Bendigo, Victoria 3550

### Note 17: Members Guarantee

The company is incorporated under the Corporations Act 2001 and is a company limited by guarantee. If the company is wound up, the constitution states that each member is required to contribute a maximum of \$1 each towards meeting any outstanding obligations of the entity. At 30 June 2017, the total amount that members of the company are liable to contribute if the company is wound up is \$13 (2016: \$13).

### Note 18: Financial Risk Management

The company's financial instruments consist mainly of deposits with banks and local money markets. The carrying amounts for each category of financial instruments, measured in accordance with AASB.

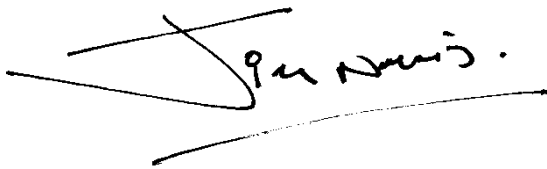
		2017	2016
<b>Financial assets</b>		<b>\$</b>	<b>\$</b>
Cash and cash equivalents	4	34,174	115,254
Accounts receivable and other debtors	5	47,326	48,823
Held to maturity financial assets:			
Investments in fixed interest securities	7	952,056	759,127
Other current assets	6	9,139	3,432
		<hr/> 1,042,695	<hr/> 926,636
<b>Financial liabilities</b>			
Financial liabilities at amortised cost:			
Accounts payable and other payables	9	127,814	45,667
		<hr/> 127,814	<hr/> 45,667

# Finance Report

## Directors Declaration for the year ended 30 June 2017

The directors of the company declare that:

- (a) the financial statements and notes of the company are in accordance with the Australian Charities and Not-for-profits Commission Act 2012
  - (i) Giving a true and fair view of the Company's financial position as at het 30 June 2017 and its performance for the year ended on that date; and
  - (ii) Complying with Accounting Standards and Corporations Regulations 2001.
- (b) there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.



Jim Norris  
Chairman

Signed on the 29<sup>th</sup> September 2017



Leon Scott  
Company Secretary

# Finance Report

## Auditors Report



Level 2 10-16 Forest Street  
Bendigo, Victoria  
PO Box 448 Bendigo VIC 3552

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admin@rsdaudit.com.au  
www.rsdaudit.com.au

29<sup>th</sup> September 2017

The Directors  
Workspace Australia Limited  
Office 1, 45 Mundy Street  
BENDIGO, VIC 3550

To the Directors of Workspace Australia Limited

### **Auditor's Independence Declaration under section 307C of the Corporations Act 2001**

I declare that to the best of my knowledge and belief, during the year ended 30 June 2017 there has been:

- (i) no contraventions of the auditor independence requirements as set out in the Corporations Act 2001 in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

### **RICHMOND SINNOTT & DELAHUNTY**

Chartered Accountants

  
P.P. Delahunty  
Partner



Richmond Sinnott & Delahunty, trading as RSD Audit  
ABN 60 616 244 309  
Liability limited by a scheme approved under Professional Standards Legislation